

PETITION TO ADDRESS THE COUNCIL

St. Charles Parish Council Chairman
P. O. Box 302
Hahnville, LA 70057
(985) 783-5000
scpcouncil@stcharlesgov.net

Today's Date: JAN 4, 2021

Dear Chairman:

Please place my name to address the Council on:

COUNCIL MEETING DATE: JAN 11, 2021

SPECIFIC TOPIC: PLANNING & ZONING COMMISSIONS
RULES

(*See specific guidelines on the reverse side and refer to Parish Charter Article VII Sec. I / It makes no provision for initiating debate, discussion, or question and answer sessions with Councilmembers or Administration Officials.)

DOCUMENTS, IF ANY: (YES) / NO
DOCUMENTS **MUST BE ATTACHED AT THE TIME OF SUBMISSION**

NAME: VICTOR L BUCCOLA

COMPANY / ORGANIZATION: CONCERNED CITIZEN

(Note: If you are speaking on behalf of a Company/Organization, see additional requirement in Council Guidelines/Page 2)

MAILING ADDRESS: 105 BURGUIERES LN

PHONE: 504-810-1717 EMAIL ADDRESS: VLBAKALA55@GMAIL.COM

SIGNATURE: Victor L Buccola

Dear Constituent:

Thank you for your active participation. Your views and comments will be considered by the Council in making our decisions. The Council has a considerable amount of business to conduct in a limited amount of time, therefore, please note the following items that are expected of you:

- > The Home Rule Charter provides for citizens to address the Council. All requests and pertinent information must be received in writing by the Council Secretary at least one (1) week prior to the scheduled meeting; request may be hand-delivered, mailed, emailed (scpcouncil@stcharlesgov.net), or faxed (985-783-2067) to be received by 4:00 pm. It makes no provision for initiating debate, discussion, or question and answer sessions with Councilmembers or Administration Officials. Your right is also guaranteed to examine public documents as you prepare your presentation. Should you have any questions for Councilmembers and/or Department Heads as you prepare, please forward such inquiries to the Council Office to insure a timely response. Should you wish to speak to any Official or Department personally; a complete list of contact information will be furnished at your request.
- > Please be brief and limit your comments to the specific subject matter on which you have requested to address the Council. Please reference the Council guidelines for time limit specifications.
- > Please forward supporting documents to the Council Secretary for distribution to the Parish Council at the time your form is submitted in order for the Council to prepare themselves, if necessary.
- > Upon completion of your allotted time to address the Council, please respect the time given to Councilmembers to respond to your comments by not interrupting or interjecting remarks.
- > Slanderous remarks and comments will not be tolerated. If slanderous remarks or comments are made, your opportunity to address the Council will end, regardless of the remaining time left to address the Council.
- > Repetitious comments and subject matter will be strictly limited.

A confirmation letter will follow when your name is placed on the agenda.

Sincerely,

MARILYN B. BELLOCK
COUNCIL CHAIRMAN

(OVER)

PETITION TO ADDRESS THE COUNCIL

I have requested that this narrative and supporting documents be published in the SCP Council's meeting agenda for **January 11, 2021**. The specific topic of my address is the public document entitled **RULES FOR REGULAR MEETINGS OF THE ST. CHARLES PARISH PLANNING AND ZONING COMMISSION**.

It is not my intention or desire to be disrespectful, unappreciative, or undeservingly critical of the services that all of the civic-minded Planning and Zoning Commissioners perform for the citizens and land owners of St. Charles Parish. This includes the services **WE THE PEOPLE** receive from the Planning and Zoning Department. However, the services they all perform on behalf of **WE THE PEOPLE** of St. Charles Parish should equally benefit, when appropriate, all of the property owners of St. Charles Parish. Everyone's common goal should be to ensure that our communities are better places to live and work as the results of their efforts.

Citizen members who donate their otherwise free time to serve on boards and commissions are sometimes making sacrifices with their personal time considering they are non-compensated government servants (other than receiving a per diem if lawfully permitted). Members of the community who make themselves available for service to the public deserve to be commended for their willingness to commit to perform civic duties that include exercising government powers that do, however, come with limitations.

In this regard, I thank each of them for their public service and dedication. I believe **WE THE PEOPLE** expect all of our government officials - whether they are elected, appointed or hired, for monetary compensation or not - to be productive, efficient, competent, fair and just.

The St. Charles Parish Planning Commission is a seven-member public body appointed by the Parish Council. The code of ordinances states "the planning commission shall constitute the zoning commission for the parish of St. Charles and shall exercise all the powers, duties and functions which are conferred or imposed on parish zoning commissions by the general laws of the state or by special laws applicable to St. Charles Parish." The commission is the advising body for establishing land use policies and is charged with holding public hearings on land use

applications and making decisions and recommendations to the Parish Council on subdivision plans, rezoning requests, special permit uses, home occupations and zoning and subdivision code amendments

By me using SCP Council's searchable, online government database (Legistar), I was able to retrieve documents that support my claim that the Commission's rules have not always been approved in writing by the governing authority and therefore, some rules may have been inappropriately enforced. When necessary, I make Public Records Requests seeking information. With only one exception, I could not find any history of the SCP governing authority ever "approving in writing" the Commission's rules. Due to the time period search limitation of Legistar, my research produced documents that spanned only the past twenty or so years. That only exception was discovering Council Resolution 6440 that was somewhat recently approved and officially adopted the RULES FOR REGULAR MEETINGS OF THE ST. CHARLES PARISH PLANNING AND ZONING COMMISSION, updated September 5, 2019.

The essence of my complaint is, in some cases, citizens who own property and/or operate businesses in SCP are being treated unfairly by the process when the Commission unfairly DENIES their applications that are, at first, seemingly approved by a simple majority vote of the Commission (such as 3 YEAS and 2 NAYS). This actually occurs when, what would otherwise be ruled a simple majority vote to approve, the case is actually denied due to the Commission's enforcement of their little known four (4) affirmative minimum voting rule.

Specifically, **Rule F. VOTING 1. Reads: At least four (4) affirmative votes are required to pass a motion of the Commission.**

The Commission's occasional enforcement of this rule, regardless of the number of Commission members present and voting, is wrong and very unfair to some land use applicants when only five (5) or four (4) Commissioners are present to vote. I personally have never experienced the disappointment of having a land use application denied due to the enforcement of this supermajority voting standard rule.

It's my belief that a supermajority voting standard rule should not be, and should never be, a case denial option allowed for use by a non-elected public body when they deliberate and vote. Worst case example of a voting injustice would occur when only the minimum of four (4) Commission members (a quorum) are present and voting. If this were to happen and the supermajority voting standard rule was enforced, a one (1) NAY vote would trump three (3) YEAH votes. Incredibly, the three (3) YEAH votes (the supermajority of four votes under this scenario) would lose to a single one (1) NAY vote, resulting in an unjust DENIAL that's hard swallow.

Talk about unfairness when the minority rule prevails, when the lesser number of NAY votes outweighs the greater number of YEAH votes because of a supermajority voting rule (in any case) that should be reserved only for the governing authority to enforce.

This is very unfair to any land use applicant who has no control over when the full seven-member, appointed membership of the Commission shows up for work. When all seven members are present to vote, the applicant's case could be approved by a simple majority 4-3 vote.

In August and September 2019, the Commission's rules amazingly squeaked by everyone's interest and attention, even mine; because the act of changing the Commission's rules was never legally advertised by the Commission as is required by state law, this is problematic. Why would the absence of this procedure not violate the state's "Open Meetings Law?"

La. R.S. 42:12 Public policy for open meetings; liberal construction

A. It is essential to the maintenance of a democratic society that public business be performed in an open and public manner and that the citizens be advised of and aware of the performance of public officials and the deliberations and decisions that go into the making of public policy. Toward this end, the provisions of R.S. 42:12 through 28 shall be construed liberally

It is evident that when the Commission's rules finally came up for "approval in writing by the governing authority" (Council Resolution 6440) sixteen months ago, that summary item did appear on the Council's meeting agenda and it was appropriately opened for public hearing. Unfortunately, at that time, no one from the public offered any

input in the public hearing. Customarily, when there is no one in attendance to speak to an item on the agenda, the governing authority usually votes to approve whatever it is. This is what happened in the September 2019 Council meeting .

So what I am sharing with anyone interested, is unbeknownst for many years to many citizens and government officials, it appears the Commission has been conducting its business using self-adopted rules that were apparently created in the absence of the public view by the Planning and Zoning Department and Commission years before, and consequently the public was never afforded any opportunity to offer input in a public hearing setting.

To further prove my point by comparison, this Council has a well documented history on its website (in Legistar) that lists their proposed Council rule changes. Summary items affecting their rules appear on agendas and are then opened for public hearing and discussion before the Council votes. Citizens are given the opportunity to express their opinion(s) and/or concern(s), whether they be for or against the proposed rule change(s). How is it, and why is it, this particular non-elected public body has seemingly gotten away with conducting official government business using only self approved and self adopted rules, for so many years? If I am mistaken about what I am complaining about, I expect to be called down for it and otherwise enlightened.

I suggest a mechanism in Council procedure be created that will ensure the rules of procedure of any public body which is appointed by the governing authority will be revisited routinely, amended when appropriate or necessary, and then approved or reapproved in writing by the governing authority.

LSA RS 33:104 mandates that the (P&Z) Commission: shall adopt rules for transaction of business and shall keep a record of its resolutions, transactions, findings, and determinations, which shall be a public

AND

LSA RS 33:4727 A(5) – states (The P&Z Commission) shall adopt rules, however any rules adopted by an official body appointed by the governing authority shall not be effective until approved in writing by the governing authority.

When the opportunity next comes before this Council to eliminate this horrible supermajority voting standard rule, I urge this governing authority to please vote unanimously to remove it. Please strike it; kill it; eliminate it; put it in the recycle bin. Please do the fair thing, REMOVE this rule from the Commission's rules of operation, because its enforcement is very unjust to some land use applicants when the quorum is so small that when the votes are counted, 3-2 and 3-1 results are very likely. In some cases, it causes applicant anxiety and ultimately it costs them lots of time and/or money to seek justice through litigation. Hence, Heather Oaks, LLC.

Thank you for this opportunity to share my thoughts and views.

Victor L. Buccola

PZO-98-09 requested by Chris Tregre, Parish President for an ordinance amending the Code of Ordinances, Appendix A, the St. Charles Parish Zoning Ordinance of 1981, through the provision of specific voting majority requirements on measures considered by the Planning & Zoning Commission.

After no one spoke for or in opposition, the public hearing was closed.

Mr. Lassus stated that this measure was advanced through the administration. It would require that a Planning & Zoning Commission majority standard be established whereby at least 4 votes are required to pass any item. In some cases you can have a quorum with the condition and a simple majority would be 3 votes. It's attempting to get a stronger majority to pass any item that comes before you and that would require 4 votes instead of 3 when the quorum is small.

The foregoing having been submitted to a vote, the vote thereon was as follows:

YEAS: Wilson, Richoux, Charles, Reaves, Daveloy, DuRousseau,
Babineaux

NAYS: None

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Total Page 18
HARRISVILLE, LA. 70307
811-2347
811-2347 (ext.)
1110 Pine Street, Suite 100
HARRISVILLE, LA. 70307



PARISH OF ST. CHARLES Minutes Parish Council

Parish President Chris A. Tregre
Council Chairman 'Ram' Ramchandran
Councilmembers Barry Minnich, Ellis A. Alexander,
Brian J. Champagne, Ronald L. Phillips, Terry Authement,
Curtis T. Johnson, Sr., Richard "Dickie" Duhe,
Bill Sirmon, Jr.
Council Chambers, Courthouse

Monday, August 17, 1998
6:00 P.M.
Regular Meeting

ATTENDANCE

PRESENT: 'Ram' Ramchandran, Barry Minnich, Ellis A. Alexander,
Brian J. Champagne, Ron Phillips, Terry Authement, Curtis T. Johnson, Sr.,
Richard "Dickie" Duhe, Bill Sirmon

ABSENT: None

IN ATTENDANCE: Parish President Chris A. Tregre, Administrative Officer Timmy Vial,
Legal Director Randy Lewis, Public Works/Wastewater Director Richard Wright,
Waterworks Director Charles Toth, Community Services Director Henry Wolfe,
Economic Development Director Corey Faucheux, Parks and Recreation Director
Rusty Rebow, Emergency Preparedness Director Tab Troxler

PUBLIC HEARING - SUMMARY NO. 4576 (p. 3, sec. Tregre Department of Planning & Zoning)
An ordinance amending the Code of Ordinances, Appendix A, the St. Charles Parish Zoning Ordinance of 1981, through the provision of specific voting majority requirements on measures considered by the Planning & Zoning Commission.

President Tregre explained the amendment will conform the requirements for a majority vote of the entire membership of the Commission.
Mr. Victor Buccolati, Director addressed the Council regarding the proposed amendment.

Council discussion

VOTE ON THE PROPOSED ORDINANCE:
SUMMARY NO. 4576

INTRODUCED BY:
CHRIS TREGRE
PARISH PRESIDENT
(DEPT. OF PLANNING & ZONING)
An ordinance amending the Code of Ordinances, Appendix A, the St. Charles Parish Zoning Ordinance of 1981, through the provision of specific voting majority requirements on measures considered by the Planning & Zoning Commission.

WHEREAS, majority voting standards do not currently exist for actions taken by the Planning & Zoning Commission; and

WHEREAS, the local significance of actions taken by the Planning & Zoning Commission warrant majority voting standards for that body.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the St. Charles Parish Code of Ordinances, Appendix A, Section IV, is hereby amended to provide the following subpart:
10. Planning & Zoning Commission Majority Voting Standard: A majority vote of the entire membership shall be necessary to decide any issue upon which the commission is empowered to pass under this Ordinance. In any case, majority voting shall be constituted by four (4) votes or more.

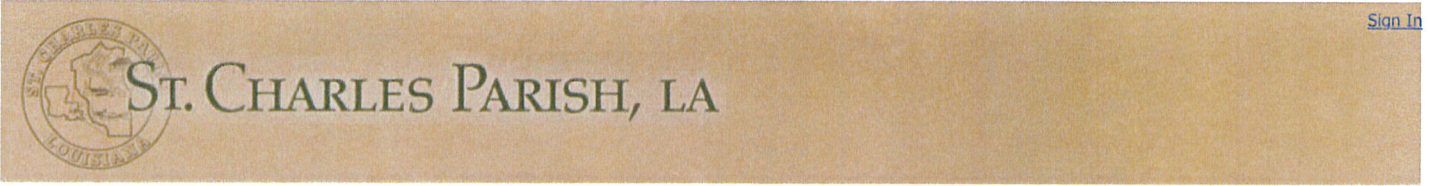
SECTION II. That the St. Charles Parish Code of Ordinances, Appendix C, Section I.C. is hereby amended to state as follows:

Subdivider. Each subdivider should confer with the Planning Department Staff prior to preparing the tentative geometric layout of a subdivision to become familiar with the Subdivision Regulations and with the proposals of the overall development plan affecting the area in which the subdivision lies. The plans shall be prepared in accordance with these Subdivision Regulations.
Commission. The Commission shall investigate each subdivision presented to determine if the design and improvements conform to the Subdivision Regulations, Zoning Ordinances, and overall development plan of the Parish. The Commission shall require such changes as necessary to insure conformance to the Regulations and Ordinances of St. Charles Parish. A majority vote of the entire membership shall be necessary to decide any issue upon which the Commission is empowered to pass under this Ordinance. In any case, majority voting shall be constituted by four (4) votes or more.
The foregoing ordinance having been submitted to a vote, the vote thereon was

as follows:
YEAS: RAMCHANDRAN, MINNICH, AUTHEMENT
NAYS: ALEXANDER, CHAMPAGNE, PHILLIPS, JOHNSON, DUHE
ABSENT: SIRMON

Mr. Authement announced that he pushed the wrong button and voted nay on the proposal.

Proposed ordinance FAILED for lack of a favorable majority. OF S.A.



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Body Name: [Department of Planning & Zoning](#)

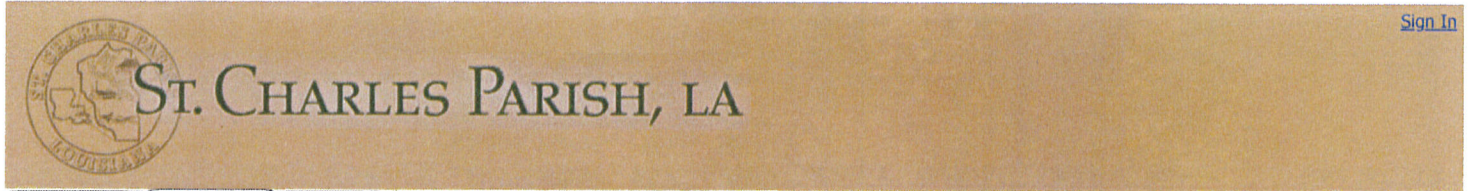
Type: [Department](#)

Meeting location:

[Calendar \(0\)](#) [People \(0\)](#) [Sponsored Legislation \(1197\)](#)

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File #	Name	Type	Status	File Created	Final Action	Title
2019-0294	Support for SCP P&Z Commission's Resolution 2019-02, rules for regular meetings of the Commission	Resolution	Approved	9/23/2019	9/23/2019	A resolution providing support for the St. Charles Parish Planning and Zoning Commission's Resolution 2019-02, rules for regular meetings of the Commission.



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File #	Enactment #	Type	Status	File Created	Final Action	Title
2020-0331		Ordinance	Public Hearing	12/7/2020		An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 18 - Personnel, Article I. In General, Section 18-1. Regulations for substance abuse by parish employees.
2019-0316		Resolution	Postponed Indefinitely	10/7/2019	10/21/2019	A resolution to amend the Parish Council Rules to revise Rule 36. to call for a non-objectionable 10 minute recess prior to any Council member being continually ruled out of order for any disorderly conduct during Council meetings.
2019-0315		Resolution	Postponed Indefinitely	10/7/2019	10/21/2019	A resolution to amend the Parish Council Rules to revise Rule 23. to specify that the Chairman ask if there is any more Council discussion prior to calling for a vote.
2019-0314		Resolution	Postponed Indefinitely	10/7/2019	10/21/2019	A resolution to amend the Parish Council Rules to revise Rule 15. to clarify the Chairman's allowance to make a motion.
2019-0313		Resolution	Postponed Indefinitely	10/7/2019	10/21/2019	A resolution to amend the Parish Council Rules to revise Rule 11. to specify members shall not speak more than twice following initial council discussion.
2019-0312		Resolution	Postponed Indefinitely	10/7/2019	10/21/2019	A resolution to amend the Parish Council Rules to revise Rule 8. - #14. to specify actionable or non-actionable items.
2019-0294	6440	Resolution	Approved	9/23/2019	9/23/2019	A resolution providing support for the St. Charles Parish Planning and Zoning Commission's Resolution 2019-02, rules for regular meetings of the Commission.
2019-0219	6429	Resolution	Approved	7/22/2019	8/19/2019	A resolution authorizing the St. Charles Parish Council to approve the Industrial Tax Exemption application for W.R. Grace & Co., Project ID: 20180053-ITE for participation in the Industrial Tax Exemption Program for an expansion project at the company's manufacturing facility in Norco, Louisiana.
2019-0213	6421	Resolution	Approved	7/1/2019	7/22/2019	A resolution to amend the Parish Council Rules to provide further clarification therein.

File #	Enactment #	Type	Status	File Created	Final Action	Title
2019-0169	19-6-5	Ordinance	Enacted	6/3/2019	6/17/2019	An ordinance providing for the issuance and sale of not exceeding Five Hundred Forty Thousand Dollars (\$540,000) of Sales Tax Revenue Refunding Bonds, Series 2019 (the "Bonds"), of the Parish of St. Charles, State of Louisiana; providing for the sale and issuance of the Bonds, awarding said Bonds to the purchaser thereof, fixing certain details of the Bonds, and providing for other matters in connection therewith.
2019-0148	6409	Resolution	Approved	5/20/2019	5/20/2019	A resolution giving preliminary approval to the issuance of not to exceed Five Hundred Seventy-Five Thousand Dollars (\$575,000) of Sales Tax Revenue Refunding Bonds of the Parish of St. Charles, State of Louisiana, in one or more series; making application to the State Bond Commission for approval of said Bonds; and providing for other matters in connection therewith.
2019-0075	6398	Resolution	Approved	3/11/2019	3/11/2019	A resolution authorizing the St. Charles Parish Council to approve the Industrial Tax Exemption application for Valero Refining-New Orleans, LLC, Project ID: 20180370-ITE for participation in the Industrial Tax Exemption Program for a project at Valero's Norco Refinery in Norco, Louisiana.
2019-0074	6397	Resolution	Approved	3/11/2019	3/11/2019	A resolution authorizing the St. Charles Parish Council to approve the Industrial Tax Exemption application for Diamond Green Diesel, LLC, Project ID: 20180432-ITE for participation in the Industrial Tax Exemption Program for a project at Valero's Norco Refinery in Norco, Louisiana.
2019-0071		Resolution	Postponed Indefinitely	10/7/2019	10/21/2019	A resolution to amend the Parish Council Rules to delete and reserve Rule 16. regarding the electronic voting system when inoperable or unavailable.
2019-0070		Resolution	Postponed Indefinitely	10/7/2019	10/21/2019	A resolution to amend the Parish Council Rules to revise Rule 14. to be specific when recognizing members to speak in order on the electronic voting system with exceptions of questions of Points of Order, Personal Privilege, and/or Motions to Deviate.
2019-0069		Resolution	Postponed Indefinitely	10/7/2019	10/21/2019	A resolution to amend the Parish Council Rules to add Rule 40. The microphone system within the council chambers shall remain on prior to Call to Order and until the meeting is adjourned with the exception of a recess, executive session, or the unceasing use of foul language being used during a meeting.
2017-0325		Resolution	Failed	10/2/2017	10/16/2017	A resolution to amend the Parish Council Rules to revise Rule 22 to clarify a recusal on a vote.
2017-0223	17-7-7	Ordinance	Enacted	7/10/2017	7/31/2017	An ordinance providing for the incurring of debt and issuance of not exceeding Fifteen Million Dollars (\$15,000,000) of Limited Tax Revenue Bonds, Series 2017A, of the Parish of St. Charles, State of Louisiana; prescribing the form, terms and conditions of said Bonds; designating the date, denomination and place of payment of said Bonds; providing for the payment thereof in principal and interest; authorizing the agreement with the Paying Agent; and providing for other matters in connection therewith.
2017-0196	6292	Resolution	Approved	6/5/2017	6/5/2017	A resolution giving preliminary approval to the issuance of not to exceed Fifteen Million Dollars (\$15,000,000) of Limited Tax Revenue Bonds, of the Parish of St. Charles, State of Louisiana; making application to the State Bond Commission for approval of said Bonds; providing for the designation and employment of bond counsel, underwriter and municipal advisor and providing for other matters in connection therewith.
2016-0403	16-12-4	Ordinance	Enacted	11/28/2016	12/12/2016	An ordinance approving the re-establishment of a Regional Planning Commission to include the Parishes of St. Charles and St. John the Baptist jointly with the Parishes of Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany, and Tangipahoa.

File #	Enactment #	Type	Status	File Created	Final Action	Title
2016-0157		Resolution	Failed	12/10/2018	12/10/2018	A resolution calling for the creation of a Home Rule Charter Review Committee that is to review the St. Charles Parish Home Rule Charter and is to provide the Parish Council with recommendations on charter amendments that the Committee finds warranted for consideration by the Parish Council in order to provide for the betterment of the local governance of St. Charles Parish.
2016-0166	6218	Resolution	Approved	4/18/2016	4/18/2016	A resolution of the St. Charles Parish Council , acting as the governing authority of the Sunset Drainage District, to repeal any and all Personnel Policies, Rules and Procedures, and By-laws which were adopted by the Sunset Drainage District Board of Commissioners prior to August 15, 2013, the date the St. Charles Parish Council was appointed and designated as the governing authority of the Sunset Drainage District.
2015-0424		Resolution	Postponed Indefinitely	11/16/2015	12/14/2015	A resolution to amend the Parish Council Rules by adding Rule 40: Resolution of Censure of the Parish President, so as to provide a means of censure.
2015-0261		Resolution	Postponed Indefinitely	10/19/2015	11/2/2015	A resolution to amend the Parish Council Rules to revise Rule 11 to allow for the author of a proposed ordinance and/or proposed resolution to explain its purpose upon being given the floor after its reading by the Council Chairman and to provide for a second opportunity to speak following the discussion of other members.
2015-0368	15-10-13	Ordinance	Enacted	10/5/2015	10/19/2015	An ordinance to amend the St. Charles Parish Code of Ordinances by adding Chapter 26, the St. Charles Parish Local Coastal Program.
2015-0359	6190	Resolution	Approved	10/5/2015	10/5/2015	A resolution to declare the St. Charles Parish Council's and Parish President's support of and comradery with all fire fighters across these great United States, and to recognize and honor all of the men and women who currently serve or who have served as fire fighters, and in particular those who served or have served in St. Charles Parish and the State of Louisiana.
2015-0334	6182	Resolution	Approved	9/21/2015	9/21/2015	A resolution to declare the St. Charles Parish Council's and Parish President's support of and solidarity with all law enforcement personnel across these great United States, and to recognize and honor all of the men and women who currently serve or who have served as law enforcement officers, and in particular those who serve or have served in St. Charles Parish and the State of Louisiana.
2015-0080	6144	Resolution	Approved	3/2/2015	3/16/2015	A resolution to amend the Parish Council Rules to revise Rule 8 to change the present order for conducting business at a council meeting and to remove 14. Correspondence.
2015-0018	15-2-1	Ordinance	Enacted	1/26/2015	2/9/2015	An ordinance authorizing the issuance of \$22,170,000 Water Revenue Refunding Bonds, Series 2015 of Consolidated Waterworks and Wastewater District No. 1 of the Parish of St. Charles, Louisiana (the "District"), for the purpose of refinancing outstanding debt of the District; prescribing the form, terms and conditions of said Bonds; designating the date, denomination and place of payment of said Bonds; providing for the payment thereof in principal and interest; confirming the sale and delivery of the Bonds to the Underwriter; and providing for other matters in connection therewith.
2014-0436	6132	Resolution	Approved	1/12/2015	1/26/2015	A resolution to amend the Parish Council Rules to revise Rule 31 to allow any council member to raise the motion to reconsider a vote.

File #	Enactment #	Type	Status	File Created	Final Action	Title
2014-0377	6124	Resolution	Approved	11/17/2014	11/17/2014	A resolution giving preliminary approval to the issuance of not to exceed Twenty-Seven Million Dollars (\$27,000,000) aggregate principal amount of Water Revenue Refunding Bonds of Consolidated Waterworks and Wastewater District No. 1 of the Parish of St. Charles, State of Louisiana (the "Issuer"), for the purpose of refinancing outstanding debt of the Issuer; providing certain terms of said bonds; making application to the State Bond Commission for approval of said Bonds; hiring professionals in connection therewith; and providing for other matters in connection therewith.
2014-0125	6076	Resolution	Approved	4/21/2014	4/21/2014	A resolution supporting SB 236, SB 567, SB 341, SB 75, and SB 573 as the bills would positively affect St. Charles Parish operations, revenue, and authority to perform its functions as a local governing authority and support our multimodal reliant economy.
2013-0207	13-6-7	Ordinance	Enacted	6/3/2013	6/17/2013	An ordinance to repeal and replace Chapter 22.5, Article II, Taxicabs, to adopt new regulations for the issuance of Taxicab Licenses (Certificates of Public Need and Convenience) in St. Charles Parish.
2013-0173	13-5-4	Ordinance	Enacted	5/6/2013	5/20/2013	An ordinance providing for the issuance and sale of Two Million Six Hundred Twenty Thousand Dollars (\$2,620,000) of Sales Tax Refunding Bonds, Series 2013 (the "Bonds"), of the Parish of St. Charles, State of Louisiana; providing for the sale and issuance of the Bonds, awarding said Bonds to the purchaser thereof; fixing certain details of the Bonds, and providing for other matters in connection therewith.
2010-0068	10-3-1	Ordinance	Enacted	2/8/2010	3/1/2010	An ordinance authorizing the issuance of Six Million Five Hundred Thousand Dollars (\$6,500,000) of Public Improvement Sales Tax Revenue Bonds, Series 2010, of the Parish of St. Charles, State of Louisiana; prescribing the form, terms and conditions of such Bonds and providing for the payment thereof; and providing for other matters in connection therewith.
2008-0237		Ordinance	Removed from Consideration	6/2/2008	6/16/2008	An ordinance to revise the Code of Ordinances, Chapter 2, Administration, Section 2-12. Qualification Based Selection Procedures for the Procurement of Architects and Engineers.
2008-0154		Ordinance	Removed (Council Rule 8)	3/24/2008	5/5/2008	An ordinance authorizing the issuance of One Million Two Hundred Fifty Thousand Dollars (\$1,250,000) of Sales Tax Revenue Bonds, Series 2008, of the Parish of St. Charles, State of Louisiana; prescribing the form, terms and conditions of such Bonds and providing for the payment thereof; authorizing an agreement with the Paying Agent; and providing for other matters in connection therewith.
2007-0126	07-5-2	Ordinance	Enacted	4/16/2007	5/7/2007	An ordinance authorizing the issuance of Nine Hundred Twenty Thousand Dollars (\$920,000) of Sales Tax Revenue Bonds, Series 2007, of the Parish of St. Charles, State of Louisiana; prescribing the form, terms and conditions of such Bonds and providing for the payment thereof; authorizing an agreement with the Paying Agent; and providing for other matters in connection therewith.
2004-0208	04-6-13	Ordinance	Enacted	6/7/2004	6/21/2004	An ordinance authorizing the issuance of Seven Hundred Ninety Thousand Dollars (\$790,000) of Sales Tax Revenue Bonds, Series 2004, of the Parish of St. Charles, State of Louisiana; prescribing the form, terms and conditions of such Bonds and providing for the payment thereof; authorizing an agreement with the Paying Agent; and providing for other matters in connection therewith.

