



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Bob Fisher
Councilmembers Michael A. Mobley, Holly Fonseca,
La Sandra D. Wilson, Heather Skiba, Walter Pilié,
Willie Comardelle, Michelle O'Daniels, Michele deBruler

Monday, December 2, 2024

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, Bob Fisher, and Michele deBruler

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works Director Miles Bingham, Wastewater Director David deGeneres, R.S.V.P. Director Jeanne Arabie, Justin Tassin, Contract Monitoring Specialist, Blaine Fauchoux, Public Information Office, Marny Stein, Senior Planner

CALL TO ORDER

PRAYER / PLEDGE

Pastor Tommy Hogan
Calvary Baptist Church, Luling

APPROVAL OF MINUTES

A motion was made by Councilmember Comardelle, seconded by Councilmember Skiba, to approve the minutes from the regular meeting of November 18, 2024. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2024-0388](#)

In Recognition: Hannah Elizabeth Windstein, Festival of Charities Miss Queen XVI

Sponsors: Ms. O'Daniels

Read

[2024-0389](#)

In Recognition: Ly'Ric De Lis Landry, Festival of Charities Teen Queen XVI

Sponsors: Ms. O'Daniels

Read

[2024-0390](#)

In Recognition: Alysia "Lecy" Marie Cazalot, Festival of Charities Butterfly Queen

Sponsors: Mr. Pilié

Read

[2024-0391](#)

In Recognition: Alexis Marie O'Connor, Festival of Charities Ambassador Queen

Sponsors: Mr. Fisher

Read

[2024-0392](#)

In Recognition: Ms. Summer Jones

Sponsors: Mr. Jewell

Read

[2024-0393](#)

Proclamation: Christmas Celebration

Sponsors: Ms. Fonseca

Read

[2024-0394](#)

Proclamation: Toy and Gift Fund Day

Sponsors: Mr. Jewell

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2024-0395](#)

Contract Monitor

Justin Tassin, Contract Monitoring Specialist reported.

Councilwoman Wilson spoke on the matter.

Mr. Tassin spoke on the matter.

Councilwoman O'Daniels spoke on the matter.

Chairman Fisher spoke on the matter.

Reported

[2024-0396](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, DECEMBER 16, 2024, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2024-0399](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the Automated Water Meter Reading Installation Program (Project No. WWKS 106), to decrease the contract amount by \$124,520.00.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on December 16, 2024

[2024-0400](#)

An ordinance to rescind Ordinance No. 24-5-10 and to approve a purchase and/or expropriate a 10,275 square foot perpetual drainage servitude designated as Parcel P-100 and a 1,432 square foot temporary construction servitude designated as Parcel T-100 over property owned by Cristina & Lauricella, Inc., for the Montz Pump Station and Drainage Modification Project.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on December 16, 2024

[2024-0401](#)

An ordinance creating the “Luling Bridge Economic Development District No. 1 of the Parish of St. Charles, State of Louisiana” to encourage economic development projects in accordance with and as authorized by Part II of Chapter 27 of Title 33 of the Louisiana Revised Statutes of 1950, as amended; defining the boundaries thereof; and providing for other matters in connection with the foregoing.

Sponsors: Ms. deBruler and Department of Economic Development and Tourism

Publish/Scheduled for Public Hearing to the Parish Council on December 16, 2024

[2024-0402](#)

An ordinance to amend the 2024 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on December 16, 2024

[2024-0403](#)

An ordinance adopting the St. Charles Parish Council Road and Bridges Capital Program Budget for fiscal year 2025 through 2027 in accordance with the Parish Transportation Act.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on December 16, 2024

[2024-0404](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 8, Elections, Section 8-2. Visible voting precinct boundaries and polling places, to merge certain voting precincts and to establish new boundaries for merged precincts.

Sponsors: Mr. Fisher

Publish/Scheduled for Public Hearing to the Parish Council on December 16, 2024

[2024-0405](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-3 to C-3 and R-1A to O-L across approximately 44.5 acres designated Lot 1, Lakewood West subdivision, Luling as requested by Robert V. Gilbert Jr. for Nancy Reese Bush, et al.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on December 16, 2024

[2024-0406](#)

An ordinance approving and authorizing the execution of a Services Agreement with Dynamic Group, LLC, to perform Emergency Repairs and/or Debris Removal for Parish buildings and facilities.

Sponsors: Mr. Jewell and General Government Buildings

Publish/Scheduled for Public Hearing to the Parish Council on December 16, 2024

[2024-0408](#)

An ordinance approving and authorizing the execution of a Contract between Jones Construction Solutions, LLC, for construction services for the East Bank Bridge Park Improvements, Lighting Rebid (Project No. RECEBI23), in the amount of \$1,067,000.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on December 16, 2024

[2024-0409](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 23, Water, Article I. In General, Section 23-2. Water service charges. III. *Charges:* and Section 23-3. Water user charges. (c) and (d).

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on December 16, 2024

[2024-0410](#)

An ordinance approving and authorizing the execution of a Cooperative Endeavor Agreement between the Pontchartrain Levee District (PLD) and St. Charles Parish (Parish), agreeing to transfer ownership and at which time St. Charles Parish will assume all maintenance, repairs and operations of the Cross Bayou Pump Station.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on December 16, 2024

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2024-0380](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Kyle Associates, LLC, to perform engineering services for Turtle Pond Force Main Replacement (Project No. S241002), in the not to exceed amount of \$412,827.00.

Sponsors: Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval
Wastewater Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-12-1

Council Discussion

Mr. deGeneres spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Moblely, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-12-1

[2024-0381](#)

An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance No. 21-8-13, which approved a Professional Services Agreement with All South Consulting Engineers, LLC, to perform engineering services for the Des Allemands Bulkhead (Project No. P210601), in the amount not to exceed \$582,570.00, increasing the overall contract amount to \$1,309,515.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-12-2

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-12-2

[2024-0382](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with G.E.C., Inc., to perform consulting work and services for the School Zone Traffic Study (Project No. P241101), in the not to exceed amount of \$79,392.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-12-3

Council Discussion
Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-12-3

[2024-0383](#)

An ordinance approving and authorizing the execution of Change Order No. 1 with Kass Bros., Inc., for Concrete Maintenance 2023-24 (Project No. P230803), to increase the contract amount by \$193,430.85 and increase the contract time by thirty-five (35) days.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-12-4

Council Discussion
Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-12-4

[2024-0384](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Fairway Consulting and Engineering, LLC, to perform engineering services for Turtle Pond Lift Station Replacement (Project No. S241001), in the not to exceed amount of \$227,414.00.

Sponsors: Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval
Wastewater Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-12-5

Council Discussion
Mr. deGeneres spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-12-5

[2024-0385](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to the Professional Services Agreement with Crescent Engineering & Mapping, LLC, to perform Hydrologic and Hydraulic Analysis for Riverbend Drive in St. Rose for the Riverbend Hydraulic Design (Project No. P240701), in the lump sum amount of \$74,814.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-12-6

Council Discussion
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-12-6

RESOLUTIONS

[2024-0397](#)

A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement as requested by Charles Haynes Kurzweg Jr. for Diamond Paper Co., Ltd.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval
Planning Commission Recommended: Approval
Senior Planner, Marny Stein spoke on the matter.

Public comment opened, no public comment

Councilwoman O'Daniels stated her reason for abstaining.

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, Fisher and deBruler

Nay: 0

Abstain: 1 - O'Daniels

Enactment No: 6806

[2024-0398](#)

A resolution endorsing a waiver from Appendix A, St. Charles Parish Zoning Ordinance of 1981, Section IX. Nonconformities, item A.(2) as requested by Jamie Doster for JDK Construction.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Senior Planner, Marny Stein spoke on the matter.

Public comment opened, no public comment

Council Discussion

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 6807

APPOINTMENTS

[2024-0345](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District I Representative.

Nominee:

Councilwoman Wilson nominated Ms. Wilhelmina Simmons

Nomination(s) Accepted

A motion was made by Councilmember Comardelle, seconded by Councilmember Wilson, to close nominations for File No. 2024-0345. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Nomination(s) Closed

[2024-0346](#)

A resolution appointing Mr. Jeremy C. Martin to the St. Charles Parish Board of Adjustment as the District III Representative.

VOTE ON THE APPOINTMENT OF MR. JEREMY C. MARTIN

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 6808

[2024-0347](#)

A resolution appointing Mr. Duane Lorio to the St. Charles Parish Board of Adjustment as the District VII Representative.

VOTE ON THE APPOINTMENT OF MR. DUANE LORIO

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 6809

[2024-0379](#)

A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

Nominee:

Councilman Pilié nominated Mr. Webb Jay

Nomination(s) Accepted

A motion was made by Councilmember Pilié, seconded by Councilmember deBruler, to close nominations for File No. 2024-0379. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Nomination(s) Closed

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2024-0371](#)

Councilwoman Holly Fonseca - Presiding Officer for 2025; Chairman, St. Charles Parish Council

Public comment opened, no public comment

VOTE ON THE APPOINTMENT OF COUNCILWOMAN HOLLY FONSECA

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Confirmed

[2024-0372](#)

Councilman Walter Pilié - Presiding Officer for 2025; Vice-Chairman, St. Charles Parish Council

Public comment opened, no public comment

VOTE ON THE APPOINTMENT OF COUNCILMAN WALTER PILIÉ

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Confirmed

ADJOURNMENT

A motion was made by Councilmember Comardelle, seconded by Councilmember Skiba, to adjourn the meeting at approximately 7:05 pm. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary