



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Bob Fisher**  
**Councilmembers Beth A. Billings, Holly Fonseca,**  
**La Sandra Darenbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish.gov

Monday, November 7, 2022

6:00 PM

Council Chambers, Courthouse

Final

### Regular Meeting / Budget Hearing

#### CALL TO ORDER

#### PRAYER

*Evangelist Rosalind Martin*  
*Fresh Faith Worship Center, New Sarpy*

#### PLEDGE

*Sister April Strickland Scott*  
*Fresh Faith Worship Center, New Sarpy*

#### APPROVAL OF MINUTES

*Regular Meeting – October 17, 2022*

#### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2022-0309](#) In Recognition: Garrett C. Monti, River Parishes Tourist Commission

**Sponsors:** Ms. Fisher-Cormier

**Attachments:** [2022-0309 Garrett C. Monti.pdf](#)

- 2 [2022-0310](#) Proclamation: “Fresh Faith Worship Center Pop-Up Shop Day”

**Sponsors:** Mr. Fisher

**Attachments:** [2022-0310 Pop-Up Shop.pdf](#)

- 3 [2022-0311](#) Proclamation: “National Adoption Day”

**Sponsors:** Ms. Billings

**Attachments:** [2022-0311 National Adoption Day.pdf](#)

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

- [2022-0312](#) Public Service Commission
- [2022-0313](#) Housing Authority
- [2022-0314](#) St. Charles Council on Aging, Inc.
- [2022-0315](#) Parish President Remarks/Report

**Sponsors:** Mr. Jewell

**ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**

**Monday, November 21, 2022, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 4 [2022-0302](#) An ordinance approving and authorizing the execution of Change Order No. 2 for Asphalt Pavement Maintenance, Parish Project No. P210302, to decrease the contract amount by \$396,163.17.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2022-0302 Change Order](#)

- 8 [2022-0303](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, to change the zoning classification from O-L to C-3 on approximately 82,000 sq. ft. of a property designated as Lot 13-M-1, portion of Lot 13, Coteau De France, as shown on the survey by David L. Patterson, PLS dated June 16, 2022, as requested by RaceTrac, Inc. for Lloyd Dufrene.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2022-0303 RECOMMENDATIONS AT A GLANCE](#)

[2022-0303 Minutes](#)

[2022-0303 LUR 2022-15-R](#)

[2022-0303 Survey2](#)

[2022-0303 AERIAL](#)

[2022-0303 ZONING](#)

[2022-0303 FLUM](#)

[2022-0303 Application Page 1](#)

**Legislative History**

9/13/22	Department of Planning & Zoning	Received/Assigned PH
10/13/22	Department of Planning & Zoning	Recommended Approval to the Planning Commission
10/13/22	Planning Commission	Recommended Approval to the Parish Council

- 22**    [2022-0304](#)    An ordinance to revoke and abandon unimproved Wood Court, Square H, Luling Heights Subdivision Section B, as shown on the map by Adloe Orr, Jr., CE, dated September 13, 1956, revised June 1, 1957.

**Sponsors:**    Mr. Jewell and Department of Planning & Zoning

**Attachments:**    [2022-0304 Act of Revocation \(revised\)](#)  
[2022-0304 RECOMMENDATIONS AT A GLANCE](#)  
[2022-0304 Minutes](#)  
[2022-0304 LUR 2022-1-REV Wood Court](#)  
[2022-0304 Resubdivision Survey](#)  
[2022-0304 AERIAL](#)  
[2022-0304 ZONING](#)  
[2022-0304 FLUM](#)  
[2022-0304 Memo to Public Works](#)  
[2022-0304 No Objection-DPWWW](#)  
[2022-0304 Memo to Waterworks](#)  
[2022-0304 No Objection-Waterworks](#)  
[2022-0304 Application](#)

**Legislative History**

6/13/22	Department of Planning & Zoning	Received/Assigned PH
10/13/22	Department of Planning & Zoning	Recommended Approval to the Planning Commission
10/13/22	Planning Commission	Recommended Approval to the Parish Council

- 45 [2022-0305](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, to change the zoning classification from C-2 to R-1A(M) on approximately 4,500 sq. ft. of a lot designated as a portion of Parcel A, and approximately 700 sq. ft. of a lot designated a portion of Parcel C, as shown on a Survey of a Portion of Parcels "A" and "C", Carolyn Drive Subdivision, by Lucien C. Gassen, PLS dated May 6, 1974, as requested by Kenneth Martin, Jr.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2022-0305 RECOMMENDATIONS AT A GLANCE](#)

[2022-0305 Minutes](#)

[2022-0305 LUR 2022-16-R](#)

[2022-0305 Survey](#)

[2022-0305 Martin 22-16 AERIAL](#)

[2022-0305 ZONING](#)

[2022-0305 FLUM](#)

[2022-0305 Application First Page](#)

**Legislative History**

9/13/22	Department of Planning & Zoning	Received/Assigned PH
10/13/22	Department of Planning & Zoning	Recommended Approval to the Planning Commission
10/13/22	Planning Commission	Recommended Approval to the Parish Council

- 59 [2022-0306](#) An ordinance to approve and authorize the execution of an Act of Donation by and between Chevron U.S.A. Inc. ("Chevron") and St. Charles Parish for a certain parcel of land comprising of approximately 0.9 acres adjacent to property already donated for the Boat Launch and Park along Bayou Des Allemands.

**Sponsors:** Mr. Jewell

**Attachments:** [2022-0306 FINAL DONATION 10 13 2022](#)

[2022-0306 2022 10 19 to M Impastato for Intro](#)

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 72    [2022-0166](#)    An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2023.

**Sponsors:**    Mr. Jewell and Department of Finance

**Attachments:**    [2022-0166 2023 Exhibit A&B](#)

[2023 Proposed Budget](#)

[2023 Draft Data Budget Book](#)

[Amendments 11-1-22](#)

[Budget Data \(Boards Agencies\) 2023](#)

[11-3-22 hearing-date-2022-Agenda](#)

[revised hearing-date-2022-Agenda](#)

[11-1-22 Hearing-Date-Agenda](#)

[2022-0166 CALENDAR OF OFFICIAL ACTION FOR 2023 BUDGET](#)

### **Legislative History**

6/6/22    Parish Council    Accepted

Reported:

Finance Department Recommended: Approval

Finance Director Grant Dussom spoke on the matter.

Public Hearings scheduled for: Tuesday, November 1, 2022 at 9 am;  
Thursday, November 3, 2022 at 1 pm; and Monday, November 7, 2022 at 6 pm

Public comment opened; no public comment

Council Discussion

6/6/22    Parish Council    Accepted

9/19/22    Parish President    Introduced

9/19/22    Parish Council    Publish/Scheduled for Public Hearing to the Parish Council

10/3/22    Parish Council    Publish/Scheduled for Public Hearing to the Parish Council

10/3/22    Parish President    Introduced

10/17/22    Parish Council    Publish/Scheduled for Public Hearing to the Parish Council

10/17/22    Parish President    Introduced

11/1/22    Parish Council    Public Hearing Requirements Satisfied

11/1/22    Parish Council    Publish/Scheduled for Public Hearing to the Parish Council

11/1/22

Parish Council

Amendments Recorded

***AMENDMENT NO. 1 - General Fund - Council - District I - Operating Services, Materials & Supplies***

Councilwoman Darensbourg Gordon motioned, seconded by Councilwoman Fonseca, to remove \$21,700.00 from Account 001-400111 from the estimated ending 2022 Budget in the following accounts - to remove \$3,000.00 under Account 001-400111 - Council - District I - Operating Services - Printing; to remove \$5,700.00 under Account 001-400111 - Operating Services - Postage; to remove \$1,500.00 under Account 001-400111 - Operating Services - Telephone; to remove \$700.00 under Account 001-400111 - Operating Services - Rentals; to remove \$800.00 under Account 001-400111 - Operating Services - Maintenance of Property and Equipment; to remove \$1,500.00 under Account 001-400111 - Operating Services - Contractual Services; to remove \$7,000.00 under Account 001-400111 - Materials & Supplies - N/C Office Supplies; to remove \$1,500.00 under Account 001-400111 - Materials & Supplies - Office Supplies; and to transfer \$21,700.00 from the General Fund to Special Revenue Funds - Retired Senior Volunteer Program - Fund 116 for Local Recognition. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

***AMENDMENT NO. 2 - General Fund***

Councilwoman Clulee motioned, seconded by Councilman Dufrene to amend the proposed budget to add \$260,000.00 from the General Fund to the following accounts - to add \$200,000.00 under General Fund - Community Service Centers - Account 001-430234 - Capital Outlay - Improvements other than Buildings; and to add \$60,000.00 to Account 001-430234 - Capital Outlay - Architectural - Engineering Fees for Luling/Boutte Community Center. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

***AMENDMENT NO. 3 - General Fund***

Councilwoman Darensbourg Gordon motioned, seconded by Councilman Gibbs to amend the proposed budget to add \$30,000.00 from the General Fund under General Fund - Community Service Centers - Account 001-430234 - Operating Services - Professional Services for Tutoring Services at the Killona Community Center. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

***AMENDMENT NO. 4 - General Fund - Council - District IV - Materials & Supplies and Operating Services***

Councilman Dufrene motioned, seconded by Councilwoman Fonseca, to remove \$6,300.00 from Account 001-400114 from the estimated ending 2022 Budget in the following accounts - to remove \$300.00 under Account 001-400114 - Operating Services - Printing; and to remove \$6,000.00 under Account 001-400114 - Materials & Supplies - N/C Office Supplies; and to transfer \$6,300.00 from the General Fund to Special Revenue Funds - Recreation - Fund 113 - Capital Outlay - Improvements other than Buildings to install a Paradis Library Walking Path. Motion carried

8 yeas, Councilwoman Fisher-Cormier absent.

**AMENDMENT NO. 5** - *General Fund - Council - District III - Operating Services, Materials & Supplies, and Other Charges*

Councilman Gibbs motioned, seconded by Councilman Dufrene, to remove \$21,800.00 from Account 001-400113 from the estimated ending 2022 Budget in the following accounts - to remove \$3,000.00 under Account 001-400113 - Council - District III - Operating Services - Printing; to remove \$5,700.00 under Account 001-400113 - Operating Services - Postage; to remove \$2,900.00 under Account 001-400113 - Operating Services - Telephone; to remove \$700.00 under Account 001-400113 - Operating Services - Rentals; to remove \$800.00 under Account 001-400113 - Operating Services - Maintenance of Property and Equipment; to remove \$1,500.00 under Account 001-400113 - Operating Services - Contractual Services; to remove \$1,500.00 under Account 001-400113 - Materials & Supplies - Office Supplies; to remove \$700.00 under Account 001-400113 - Materials & Supplies - Food & Clothing; and to remove \$5,000.00 under Account 001-400113 - Other Charges - Travel; and to transfer \$21,800.00 from the General Fund to Special Revenue Funds - Road & Drainage - Drainage - Fund 112 - Account 112-420260 - Improvements other than Buildings for Ormond Drainage Improvements. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

**AMENDMENT NO. 6** - *General Fund - Council - District V - Materials & Supplies and Operating Services*

Councilwoman Bellock motioned, seconded by Councilwoman Clulee, to remove \$12,200.00 from Account 001-400115 from the estimated ending 2022 Budget in the following accounts - to remove \$8,000.00 under Account 001-400115 - Council - District V - Materials & Supplies - N/C Office Supplies; to remove \$4,200.00 under Account 001-400115 - Operating Services - Postage; and to transfer \$12,200.00 from the General Fund to Special Revenue Funds - Recreation - Fund 113 - Capital Outlay - Improvements other than Buildings for a Dog Park at IMTT. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

## RESOLUTIONS

- 76 [2022-0307](#) A resolution in support of the Planning and Zoning Commission's approval of 2022-16-SPU for an accessory dwelling unit in an R-1A zoning district, Lot 12, Sq. 3, Evangeline Estates Phase 2, 150 Rhett Lane, Montz, as requested by Kevin & Michelle Haslauer.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2022-0307 RECOMMENDATIONS AT A GLANCE](#)

[2022-0307 Minutes](#)

[2022-0307 LUR 2022-16-SPU](#)

[2022-0307 Survey](#)

[2022-0307 Plans](#)

[2022-0307 AERIAL](#)

[2022-0307 ZONING](#)

[2022-0307 FLUM](#)

**Legislative History**

9/8/22	Department of Planning & Zoning	Received/Assigned PH
10/13/22	Department of Planning & Zoning	Recommended Approval to the Planning Commission
10/13/22	Planning Commission	Recommended Approval to the Parish Council

- 91 [2022-0308](#) A resolution endorsing a waiver from the St. Charles Parish Zoning Ordinance of 1981, Section VIII. Site design requirements, D. Landscaping requirements, as requested by Dirt Worx Rentals, LLC for Triple MBM Properties.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2022-0308 RECOMMENDATIONS AT A GLANCE](#)

[2022-0308 Minutes](#)

[2022-0308 LUR 2022-12-SPU \(updated\)](#)

[2022-0308 Survey](#)

[2022-0308 Revised Site Plan](#)

[2022-0308 Waiver Signed](#)

[2022-0308 AERIAL](#)

[2022-0308 ZONING](#)

[2022-0308 FLUM](#)

**Legislative History**

7/1/22	Department of Planning & Zoning	Received/Assigned PH
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10/13/22	Department of Planning & Zoning	Rcmd'd Approval w/Stip. to the Planning Commission -The equipment kept and maintained on-site is limited to what is currently shown on the company's website, as detailed in the analysis section of this report. -The required 10 ft. buffer along the rear property line is kept free of vehicles and equipment, garbage facilities, and business activities. -Approval of a waiver from the required landscaping, with supporting resolution from the Parish Council.
10/13/22	Planning Commission	Rcmd'd Approval w/Stip. to the Parish Council -The equipment kept and maintained on-site is limited to what is currently shown on the company's website, as detailed in the analysis section of this report. -The required 10 ft. buffer along the rear property line is kept free of vehicles and equipment, garbage facilities, and business activities. -Approval of a waiver from the required landscaping, with supporting resolution from the Parish Council. -The exit is curved on the outlet so that you can only make a left turn to Hwy. 90.

## APPOINTMENTS

### [2022-0316](#)

A resolution appointing a member to the South Central Louisiana Human Services Authority Board.

*On Monday, November 21, 2022, the Council Chairman will accept nominations to the South Central Louisiana Human Services Authority Board to fill the vacancy created by the expiration of the term of Ms. Barbara M. Fuselier in accordance with Louisiana Revised Statute 28:913.4. The Board shall be comprised of nine (9) members; one (1) resident from the Parish of St. Charles to be appointed by the Parish Council. Three (3) year term to begin January 1, 2023 and expire January 1, 2026.*

#### Legislative History

2/3/20	Parish Council	Enacted Legislation Barbara M. Fuselier appointed to the South Central Louisiana Human Services Authority Board on February 3, 2020 per Resolution No. 6467 Term: Immediately - January 1, 2023
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### [2022-0317](#)

A resolution appointing a member to the Regional Planning Commission.

*On Monday, November 21, 2022, the Council Chairman will accept nominations to the Regional Planning Commission to fill the vacancy created by the expiration of the term of Mr. Tommy Fauchaux in accordance with Ordinance No. 16-12-4. The Board shall be comprised of five (5) members; the Parish President, two (2) members of the St. Charles Parish Council-term concurrent with the Governing Authority, and one (1) member who must not otherwise hold elected or appointed office in the Parish of St. Charles to be appointed by the Parish Council and approved by the Parish President. Five (5) year term to begin January 8, 2023 and expire January 8, 2028.*

#### Legislative History

12/7/20 Parish Council Enacted Legislation  
 Mr. Tommy Fauchaux appointed to the Regional Planning Commission on December 7, 2020 per Resolution No. 6525  
 Term: Immediately (12/7/20) - January 8, 2023

[2022-0318](#)

A resolution appointing a member to the Regional Planning Commission.

*On Monday, November 21, 2022, the Council Chairman will accept nominations to the Regional Planning Commission to fill the vacancy created by the expiration of the term of Pastor Thomas Hines in accordance with Ordinance No. 16-12-4. The Board shall be comprised of five (5) members; the Parish President, two (2) members of the St. Charles Parish Council-term concurrent with the Governing Authority, and one (1) member who must not otherwise hold elected or appointed office in the Parish of St. Charles to be appointed by the Parish Council and approved by the Parish President. Five (5) year term to begin January 8, 2023 and expire January 8, 2028.*

Legislative History

7/5/22 Parish Council Enacted Legislation  
 Pastor Thomas Hines appointed to the Regional Planning Commission on July 5, 2022, per Resolution No. 6649  
 Term: Immediately (July 5, 2022) - January 8, 2023

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*COMMUNICATIONS DISTRICT (911): Monday, 11/14/22, 5PM, Council Chambers  
 LIBRARY BOARD OF CONTROL: Tuesday, 11/15/22, 6PM, Council Chambers  
 BOARD OF ADJUSTMENT (ZBA): Thursday, 11/17/22, 6PM, Council Chambers  
 PONTCHARTRAIN LEVEE DISTRICT: Monday, 11/21/22, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher  
 ST. CHARLES PARISH COUNCIL: Monday, 11/21/22, 6PM, Council Chambers*

### ANNOUNCEMENTS

*IMPORTANT DATES FOR THE NOVEMBER 8, 2022 ELECTION:  
 \*Tuesday November 8, 2022 - Election Day – 6:00 am – 8:00 pm*

*PARISH HOLIDAY: Friday, November 11, 2022 – Veterans Day*

*DESTREHAN PLANTATION FALL FESTIVAL: November 12 - 13, 2022, Destrehan Plantation*

### Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**