1/2/2021

St. Charles Parish - Legislation

File #	Enactment #	Type	Status	File Created	Final Action	Title
2003-0165	03-5-19	Ordinance	Enacted	5/5/2003	5/19/2003	An ordinance authorizing the issuance of Four Million Seven Hundred Thirty-Five Thousand Dollars (\$4,735,000) of Sales Tax Bonds, Series 2003, of the Parish of St. Charles, State of Louisiana; prescribing the form, terms and conditions of such Bonds and providing for the payment thereof; authorizing an agreement with the Paying Agent; and providing for other matters in connection therewith.
2002-0004	02-1-14	Ordinance	Enacted	1/7/2002	1/24/2002	An ordinance providing for the issuance and sale of Nine Million Five Hundred Forty-Five Thousand (\$9,545,000) of Public Improvement Sales Tax Refunding Bonds, Series 2002 (the "Bonds"), of the Parish of St. Charles, State of Louisiana; providing for the sale and issuance of the Bonds, pursuant to the aforesaid bond ordinances; accepting the proposal of Morgan Keegan & Company, Inc. for the purchase of said Bonds; fixing certain details of the Bonds, approving the Official Statement; and providing for other matters in connection therewith.
2014-0022		Resolution	Failed	2/3/2014	2/17/2014	A resolution to amend the Parish Council Rules by adding Rule 40: Recognition and Proclamation Guidelines.
2012-0242	5924	Resolution	Approved	7/2/2012	7/2/2012	A resolution of a commitment in joining the servicing district for St. James Youth Detention Center in St. James Parish.
2011-0047	5806	Resolution	Approved	2/7/2011	2/7/2011	A resolution amending Resolution No. 5802 to recognize and approve a form of bond proposition amended to comply with State Bond Commission rules.
2010-0361		Resolution	Postponed Indefinitely	10/18/2010	12/6/2010	A resolution to amend the Parish Council Rules to revise Rule 31 to only allow reconsideration's of Ordinances and Resolutions at the same meeting.
2010-0343		Resolution	Postponed Indefinitely	10/4/2010	10/4/2010	A resolution to amend the Parish Council Rules by adding Rule 40. Use of Common Sense during Parish Council Meetings or Committee Meetings.
2010-0315		Resolution	Failed	9/20/2010	10/4/2010	A resolution to amend the Parish Council Rules by adding Rule 40. Use of Electronic Equipment during Parish Council Meetings or Committee Meetings.
2010-0285		Resolution	Failed	9/20/2010	10/4/2010	A resolution to amend the Parish Council Rules by adding Rule 40. Use of Electronic Equipment during Parish Council Meetings or Committee Meetings.
2009-0058	5622	Resolution	Approved	2/16/2009	3/2/2009	A resolution to amend the Parish Council Rules by adding Rule 39. Handling of Council Mail and E-mails.
2008-0085	5508	Resolution	Approved	2/11/2008	2/11/2008	A resolution asking the Parish Council to support forwarding a letter for an opinion from the Louisiana Board of Ethics regarding the nomination of a Councilman as a non voting ex-officio member to the Planning and Zoning Commission and to also ask an opinion on what voting actions should he recuse himself from during Regular Council Meetings as it relates to his employment.
2007-0337	5485	Resolution	Approved	12/3/2007	12/3/2007	A resolution requesting the Louisiana Legislature to introduce legislation that would classify TV Cable Companies as public utilities and give the Louisiana Public Service Commission regulator authority over the TV Cable Companies, setting fair and uniform rules, regulations, terms, conditions and rates.
2006-0151	5343	Resolution	Approved	5/15/2006	5/15/2006	A resolution to enact a Sales Tax Holiday in St. Charles Parish on July 29, 2006, and July 30, 2006.
2006-0135	5337	Resolution	Approved	5/1/2006	5/1/2006	A resolution asking the Parish Council to support forwarding a letter for an opinion from the St. Charles Parish Legal Advisor regarding whether proper procedures were followed during the April 6, 2006 public meeting of the Planning & Zoning Commission.

1/2/2021

St. Charles Parish - Legislation

File #	Enactment #	Type	Status	File Created	Final Action	Title
2006-0111	5335	Resolution	Approved	4/3/2006	4/3/2006	A resolution authorizing the Secretary to contact the Levee Board, U. S. Corps of Engineers, Department of Natural Resources, or other permitting agencies, when a complaint is lodged, in an effort to request that they enforce their permitting rules and regulations that the height of a sand stockpile is not to exceed the height of the mainline levee at the location of storage.
2005-0027	5247	Resolution	Approved	1/24/2005	2/21/2005	A resolution to amend the Parish Council Rules to revise Rule 32. changing the appointment of Committee Chairman from the last meeting in December to the first meeting in January.
2005-0013	5245 - RESCINDED	Resolution	Approved	1/10/2005	1/10/2005	A resolution to amend the Parish Council Rules to revise Rule 32. changing the appointment of Committee Chairman from the last meeting in December to the first meeting in January.
2004-0033		Resolution	Removed (Council Rule 8)	2/2/2004	3/8/2004	A resolution to amend the Parish Council Rules to revise Rule 31. to only allow reconsideration's of Ordinances and Resolutions at the same meeting.
2004-0032	5147	Resolution	Approved	2/2/2004	2/2/2004	A resolution to amend the Parish Council Rules to revise Rule 8. - #11. and #12. to delete the "First Reading" and "Final Reading" classifications for Resolutions .
2004-0031	5146	Resolution	Approved	2/2/2004	2/2/2004	A resolution to amend the Parish Council Rules to revise Rule 8. - #8. to provide that Resolutions which have been tabled shall only appear on two subsequent regular meeting Agendas.
2003-0352		Resolution	Removed from Consideration	10/6/2003	11/17/2003	A resolution to amend the Parish Council Rules to revise Rule 1 to commence Regular Council Meetings at 5:30 o'clock P.M. on the first meeting of each Month and at 6:00 o'clock P.M. on the second meeting of each month.
2001-0095	4897	Resolution	Approved	4/2/2001	4/2/2001	A resolution to request the support of the Congressional Delegation by requesting that the Federal Law regarding wetland mitigation be revised to allow local Governments to maintain and improve drainage infrastructures.
2000-0481	4848 AMENDED	Resolution	Approved	10/9/2000	10/9/2000	A resolution officially establishing a confirmation questionnaire for nominees for all Boards or Commissions.
2000-0378		Resolution	Filed	8/10/2000	8/15/2000	A resolution to amend the Parish Council Rules to revise Rule 32 to add three (3) consecutive absences from a committee will be considered resignation.



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File #	Enactment #	Type	Status	File Created	Final Action	Title
2019-0294	6440	Resolution	Approved	9/23/2019	9/23/2019	A resolution providing support for the St. Charles Parish Planning and Zoning Commission's Resolution 2019-02, rules for regular meetings of the Commission.
2016-0403	16-12-4	Ordinance	Enacted	11/28/2016	12/12/2016	An ordinance approving the re-establishment of a Regional Planning Commission to include the Parishes of St. Charles and St. John the Baptist jointly with the Parishes of Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany, and Tangipahoa.
2014-0049		Ordinance	Postponed Indefinitely	11/17/2014	12/1/2014	An ordinance to amend the Code of Ordinances Appendix A, Section XIV. Amendments and Petitions and Appendix A, Section XV. Amendment Procedure to modify the reporting and recommendation requirements.
2011-0131	11-4-30	Ordinance	Enacted	4/4/2011	4/18/2011	An ordinance to amend the Code of Ordinances Appendix A, Section XIV Amendments and Petitions and Appendix A, Section XV Amendment Procedure to modify the reporting and recommendation requirements.
2003-0165	03-5-19	Ordinance	Enacted	5/5/2003	5/19/2003	An ordinance authorizing the issuance of Four Million Seven Hundred Thirty-Five Thousand Dollars (\$4,735,000) of Sales Tax Bonds, Series 2003, of the Parish of St. Charles, State of Louisiana; prescribing the form, terms and conditions of such Bonds and providing for the payment thereof; authorizing an agreement with the Paying Agent; and providing for other matters in connection therewith.
2008-0085	5508	Resolution	Approved	2/11/2008	2/11/2008	A resolution asking the Parish Council to support forwarding a letter for an opinion from the Louisiana Board of Ethics regarding the nomination of a Councilman as a non voting ex-officio member to the Planning and Zoning Commission and to also ask an opinion on what voting actions should he recuse himself from during Regular Council Meetings as it relates to his employment.
2006-0135	5337	Resolution	Approved	5/1/2006	5/1/2006	A resolution asking the Parish Council to support forwarding a letter for an opinion from the St. Charles Parish Legal Advisor regarding whether proper procedures were followed during the April 6, 2006 public meeting of the Planning & Zoning Commission.



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File #	Enactment #	Type	Status	File Created	Final Action	Title
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2014-0049		Ordinance	Postponed Indefinitely	11/17/2014	12/1/2014	An ordinance to amend the Code of Ordinances Appendix A, Section XIV. Amendments and Petitions and Appendix A, Section XV. Amendment Procedure to modify the reporting and recommendation requirements.
2011-0131	11-4-30	Ordinance	Enacted	4/4/2011	4/18/2011	An ordinance to amend the Code of Ordinances Appendix A, Section XIV Amendments and Petitions and Appendix A, Section XV Amendment Procedure to modify the reporting and recommendation requirements.
2004-0327	04-9-4	Ordinance	Enacted	8/16/2004	9/7/2004	An ordinance to amend the Code of Ordinances, Parish of St. Charles, Chapter 4 Animals and Fowl to include and/or keeper throughout the entire document and to make necessary changes under Sections 4-10(C), 4-10(D), 4-10(D-3), 4-10(E) and 4-10-A.
2003-0264	03-12-5	Ordinance	Enacted	11/17/2003	12/1/2003	An ordinance to amend the Code of Ordinances, Parish of St. Charles, by adding to and revising Chapter 4 Animals and Fowl.
2008-0085	5508	Resolution	Approved	2/11/2008	2/11/2008	A resolution asking the Parish Council to support forwarding a letter for an opinion from the Louisiana Board of Ethics regarding the nomination of a Councilman as a non voting ex-officio member to the Planning and Zoning Commission and to also ask an opinion on what voting actions should he recuse himself from during Regular Council Meetings as it relates to his employment.
2006-0135	5337	Resolution	Approved	5/1/2006	5/1/2006	A resolution asking the Parish Council to support forwarding a letter for an opinion from the St. Charles Parish Legal Advisor regarding whether proper procedures were followed during the April 6, 2006 public meeting of the Planning & Zoning Commission.

- 178 2019-14-R**
Requested by: Sara Sims for a change in zoning classification R-1A to M-1 on Lot 127X, Coteau de France or Ranson Subdivision 16076 Old Spanish Trail, Paradis Council District 4.
Requires Planning Commission recommendation and Council approval. Forward to Council August 19, 2019
POSTPONED
YEAS: Gordon, Petit, Granier, Richard, Dunn, Frangella, Galliano
NAYS: 0 / ABSENT: 0
- 187 2019-15-R**
Requested by: Mary & Sterling Zeringue for a change in zoning classification from R-1A to R-1M on Lots U8A and L8B, Prospect Plantation Subdivision 14610 River Road, Destrehan. Council District 6.
Requires Planning Commission recommendation and Council approval. Forward to Council August 19, 2019
POSTPONED
YEAS: Gordon, Granier, Richard, Frangella, Galliano
NAYS: Petit, Dunn / ABSENT: 0

OLD BUSINESS – None

NEW BUSINESS – Commission Rules were submitted for review

MINUTES – June 6, 2019 APPROVED

ADJOURN

Mr. Albert: Until the next meeting.

Commissioner Frangella: I would say yes, it wasn't in the motion so.

Ms. Stein: We can bring it up to the district council that there may be a need for a town hall.

Commissioner Frangella: Ok.

Ms. Stein: Or the applicants can take it upon themselves to offer a public meeting.

Mr. Albert: The department is not committing to entertaining any town hall meeting.

Commissioner Galliano: Wouldn't it be up to the applicant to set up the town hall meeting?

Commissioner Frangella: I guess it will be picked back up on the next meeting on September 5th.

Mr. Albert: Perhaps a 5 minute recess to allow the room to empty out before we continue.

Commissioner Frangella: Ok, thank you. 5 minute recess.

Commissioner Frangella: Call back to order. Is there any unfinished business? For the unfinished business everybody received a copy of basically our commission rules so what I propose is for everybody to review them and if they want to make any changes.

Mr. Albert: We dug that out and found what was actually done by resolution in 2009. On the update of the rules a lot of it mirrors what's in the council rules so look through it and see if there is anything you want to update or change. I know it was pretty successful today with the commenting and that's actually not in there right now so I think that should be formally added in, there are some other things that can probably be adjusted. You did a good job of following what we learned in the procedural training, the Roberts Rules training, so changing certain things from tabled to postponed and some of the other language so give us comments and before the next meeting we'll try to get you a rough revised version that you can make a motion to adopt and send to the Council for formal adoption.

Commissioner Frangella: So Ms. Stein can you let everyone know who wasn't able to attend when the next Parliamentary training will be. It's in January you said?

Ms. Stein: Yes we expect that the Council Secretary will offer one and extend an invitation

Commissioner Frangella: Alright is there any new business? Ok. Since there is no new business, the minutes, motion to approve the minutes?

Commissioner Granier: I make a motion to approve the minutes

Commissioner Petit: Second

Commissioner Granier: I'd like to vote right now to approve the minutes

YEAS: Gordon, Petit, Granier, Richard, Dunn, Frangella, Galliano
NAYS: None
ABSENT: None

Commissioner Frangella: That passes unanimously. If there is no objection the meeting will be adjourned, hearing none the meeting is adjourned.

- 31 2019-16-MIN**
 Requested by: Good Hope Street Norco, LLC for resubdivision of a portion of Lot E, Good Hope Plantation, 26 Apple St., Norco into two lots, with a waiver from geometric standards. Zoning District C-2. Council District 6.
REQUIRES PLANNING COMMISSION APPROVAL AND COUNCIL RESOLUTION [FORWARD TO COUNCIL SEPTEMBER 23, 2019]
RECOMMENDATION: APPROVAL
YEAS: Petit, Richard, Dunn, Galliano, Frangella
NAYS: None
ABSENT: Gordon, Granier
- 39 2019-10-SPU**
 Requested by: Paradis Lodging, LLC for a single-family dwelling at 15329 Highway 90, Paradis. Zoning District C-2. Council District 4.
REQUIRES PLANNING COMMISSION APPROVAL AND COUNCIL RESOLUTION [FORWARD TO COUNCIL SEPTEMBER 23, 2019]
RECOMMENDATION: APPROVAL
YEAS: Petit, Richard, Dunn, Galliano, Frangella
NAYS: None
ABSENT: Gordon, Granier
- 46 2019-15-R**
 Requested by: Mary & Sterling Zeringue for a change in zoning classification from R-1A to R-1M on Lots U8A and L8B, Prospect Plantation Subdivision 14610 River Road, Destrehan. Council District 6.
REQUIRES PLANNING COMMISSION RECOMMENDATION AND COUNCIL APPROVAL [FORWARD TO COUNCIL SEPTEMBER 23, 2019]
REMOVED FROM CONSIDERATION
YEAS: Petit, Richard, Dunn, Galliano, Frangella
NAYS: None
ABSENT: Gordon, Granier
- 58 2019-16-R**
 Requested by: Bergeron Property Holding, LLC for a change in zoning classification from M-1 to R-1M on Lot 1-A-1, Fairview Commercial-Riverbend 10600 River Rd., St. Rose Council District 5.
REQUIRES PLANNING COMMISSION RECOMMENDATION AND COUNCIL APPROVAL [FORWARD TO COUNCIL SEPTEMBER 23, 2019]
RECOMMENDATION: DENIAL
YEAS: Petit, Richard, Dunn, Galliano, Frangella
NAYS: None
ABSENT: Gordon, Granier
- THE APPLICANT WITHDREW REQUEST AT MEETING, DO NOT FORWARD TO COUNCIL.**
- 68 2019-17-R**
 Requested by: Precision Plumbing and Maintenance, LLC for a change in zoning classification from R-1A(M) to R-3 on Lot 76, Victoria Acres 907 Vans Ln., New Sarpy. Council District 6.
REQUIRES PLANNING COMMISSION RECOMMENDATION AND COUNCIL APPROVAL [FORWARD TO COUNCIL SEPTEMBER 23, 2019]
RECOMMENDATION: POSTPONED INDEFINITELY
YEAS: Petit, Richard, Dunn, Galliano, Frangella
NAYS: None
ABSENT: Gordon, Granier

UNFINISHED BUSINESS – UPDATE COMMISSION RULES

RECOMMENDATIONS AT A GLANCE

A resolution providing support for the St. Charles Parish Planning and Zoning Commission's revised rules 2019-02, for regular meetings of the Commission.

Planning Department Recommendation:

Approval

Planning Commission Recommendation:

No objections

Unfinished business – Planning Commission Rules

Commissioner Frangella: everybody had a chance to look them over? Can we make a change in the way they were presented here now or do we have to accept them as written?

Mr. Albert: We've provided this for yall tonight as effectively as a 99% ready to go version, if yall are happy with it, send a written request to us and we will forward it to the Council office to be put on the agenda as a resolution to formally amend your rules.

Commissioner Frangella: So if we would like to request a change?

Mr. Albert: You can tell us now

Commissioner Frangella: My only change would be under the order of business, #2 the adoption of the minutes after #6 the way we usually do our meetings with approving minutes, I think that works better because of the crowd in here, we let them clear out and then we approve.

Mr. Albert: Sure

Ms. Stein: Yes please consider that done

Mr. Albert: With that correction we will forward that to the Council Secretary and talk with the Parish President about getting that on the next Council agenda.

2019-0294

INTRODUCED BY: LARRY COCHRAN, PARISH PRESIDENT
(DEPARTMENT OF PLANNING & ZONING)

RESOLUTION NO. 6440

A resolution providing support for the St. Charles Parish Planning and Zoning Commission's Resolution 2019-02, rules for regular meetings of the Commission.

WHEREAS, the current rules of the St. Charles Parish Planning and Zoning Commission state "the rules may be repealed or amended by concurrence of a majority of all Commissioners, and Council resolution"; and,

WHEREAS, a majority of the Commissioners approved of *RULES FOR REGULAR MEETINGS OF THE ST CHARLES PARISH PLANNING AND ZONING COMMISSION, updated September 5, 2019* at their meeting of September 5, 2019.

NOW, THEREFORE, BE IT RESOLVED THAT THE ST. CHARLES PARISH COUNCIL, hereby provides this resolution in support *RULES FOR REGULAR MEETINGS OF THE ST. CHARLES PARISH PLANNING AND ZONING COMMISSION Updated September 5, 2019*.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: BENEDETTO, HOGAN, WILSON, CLULEE, GIBBS, WOODRUFF, BELLOCK, FLETCHER, FISHER-PERRIER

NAYS: NONE

ABSENT: NONE

And the resolution was declared adopted this 23rd day of September, 2019, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]

SECRETARY: [Signature]

DLVD/PARISH PRESIDENT: September 24, 2019

APPROVED: [Signature] ~~DISAPPROVED~~

PARISH PRESIDENT: [Signature]

RETD/SECRETARY: September 26, 2019

AT: 2:15 pm RECD BY: [Signature]

RULES FOR REGULAR MEETINGS
OF THE
ST CHARLES PARISH PLANNING AND ZONING COMMISSION
Updated September 5, 2019

A. MEETING INFORMATION

1. The Commission will hold Regular Meetings in the Council Chamber of the Parish Courthouse on the first Thursday of each month.
2. A meeting may be scheduled for the second Thursday if a holiday or special event would affect attendance on the first Thursday.
3. The Commission may approve additional deviations from the annual meeting schedule by a majority vote
4. Meetings will be scheduled to start at 7:00 P.M. and should adjourn no later than 11:00 P.M.
5. The Commission may extend any meeting beyond 11:00 P.M. by a 2/3 vote.
6. Any pending business shall be resumed at the start of the next regular meeting.
7. Commission meetings will be open to the public.
8. Commission meetings will be televised whenever possible.

B. PRESIDING OFFICERS

1. The Commission shall elect from among its members a Chairperson and Vice-Chairperson.
2. Elections should occur at the regular meeting in December.
3. Presiding Officers serve one year terms, beginning at the January meeting.
4. The Chairperson of the Commission shall be the presiding officer of the Commission.
5. The Vice-Chairperson of the Commission shall preside in the absence of the Chairperson.
6. If both the Chairperson and Vice-Chairperson are absent, the Commission shall elect an Acting Chairperson.
7. The Acting Chairperson shall preside until the Chairperson or Vice-Chairperson returns.
8. The Chairperson or the Vice-Chairperson may desire to vacate the chair.
9. Any member may be called to the seat by the vacating Chairperson or Vice Chairperson.
10. The appointment of a member called to chair shall not continue beyond adjournment of that meeting.
11. The Chairperson or Vice-Chairperson of the Commission shall vote on all questions on which the vote is taken by Yeas and Nays.
12. The Chairperson shall preserve decorum and order, may speak to points of order in preference to other members, and shall decide all questions of order, subject to an appeal.
13. The Chairperson shall prohibit the discussion of matters which are repetitious, redundant and/or completed.
14. When two or more members request the floor at the same time, the presiding officer shall name the member who is to speak first.
15. The Chairperson may, with no objection from the Commission, declare a recess of up to ten (10) minutes at any time.

