



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Bob Fisher
Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier

Monday, November 7, 2022

6:00 PM

Council Chambers, Courthouse

Regular Meeting / Budget Hearing

ATTENDANCE

Present 8 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Cormier
Absent 1 - Nicky Dufrene

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Emergency Preparedness Director Jason Tastet, Public Works/Wastewater Director Miles Bingham, Wastewater Assistant Director David deGeneres, Senior Projects Manager Sam Scholle, Earl Matherne, Planning Administrator, Grants Officer Carla Chiasson, Waterworks Director Gregory Gorden, Parks and Recreation Director Duane Foret, Animal Control Director Jena Troxler, Dayna Parker, Personnel Officer, R.S.V.P. Director Jeanne Arabie, General Government Buildings Facilities Manager Bob Messerly, WIOA Director Tommy Scott, Luis Martinez, GIS Specialist, Procurement Officer David Ferraro, Eric Zurcher, Public Information Office, Leatrice Hollis, Housing Authority Executive Director, Don-Paul Landry, Public Defender's Office

CALL TO ORDER

PRAYER

Evangelist Rosalind Martin
Fresh Faith Worship Center, New Sarpy

PLEDGE

Sister April Strickland Scott
Fresh Faith Worship Center, New Sarpy

APPROVAL OF MINUTES

A motion was made by Councilmember Bellock, seconded by Councilmember Billings, to approve the minutes from the regular meeting of October 17, 2022. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2022-0309](#)

In Recognition: Garrett C. Monti, River Parishes Tourist Commission

Sponsors: Ms. Fisher-Cormier

Read

[2022-0310](#)

Proclamation: "Fresh Faith Worship Center Pop-Up Shop Day"

Sponsors: Mr. Fisher

Read

[2022-0311](#)

Proclamation: "National Adoption Day"

Sponsors: Ms. Billings

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2022-0312](#)

Public Service Commission

Public Service Commissioner Lambert C. Boissiere, III, District 3

Councilwoman Clulee spoke on the matter.

Mr. Boissiere spoke on the matter.

Councilwoman Fisher-Cormier spoke on the matter.

Chairman Fisher spoke on the matter.

Reported

[2022-0313](#)

Housing Authority

Mr. Rodney Woods, Vice Chair, St. Charles Housing Authority Board

Reported

[2022-0314](#)

St. Charles Council on Aging, Inc.

Ms. April Keller, Executive Director, St. Charles Council on Aging, Inc.

Reported

[2022-0315](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, NOVEMBER 21, 2022, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2022-0302](#)

An ordinance approving and authorizing the execution of Change Order No. 2 for Asphalt Pavement Maintenance, Parish Project No. P210302, to decrease the contract amount by \$396,163.17.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on November 21, 2022

Enactment No: 22-11-4

[2022-0303](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, to change the zoning classification from O-L to C-3 on approximately 82,000 sq. ft. of a property designated as Lot 13-M-1, portion of Lot 13, Coteau De France, as shown on the survey by David L. Patterson, PLS dated June 16, 2022, as requested by RaceTrac, Inc. for Lloyd Dufrene.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on November 21, 2022

Enactment No: 22-11-2

[2022-0304](#)

An ordinance to revoke and abandon unimproved Wood Court, Square H, Luling Heights Subdivision Section B, as shown on the map by Adloe Orr, Jr., CE, dated September 13, 1956, revised June 1, 1957.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on November 21, 2022

Enactment No: 22-11-5

[2022-0305](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, to change the zoning classification from C-2 to R-1A(M) on approximately 4,500 sq. ft. of a lot designated as a portion of Parcel A, and approximately 700 sq. ft. of a lot designated a portion of Parcel C, as shown on a Survey of a Portion of Parcels "A" and "C", Carolyn Drive Subdivision, by Lucien C. Gassen, PLS dated May 6, 1974, as requested by Kenneth Martin, Jr.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on November 21, 2022

Enactment No: 22-11-3

[2022-0306](#)

An ordinance to approve and authorize the execution of an Act of Donation by and between Chevron U.S.A. Inc. (“Chevron”) and St. Charles Parish for a certain parcel of land comprising of approximately 0.9 acres adjacent to property already donated for the Boat Launch and Park along Bayou Des Allemands.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on November 21, 2022

Enactment No: 22-11-6

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2022-0166](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2023.

Sponsors: Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval
Finance Director Grant Dussom spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 22-11-1

Agencies & Boards:

St. Charles Housing Authority - Reported

Mr. Rodney Woods, St. Charles Parish Housing Authority Board Vice-Chairman reported on behalf of Executive Director Leatrice Hollis.

Council Discussion

Mr. Woods spoke on the matter.

Ms. Leatrice Hollis, St. Charles Parish Housing Authority Executive Director spoke on the matter.

St. Charles Parish Public Defender's Office - Reported

Mr. Don-Paul Landry, Public Defender's Office, stated that the St. Charles Parish Public Defender's Office would like to withdraw the request for funding.

Public Hearing Requirements Satisfied

Council Discussion

AMENDMENT NO. 9 - Special Revenue Funds - Roads & Drainage

Councilwoman Darensbourg Gordon motioned, seconded by Councilwoman Clulee to transfer \$250,000.00 from the General Fund to Fund 112 - Roads & Drainage - Drainage - Account 112-420260 - Improvements other than Buildings for River Park Drive Drainage Improvements. Motion carried 8 yeas, Councilman Dufrene absent.

Councilwoman Darensbourg Gordon motioned to amend the proposed budget to transfer \$100,000.00 from the General Fund to Fund 112 - Roads & Drainage - Account 112-420210 Paved Streets for Improvements other than Buildings Road Overlay for River Oaks Drive in Destrehan and Blueberry Hill Street in Boutte.

Mr. Dussom spoke on the matter.

Motion withdrawn by Councilwoman Darensbourg Gordon.

RECAP OF AMENDMENTS

[2022-0166](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2023.

Sponsors: Mr. Jewell and Department of Finance

AMENDMENT NO. 9 - Special Revenue Funds - Roads & Drainage

Councilwoman Darensbourg Gordon motioned, seconded by Councilwoman Clulee to transfer \$250,000.00 from the General Fund to Fund 112 - Roads & Drainage - Drainage - Account 112-420260 - Improvements other than Buildings for River Park Drive Drainage Improvements. Motion carried 8 yeas, Councilman Dufrene absent.

Amendments Recorded

Enactment No: 22-11-1

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 22-11-1

RESOLUTIONS

[2022-0307](#)

A resolution in support of the Planning and Zoning Commission’s approval of 2022-16-SPU for an accessory dwelling unit in an R-1A zoning district, Lot 12, Sq. 3, Evangeline Estates Phase 2, 150 Rhett Lane, Montz, as requested by Kevin & Michelle Haslauer.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Mr. Earl Matherne, Planning Administrator spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6675

[2022-0308](#)

A resolution endorsing a waiver from the St. Charles Parish Zoning Ordinance of 1981, Section VIII. Site design requirements, D. Landscaping requirements, as requested by Dirt Worx Rentals, LLC for Triple MBM Properties.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended Approval w/Stip.:

- The equipment kept and maintained on-site is limited to what is currently shown on the company's website, as detailed in the analysis section of this report.
- The required 10 ft. buffer along the rear property line is kept free of vehicles and equipment, garbage facilities, and business activities.
- Approval of a waiver from the required landscaping, with supporting resolution from the Parish Council.

Planning Commission Recommended Approval w/Stip.:

- The equipment kept and maintained on-site is limited to what is currently shown on the company's website, as detailed in the analysis section of this report.
- The required 10 ft. buffer along the rear property line is kept free of vehicles and equipment, garbage facilities, and business activities.
- Approval of a waiver from the required landscaping, with supporting resolution from the Parish Council.
- The exit is curved on the outlet so that you can only make a left turn to Hwy. 90.

Mr. Earl Matherne, Planning Administrator spoke on the matter.

Public comment opened; no public comment

Council Discussion

Mr. Matherne spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6676

APPOINTMENTS

[2022-0316](#)

A resolution appointing a member to the South Central Louisiana Human Services Authority Board.

Vacancy Announced

[2022-0317](#)

A resolution appointing a member to the Regional Planning Commission.

Vacancy Announced

[2022-0318](#)

A resolution appointing a member to the Regional Planning Commission.

Vacancy Announced

ADJOURNMENT

A motion was made by Councilmember Bellock, seconded by Councilmember Fonseca, to adjourn the meeting at approximately 7:10 pm.. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary