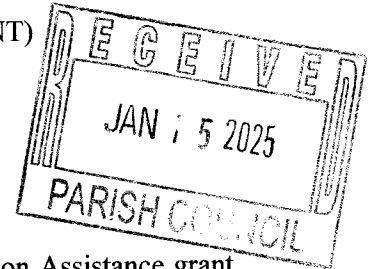


Task Order No. 1

Is hereby attached to and is part of the Professional Services Contract for
Federal Emergency Management Agency Public Assistance Program Services
between

St. Charles Parish (PARISH) and
Barowka and Bonura Engineers and Consultants LLC (CONSULTANT)

as approved by Ordinance No. 24-2-3



Task Order Description and Scope of Services

The PARISH is preparing a Federal Emergency Management Agency Flood Mitigation Assistance grant application to elevate approximately twenty-five (25) properties located in St. Charles Parish. The PARISH desires that CONSULTANT perform the services necessary to assist PARISH with preparing the application for submission. The following activities will be conducted for the application preparation under this Task Order:

1. Homeowner outreach and coordination
2. Gathering documentation such as, voluntary participation agreements, flood insurance declarations, elevation certificates or LIDAR data, photographs, loss history, etc.
3. Completing Benefit Cost Analyses, as required
4. Drafting the Scope of Work, Cost Estimates, Master Project Budget, Maps, etc.
5. Completion of any other activity required for application submission
6. Responding to Requests for Information

The application is to be prepared for submission prior to the January 16, 2025 deadline, unless an extension of time is granted by St. Charles Parish in writing.

Compensation

The CONSULTANT'S compensation will be based on documented time and the proposed pricing in ATTACHMENT 1. Compensation is not to exceed \$25,000 for this task order, without prior written permission.

Authorization

This Task Order No. 1 for program administrative/management services is made and entered into this 25 day of November, 2024, by and between PARISH and CONSULTANT. If you agree with the Scope of Services and Compensation outlined herein, please indicate your acceptance by signing on the line provided below and returning a copy to our office.

St. Charles Parish

Barowka and Bonura Engineers and Consultants LLC

BY: Matthew Jewell
Matthew Jewell
Parish President

BY: Jeffrey A. Bonura
Jeffrey A. Bonura, P.E.
Partner