



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Julia Fisher-Perrier**  
**Councilmembers Wendy Benedetto, Paul J. Hogan,**  
**Terrell D. Wilson, Mary K. Clulee, Dick Gibbs,**  
**William Billy Woodruff, Marilyn B. Bellock, Traci A. Fletcher**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish-la.gov

Monday, April 22, 2019

6:00 PM

Council Chambers, Courthouse

Final

### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Tim Buford*  
*First Baptist Church, Luling*

### APPROVAL OF MINUTES

*Regular Meeting – April 8, 2019*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2019-0122](#) Proclamation: “National Day of Prayer”

**Sponsors:** Mr. Cochran

**Attachments:** [2019-0122 Day of Prayer](#)

- 2 [2019-0123](#) In Recognition: St. Charles Art Guild 50th Anniversary

**Sponsors:** Ms. Clulee

**Attachments:** [2019-0123 Art Guild](#)

[2019-0124](#) In Recognition: South Central Louisiana Human Services Authority’s Developmental Disabilities “Art of Respect” Campaign and the National “Spread the Word to End the Word” Campaign - 2019 Calendar Contest Winners

Roenicke Scott, Luling Elementary, Overall Winner  
Trinity Prevost, Luling Elementary, 1st Place Winner  
Patrick Jackson, Luling Elementary, Honorable Mention  
Dalaiyan Lockett, Luling Elementary, Honorable Mention  
Taige James, Luling Elementary, Honorable Mention

**Sponsors:** Mr. Woodruff

- 3     [2019-0125](#)     Proclamation: “ALS Awareness Month in St. Charles Parish”  
       **Sponsors:**     Mr. Wilson  
       **Attachments:**     [2019-0125 ALS Awareness](#)
- 4     [2019-0126](#)     Proclamation: “Older Americans Month”  
       **Sponsors:**     Mr. Cochran  
       **Attachments:**     [2019-0126 Older Americans](#)
- 5     [2019-0127](#)     Proclamation: “Flood Risk Awareness Month in St. Charles Parish”  
       **Sponsors:**     Ms. Fisher-Perrier  
       **Attachments:**     [2019-0127 Flood Risk](#)

## REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2019-0128](#)     Department of Community Services  
**Attachments:**     [2019-0128 Community Services 2019Council presentation.pdf](#)

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, May 6, 2019, 6:00 pm, Council Chambers, Courthouse, Hahnville**

*(No items for the regular Agenda)*

## PLANNING AND ZONING PETITIONS

- 6     [2019-0116](#)     An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to R-1A(M) on Lot 9, Block M, Townsite of Paradis as requested by Olivia Zeringue.  
       **Sponsors:**     Mr. Cochran and Department of Planning & Zoning  
       **Attachments:**     [2019-0116 Recommendation at a Glance \(Zeringue\)](#)  
       [2019-0116 Minutes 04.04.19 Zeringue](#)  
       [2019-0116 LUR\\_2019-4-R \(Zeringue\)](#)  
       [2019-0116 AERIAL](#)  
       [2019-0116 ZONING](#)  
       [2019-0116 FLUM](#)  
       [2019-0116 Application](#)  
       **Legislative History**  
       2/27/19     Department of Planning &     Received/Assigned PH  
                   Zoning

4/4/19	Department of Planning & Zoning	Recommended Approval to the Planning Commission
4/4/19	Planning Commission	Recommended Approval to the Parish Council
4/8/19	Parish President	Introduced
4/8/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

### ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 18**    [2019-0113](#)    An ordinance to approve and authorize the execution of a professional service agreement with N-Y Associates, Inc., for providing all necessary professional engineering services for a project that improves the discharge piping for Destrehan Pump Station (P.S.) No. 1 (Parish Project No. P180902).

**Sponsors:**    Mr. Cochran and Department of Public Works

**Attachments:**    [2019-0113 N-Y Engineering Agreement](#)  
[2019-0113 Executive Summary Destrehan PS No. 1 Piping Study](#)  
[2019-0113 DestrehanPS](#)

**Legislative History**

4/8/19	Parish President	Introduced
4/8/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 32**    [2019-0114](#)    An ordinance approving the Intergovernmental Agreement with Pontchartrain Levee District for the continued maintenance and related drainage issues associated with the "Prescott Canal" and Montz area, St. Charles Parish, Louisiana.

**Sponsors:**    Mr. Cochran and Department of Public Works

**Attachments:**    [2019-0114 Agreement Prescott Canal.pdf](#)

**Legislative History**

4/8/19	Parish President	Introduced
4/8/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 38**    [2019-0115](#)    An ordinance to amend the 2019 Consolidated Operating and Capital Budget, Amendment No. 2, to add expenditures totaling \$2,056,591 for the Roads and Drainage Fund - Fund 112 for DOTD Highway 90 Compliance Repairs and for the Ormond Oaks Drainage Improvement Project unexpended in 2018.

**Sponsors:**    Mr. Cochran and Department of Finance

**Attachments:**    [2019-0115 Exhibit A and back-up.pdf](#)

**Legislative History**

4/8/19	Parish President	Introduced
4/8/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 48**    [2019-0117](#)    An ordinance to amend the St. Charles Parish Code of Ordinances, Appendix C. St. Charles Parish Subdivision Regulations of 1981, Section IV. Design standards. Paragraph D. Drainage. 2. Roadside Drainage. a. Subsurface Drainage to specify a certain type of stormwater inlet for roadside drainage.

**Sponsors:**    Mr. Cochran and Department of Planning & Zoning

**Attachments:**    [2019-0117 Recommendation at a Glance \(curb inlets\)](#)  
[2019-0117 Minutes\\_04.04.19\\_Drain Standards](#)  
[2019-0117 LUR\\_2019-03\\_Curb Inlets](#)

**Legislative History**

4/4/19	Department of Planning & Zoning	Recommended Approval to the Planning Commission
4/4/19	Planning Commission	Recommended Approval to the Parish Council
4/8/19	Parish President	Introduced
4/8/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 52**    [2019-0118](#)    An ordinance to amend the St. Charles Parish Subdivision Regulations of 1981, Section II. Subdivision Procedure to eliminate restrictive scale and page size requirements for Preliminary and Final Plats at paragraph E. Preliminary Plat Requirements. 2. Mandatory Submission Requirements. c. and E. Preliminary Plat Requirements. 4. Preliminary Plat Procedure. a. Submission Procedure., and G. Final Plat Requirements. 2. Mandatory Submission Requirements.

**Sponsors:**    Mr. Cochran and Department of Planning & Zoning

**Attachments:**    [2019-0118 Recommendation at a Glance \(maj. sub paper size scale\)](#)  
[2019-0118 Minutes 04.04.19 Plat Sheet Size and Scales](#)  
[2019-0118 LUR 2019-04 Plat Sheet Size and Scales](#)

**Legislative History**

4/4/19	Department of Planning & Zoning	Recommended Approval to the Planning Commission
4/4/19	Planning Commission	Recommended Approval to the Parish Council
4/8/19	Parish President	Introduced
4/8/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 56**    [2019-0119](#)    An ordinance to approve and authorize the execution of an Agreement with the St. Charles Parish Department of Community Services and the St. Charles Parish School Board for a Summer Food Service Program from June 3, 2019 through July 11, 2019.

**Sponsors:**    Mr. Cochran and Department of Community Services

**Attachments:**    [2019-0119 Facilitiesagreement2019](#)

**Legislative History**

4/8/19	Parish President	Introduced
4/8/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 62**    [2019-0120](#)    An ordinance approving and authorizing the execution of an Act of Dedication and approval of the Final Plat for St. Paul Place Subdivision.

**Sponsors:**    Mr. Cochran and Department of Planning & Zoning

**Attachments:**    [2019-0120 Act of Dedictation \(2\)4.5.2019](#)  
[2019-0120 certificate of authority murrayarchitects\\_20190405\\_143542\[1\].pdf](#)  
[2019-0120 FINAL PLAN 20190405](#)  
[2019-0120 Council Packet.pdf](#)

**Legislative History**

4/8/19	Parish President	Introduced
4/8/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## RESOLUTIONS

- 89**    [2019-0069](#)    A resolution to amend the Parish Council Rules to add Rule 40. The microphone system within the council chambers is a luxury and is a mechanism for use in preserving decorum by being turned off during Council debate when deemed necessary by the Council Chairperson.

**Sponsors:**    Mr. Hogan

**Attachments:**    [2019-0069 Failed proposed Reso](#)

*[Per Parish Council Rule 19. – amending the Council Rules must lie over. Final Action Monday, April 22, 2019.]*

**Legislative History**

3/11/19	Council Member(s)	Introduced
3/11/19	Parish Council	Held Over Council Rule 19. The rules may be repealed, altered, or amended by concurrence of a majority of all Councilmen, but motion for this purpose must be in writing, and lie over for at least one week after introduction before final passage.
3/25/19	Parish Council	Approved Reported: Councilman Hogan Recommended: Approval  Public comment opened; no public comment  Council Discussion
3/25/19	Parish Council	Failed
4/8/19	Council Member(s)	Introduced
4/8/19	Parish Council	Held Over Council Rule 19. The rules may be repealed, altered, or amended by concurrence of a majority of all Councilmen, but motion for this purpose must be in writing, and lie over for at least one week after introduction before final passage.

