



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Wendy Benedetto
Councilmembers Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, Dick Gibbs,
William Billy Woodruff, Marilyn B. Bellock,
Traci A. Fletcher, Julia Fisher-Perrier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Tuesday, September 6, 2016

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER

*Louisiana State DAR Organizing Secretary & New Orleans Chapter Registrar
Katherine Collins, Daughters of the American Revolution*

PLEDGE

*New Orleans Chapter Librarian Sheila Curry,
Daughters of the American Revolution*

APPROVAL OF MINUTES

Regular Meeting – August 15, 2016

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2016-0304](#) Proclamation: "Constitution Week"
Sponsors: Mr. Cochran
Attachments: [2016-0304 Constitution Week](#)

- 2 [2016-0307](#) In Recognition: Lynleigh Angelle Landry, Miss St. Charles Parish
Festival Queen LVIII
Sponsors: Ms. Fletcher
Attachments: [2016-0307 Lynleigh Landry](#)

- 3 [2016-0308](#) In Recognition: Alyssa Kay Acker, Teen St. Charles Parish Festival
Queen XXI
Sponsors: Ms. Fletcher and Ms. Benedetto
Attachments: [2016-0308 Alyssa Acker](#)

- 4 [2016-0309](#) In Recognition: Walter Becnel, St. Charles Parish Festival King
Sponsors: Ms. Fletcher
Attachments: [2016-0309 Walter Becnel](#)
- 5 [2016-0312](#) Proclamation: “Gospel Festival Weekend”
Sponsors: Ms. Fisher-Perrier
Attachments: [2016-0312 Gospel Fest](#)
- 6 [2016-0305](#) Proclamation: “National Child Passenger Safety Week” and “National Seat Check Saturday”
Sponsors: Mr. Wilson
Attachments: [2016-0305 Child seat](#)
- 7 [2016-0310](#) Local Board of Review - 2016 Assessment - Regular Meeting, September 19, 2016, 6PM, Council Chambers, Courthouse
Sponsors: Ms. Benedetto
Attachments: [2016-0310 Calendar - 2016 Assessment Lists](#)
 [2016-0310 Assessor Letter - 2016 Board of Review](#)
- **Announcement**
Legislative History
 8/15/16 Assessor List Exposed
 August 15 - 29, 2016 List Exposed for Tax Payer Inspection

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2016-0311](#) Department of Finance

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, September 19, 2016, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 11 [2016-0306](#) An ordinance to approve and authorize the execution of an Engineering Services Contract between Meyers Engineers, Ltd., and St. Charles Parish for Resident Inspection Services during the construction of the 29th Judicial District Building in Hahnville.
Sponsors: Mr. Cochran and General Government Buildings
Attachments: [2016-0306 Contract with Meyers Eng.](#)

- 18 [2016-0313](#) An ordinance to approve and authorize the execution of Amendment No. 1 to the Contract by and between the Parish of St. Charles and Ceres Environmental Services, Inc. for Disaster Debris Removal & Recovery Services, Parish Project No. P090501, extending the contract end date.
- Sponsors:** Mr. Cochran and Department of Public Works
- Attachments:** [2016-0313 Amendment 1-Ceres Environmental -Debris Removal](#)
- 21 [2016-0314](#) An ordinance to approve and authorize the execution of Amendment No. 1 to the Contract by and between the Parish of St. Charles and K V Enterprises, LLC (K V Landfill) for Storm Debris Disposal, Parish Project No. P130302, extending the contract end date.
- Sponsors:** Mr. Cochran and Department of Public Works
- Attachments:** [2016-0314 Amendment 1-KV Enterprises LLC - Storm Debris Disposal](#)
- 23 [2016-0315](#) An ordinance to approve and authorize the execution of Amendment No. 3 to the Contract by and between the Parish of St. Charles and Tetra Tech, Inc. for Monitoring of Disaster Generated Debris Removal and Disaster Management and Technical Services, Parish Project No. P090903, extending the contract end date.
- Sponsors:** Mr. Cochran and Department of Public Works
- Attachments:** [2016-0315 Amendment 3-Tetra Tech-Monitoring of Debris Removal](#)

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 26 [2016-0297](#) An ordinance to amend the St. Charles Parish Code of Ordinances Appendix A, Zoning Ordinance of 1981, Section IX.B. Nonconforming Structures and Sites. Item (3) b. to allow alterations to nonconforming structures when the extent of the nonconformity is not increased.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: [2016-0297 Recommendation at a Glance](#)
[2016-0297 Minutes 08.04.16 Enlarging nonconformities](#)
[2016-0297 LUR PZO 2016-09 Enlarging nonconformities](#)

Legislative History

8/4/16	Department of Planning & Zoning	Recommended Approval to the Planning Commission
8/4/16	Planning Commission	Recommended Approval to the Parish Council
8/15/16	Parish President	Introduced
8/15/16	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 30** [2016-0298](#) An ordinance approving and authorizing the execution of Change Order No. 1 for the Willowridge Pump Station Project No. P080905-4A, Willowridge Levee - Phase II, State Project No.H.010102, as part of the West Bank Hurricane Protection Levee Project, to increase the contract amount by \$60,059.00 and increase the contract time by forty three (43) days.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2016-0298 Change Order 1 Willowridge PS](#)
[2016-0298 Work Change Directive 1 - Signed by All](#)
[2016-0298 Work Change Directive No. 2 Executed](#)
[2016-0298 WC 3 Signed](#)
[2016-0298 P080905-4A Work Change Directive 4](#)
[2016-0298 P080905-4A Work Change Directive 5](#)

Legislative History

8/15/16	Parish President	Introduced
8/15/16	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 66** [2016-0299](#) An ordinance to approve and authorize the execution of a Construction Contract with Baker Pile Driving and Site Work, LLC for Parish Project No. P081102-7, Dunleith Canal Bank Stabilization - Phase VI, in the amount of \$869,321.54.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2016-0299 Dunleith - Phase 6 - contract](#)

Legislative History

8/15/16	Parish President	Introduced
8/15/16	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 74** [2016-0300](#) An ordinance to approve and authorize the execution of a Contract with UATC & Associates of New Orleans, LA for the St. Charles Parish Planning & Zoning Building Emergency Stand-by Generator, Project # FEMA-1603-DR-LA-0079, in the amount of \$173,368.00.

Sponsors: Mr. Cochran and General Government Buildings

Attachments: [2016-0300 Change Order P & Z Generator](#)

Legislative History

8/15/16	Parish President	Introduced
8/15/16	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 83** [2016-0301](#) An ordinance to accept the execution of a Lease with the St. Charles Parish School Board for storage space at the Eual J. Landry Alternative Center in Hahnville to store equipment for the Department of Parks & Recreation.
- Sponsors:** Mr. Cochran and Department of Parks and Recreation
- Attachments:** [2016-0301 Lease Eual J. Landry-F](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 8/15/16 | Parish President | Introduced |
| 8/15/16 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 86** [2016-0302](#) An ordinance to provide for the amendment of the St. Charles Parish Home Rule Charter Section B.3.b of Article IV to allow for the adoption of an ordinance at the same meeting at which it is introduced or at which a motion is made for it to be taken up in accordance with the provision provided for by Louisiana R.S. 42:19 allowing a public body to take up a matter not on the agenda.
- Sponsors:** Mr. Hogan
- Attachments:** [2016-0302 opinion 16-0075](#)
- Legislative History**
- | | | |
|---------|-------------------|--|
| 8/15/16 | Council Member(s) | Introduced |
| 8/15/16 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 90** [2016-0303](#) An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the South Central Planning and Development Commission for the Killona Force Main Extension Project (EPA Project No. XP-966246).
- Sponsors:** Mr. Cochran and Grants Office
- Attachments:** [Draft EPA CEA with St. Charles Parish](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 8/15/16 | Parish President | Introduced |
| 8/15/16 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 9/7/16, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie
911 COMMUNICATIONS DISTRICT: Monday, 9/12/16, 5PM, Council Chambers
COMMUNITY ACTION ADVISORY BOARD: Wednesday, 9/14/16, 7PM, Council Chambers
ZONING BOARD OF ADJUSTMENT: Thursday, 9/15/16, 7PM, Council Chambers

ANNOUNCEMENTS

Board of Review: Parish Council will be sitting as a Board of Review September 9 – September 23, 2016

2016 Assessment List

Written or Oral Protests must be received by the Parish Council Office by September 12, 2016 – 4:00 pm

St. John The Baptist Family Festival: Sunday, September 18, 2016, St. John The Baptist Catholic Church, Paradis

****Notice of Public Meeting****

Notice is hereby given that at its meeting to be held on Monday, September 19, 2016 at 6:00 p.m. at the St. Charles Parish Courthouse, Second Floor, 15045 River Road, Hahnville, Louisiana, the Parish Council of the Parish of St. Charles, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in the Parish of St. Charles to authorize the levy of ad valorem taxes.

Public Hearings to consider the Proposed 2017 Capital and Consolidated Operating Budget:

Tuesday, October 25, 2016, 8AM

Thursday, October 27, 2016, 6PM

Tuesday, November 1, 2016, 6PM

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

93 [2016-0318](#) Executive Session: 29th JDC No. 69,251-D - Mary Vial, et al vs. St. Charles Parish

Sponsors: Mr. Cochran and Department of Legal Services

Attachments: [2016-0318 Executive Session Letter-Legal](#)

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.