



# ST. CHARLES PARISH


## OFFICE OF THE COUNCIL SECRETARY

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### COUNCIL OFFICE MEMORANDUM

DATE: AUGUST 8, 2025

TO: MR. MICHAEL ALBERT  
PLANNING & ZONING DIRECTOR

FROM: MICHELLE IMPASTATO  
COUNCIL SECRETARY 

RE: ACCESSORY DWELLING UNIT IN R-1A ZONING  
LOTS 124, 125, 126, 127, AND A 10' STRIP RESERVED, SQUARE 3,  
EVANGELINE CITY SUBDIVISION  
UNIT 3, 522 EVANGELINE ROAD, MONTZ

On August 4, 2025, the St. Charles Parish Council adopted Resolution No. 6839 in support of the Planning and Zoning Commission approval of 2025-3-SPU for an Accessory Dwelling Unit in an R-1A zoning district on Lots 124, 125, 126, 127, and a 10' strip reserved, Square 3, Evangeline City Subdivision, Unit 3, 522 Evangeline Road, Montz. as requested by Shelley Berthelot Villeret.

A copy of the resolution is enclosed for your records. Please notify the appropriate parties of the Council's action in this regard.

MI/ag

Enclosure

cc: Parish Council  
Ms. Samantha de Castro w/enclosure  
Mr. Corey Oubre w/enclosure  
Planning & Zoning Commission w/enclosure

**2025-0212**

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PLANNING & ZONING)**

**RESOLUTION NO. 6839**

A resolution in support of the Planning and Zoning Commission approval of 2025-3-SPU for an Accessory Dwelling Unit in an R-1A zoning district on Lots 124, 125, 126, 127, and a 10' strip reserved, Square 3, Evangeline City Subdivision, Unit 3, 522 Evangeline Road, Montz as requested by Shelley Berthelot Villeret.

**WHEREAS,** the St. Charles Parish Zoning Ordinance of 1981 requires a resolution of support from the Parish Council in order to permit an Accessory Dwelling Unit (ADU); and,

**WHEREAS,** Shelley Berthelot Villeret requests a special permit for an ADU on Lots 124, 125, 126, 127, and a 10' strip reserved, Square 3, Evangeline City Subdivision, Unit 3, 522 Evangeline Road, Montz; and,

**WHEREAS,** the Planning and Zoning Department recommended approval of the request; and,

**WHEREAS,** the Planning and Zoning Commission approved the special permit for the ADU at its regular meeting on July 10, 2025.

**NOW, THEREFORE, BE IT RESOLVED THAT THE ST. CHARLES PARISH COUNCIL** hereby provides this resolution in support of the Planning and Zoning Commission's approval of a Special Permit Use for an Accessory Dwelling Unit in an R-1A zoning district on Lots 124, 125, 126, 127, and a 10' strip reserved, Square 3, Evangeline City Subdivision, Unit 3, 522 Evangeline Road, Montz, as requested by Shelley Berthelot Villeret.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, O'DANIELS, FISHER

NAYS: NONE

ABSENT: COMARDELLE, DEBRULER

And the resolution was declared adopted this 4th day of August, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Shelley Fonseca  
SECRETARY: Michelle Dupont  
DLVD/PARISH PRESIDENT: August 5, 2025  
APPROVED: ✓ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: Matthew Jewell  
RETD/SECRETARY: August 7, 2025  
AT: 3:16 pm RECD BY: [Signature]