C. GENERAL COMMISSION RULES

1. The rules of parliamentary procedure in Robert's Rules of Order Newly Revised, 11th ed., RONR, (Da Capo Press, 2011), or later shall govern the Commission.
2. Commission rules take precedence when inconsistencies occur.
3. These rules and regulations may be temporarily suspended by a two-thirds vote of all Commissioners.
4. These rules may be repealed or amended by concurrence of a majority of all Commissioners, and Council resolution.

5. Four (4) Commission members must be present to form a quorum, and a quorum must be present to proceed with Commission business.
6. A motion must be seconded in order to be put or debated by the Commission.
7. When a motion is seconded, it shall be stated by the presiding officer.
8. The Commission may elect to deviate from the meeting agenda by majority vote.
9. No item on the agenda shall be postponed for more than two (2) consecutive meetings.
10. The Commission may authorize the appointment of special committees upon motion adopted at a meeting of the Commission.

D. COMMISSIONER ETIQUETTE

1. Commissioners shall not proceed with remarks until recognized by the Chair.
2. Commissioners shall confine remarks to the question under debate.
3. Commissioners shall avoid personalities and refrain from impugning the motives of other members.
4. Commissioner shall not slander or personally criticize another member during Commission meetings.
5. Discussion of partisan politics should be refrained from during meetings.
6. The Chair shall IMMEDIATELY rule out of order any member indulging in disorderly behavior.
7. Commissioners called to order shall immediately comply with the ruling.
8. Members may appeal rulings of the Chair subject to the following process:
 - i. An appeal must be seconded.
 - ii. If seconded, the appealing member may state their reasoning for the appeal.
 - iii. The Chair may briefly explain their ruling, but no debate may occur.
 - iv. No other member shall participate in the discussion regarding an appeal.
 - v. The Chair shall ask if their ruling shall be sustained.
 - vi. The decision of the Chair shall be overruled with a majority of 'nay' votes.

E. ORDER OF BUSINESS

1. Chairperson's Call to Order – Roll Call – Moment of Silence, Pledge of Allegiance.
2. Planning and Zoning Petitions and Public Hearings (Starting with first case on agenda.)
 - Planning and Zoning staff present the case. (department recommendation optional at this time)
 - Person(s) representing the application may speak for the request.
 - Chairperson opens public hearing
 - Person(s) in attendance may speak for or against the request (1 time per request, no more than 3 minutes).
 - Chairperson may read any submitted correspondence for or against the request.
 - Chairperson will declare the public hearing closed and ask for Planning & Zoning Commission discussion.
 - Chairperson can ask for the Planning and Zoning Department's recommendation if not previously given.
 - Chairperson asks for a motion by the Commission and call for a vote.
3. Reports (Committees, etc.)
4. Other Business to be Considered by Commission
5. Executive Sessions, Announcements, Notices, Etc.
6. The adoption of the Official Minutes of the last preceding meeting or meetings, and correction and approval of the same.
7. Adjournment

F. VOTING

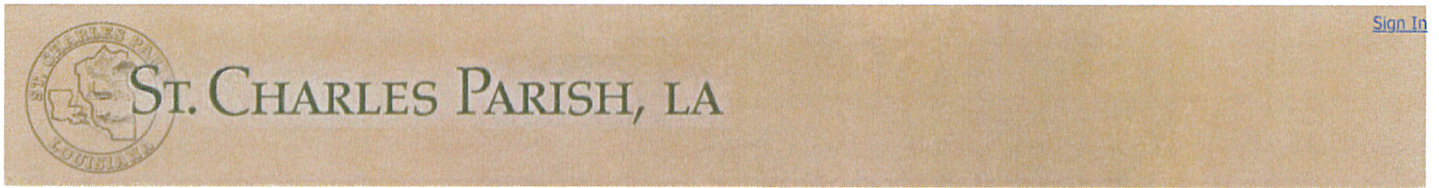
1. At least four (4) affirmative votes are required to pass a motion of the Commission.
2. When the Chair has called for the taking of a vote, all debate on the question shall be deemed concluded.
3. During the vote, no member shall be permitted to explain his vote.
4. While the presiding officer is putting the question, no member shall leave his seat until the roll call is completed.
5. Every member present when a question is stated from the Chair shall vote unless a conflict of interest is stated on the record.
6. No attempt to unduly influence Commissioners shall be made either in writing or verbally by any fellow Commission or other elected person prior to scheduled meetings.
7. Votes at final passage of all matters shall be taken by yeas and nays
8. Proxy voting by a Commissioner will not be allowed.
9. The result of all votes by shall be announced by the Chair
No vote shall be changed after the Chair has announced the vote unless a Commissioner asks to reconsider a vote in accordance with **RONR**.

G. OFFICIAL MINUTES.

1. The Official Minutes shall record all transactions of the Commission
2. The Official Minutes shall not be considered a verbatim transcript of Commission Meetings.
3. The names of the Commissioners voting for or against each proposed motion, resolution, ordinance or amendment shall be entered into the Official Minutes.
4. In all cases where a resolution or motion is entered in the Official Minutes, the name of the member moving the same shall be entered also.

H. RULES FOR THE PUBLIC

1. Commission meetings shall be open to the public.
2. No person shall be denied the right to address the Commission during a public hearing.
3. Representatives of an agenda item may address the Commission to describe the agenda item and also to answer questions arising from the public hearing.
4. Members of the public addressing the Commission may speak one time per agenda item for up to three (3) minutes.
5. Anyone addressing the Commission shall confine his or her comments to the particular agenda item up for discussion.
6. If there is disturbance or disorderly conduct, the presiding officer may clear the Council Chamber.



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File #: 2019-0294 Version: 1 Name: Support for SCP P&Z Commission's Resolution 2019-02, rules for regular meetings of the Commission

Type: Resolution Status: Approved

File created: 9/23/2019 In control: Parish Council

On agenda: 9/23/2019 Final action: 9/23/2019

Enactment date: Enactment #: 6440

Title: A resolution providing support for the St. Charles Parish Planning and Zoning Commission's Resolution 2019-02, rules for regular meetings of the Commission.

Sponsors: Lawrence 'Larry' Cochran, Department of Planning & Zoning

Indexes: P and Z (Dept. of)

Attachments: 1. [2019-0294 PZC Rules updated 201909.pdf](#), 2. [2019-0294 recommendation 10-4-06 indexes.pdf](#), 3. [2019-0294 Minutes_09.05.19_Commission Rules](#), 4. [2019-0294 Final Reso 6440 with Rules](#)

History (5) [Text](#)

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Date	Ver.	Action By	Action	Result	Action Details	Meeting Details	Video
9/26/2019	1	Parish President	Approved by the Par. Pres.		Action details	Meeting details	Not available
9/23/2019	1	Parish Council	Approved	Pass	Action details	Meeting details	Not available
9/23/2019	1	Parish President	Introduced		Action details	Meeting details	Not available
9/5/2019	1	Planning Commission	Recommended Approval		Action details	Meeting details	Not available
9/5/2019	1	Department of Planning & Zoning	Recommended Approval		Action details	Meeting details	Not available