



MATTHEW JEWELL  
PARISH PRESIDENT

# ST. CHARLES PARISH

OFFICE OF THE PARISH PRESIDENT

April 29, 2025



Jae Flem Catering Services, LLC  
Ron C Mott  
2243 Paul Maillard Rd  
Boutte, LA 70039

Dear Ron C. Mott,

In accordance with Ordinance No. 24-6-10 of the St. Charles Parish Council adopted on June 3, 2024, I am hereby renewing our Professional Catering Services Agreement for the period June 3, 2025 to June 1, 2026. If this meets with your approval, please indicate so by signing below and returning two originals for our files.

I want to take this opportunity to thank you and the employees of Jae Flem Catering Services for your continued work in providing this needed service to the citizens of St. Charles Parish.

Sincerely,

Matthew Jewell  
Parish President

Approved: \_\_\_\_\_

Ron C. Mott

Jae Flem Catering Services, LLC

Date: \_\_\_\_\_

5/14/25

Cc. Michelle Impastato, SCP Council Secretary  
Anedra Coleman, Assistant Director of Parks and Recreation  
Duane Foret, Director of Parks and Recreation