- 90**    [2019-0121](#)    A resolution providing supporting authorization to endorse a waiver from the Subdivision Regulations of 1981, Section III. Geometric Standards B. Blocks 3. Arrangement requiring lots to possess frontage on a street and from the Zoning Ordinance of 1981 Section VI. Zoning District Criteria and Regulations, B. Residential Districts [I.] R-1A. 2. Spatial Requirements a. as requested by Victor Buccola.

**Sponsors:**    Mr. Cochran and Department of Planning & Zoning

**Attachments:**    [2019-0121 Recommendation at a Glance \(Buccola\)](#)

[2019-0121 Minutes 04.04.19 Buccola](#)

[2019-0121 LUR 2019-5-MIN \(Buccola\)](#)

[2019-0121 Survey \(signed by Commission\)](#)

[2019-0121 Survey 2019-5-MIN Markup](#)

[2019-0121 AERIAL](#)

[2019-0121 ZONING](#)

[2019-0121 Support Phone Call](#)

[2019-0121 Support Phone Call 2](#)

[2019-0121 Opposition Letter](#)

**Legislative History**

3/6/19	Department of Planning & Zoning	Received/Assigned PH
4/4/19	Department of Planning & Zoning	Rcmd'd Approval w/Stip. to the Planning Commission
	Approval contingent on approval of the required waiver from width and frontage requirements by both the Planning Commission and Council	
4/4/19	Planning Commission	Rcmd'd Approval w/Stip. to the Parish Council
	Approval contingent on approval of the required waiver from width and frontage requirements by both the Planning Commission and Council	

- 113**    [2019-0130](#)    A resolution calling for the Parish President to perform his duties and obligation in carrying out the duties and obligation incumbent upon the Parish by the Cooperative Endeavor Agreement the Parish has with the Sunset Drainage District with respect to maintaining its levee, which has not been done and which is putting the District at risk in the event of a major hurricane striking St. Charles Parish.

**Sponsors:**    Mr. Hogan

**APPOINTMENTS**

- 115** [2019-0111](#) A resolution to appoint a member to the Hospital Service District No. 1, Parish of St. Charles.

*Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Ms. Karen Raymond. Six (6) year term to begin May 22, 2019 and expire May 22, 2025.*

**Legislative History**

5/16/16	Parish Council	Enacted Legislation
	Ms. Karen Raymond appointed to the Hospital Service District No. 1 on May 16, 2016, per Resolution No. 6223	
	Term: May 16, 2016 - May 22, 2019	
4/8/19	Parish Council	Vacancy Announced

- 116** [2019-0112](#) A resolution to appoint a member to the Hospital Service District No. 1, Parish of St. Charles.

*Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Ms. Pamela W. Smith. Six (6) year term to begin May 22, 2019 and expire May 22, 2025.*

**Legislative History**

5/7/18	Parish Council	Enacted Legislation
	Ms. Pamela W. Smith appointed to the Hospital Service District No. 1 on May 7, 2018, per Resolution No. 6340	
	Term: May 7, 2018 - May 22, 2019	
4/8/19	Parish Council	Vacancy Announced

- [2019-0129](#) A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District V Representative.

*On May 6, 2019, Council Chairman will accept nominations from the District V Councilmember to fill the vacancy created by the expiration of the term of Mr. Billy B. Booth. Four (4) year term to begin May 31, 2019 and expire May 31, 2023.*

**Legislative History**

5/18/15	Parish Council	Enacted Legislation
	Mr. Billy B. Booth appointed to the Planning & Zoning Commission on May 18, 2015, per Resolution No. 6160	
	Term: May 31, 2015 - May 31, 2019	

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 4/24/19, 10AM, Council Chambers*  
*BOARD OF ADJUSTMENT (ZBA): Thursday, 4/25/19, 7PM Council Chambers*  
*HOUSING AUTHORITY: Tuesday, 4/30/19, 5PM, Council Chambers*  
*PLANNING & ZONING COMMISSION: Thursday, 5/2/19, 7PM, Council Chambers*  
*LAFORCHE BASIN LEVEE DISTRICT: Monday, 5/6/19, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie*  
*ST. CHARLES PARISH COUNCIL: Monday, 5/6/19, 6PM, Council Chambers*



**SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL**

- 117 [2019-0110](#) St. Charles Parish's obligation and actions needed regarding maintenance of the Sunset Drainage District Levee per the St. Charles Parish Sunset Drainage District Cooperative Endeavor Agreement and Levee settlement concerns, namely: 1. Per a Cooperative Endeavor Agreement, St. Charles Parish has duties and responsibilities incumbent upon the Parish to maintain, repair, and/or rehabilitate earthen levees, which the Parish has not been doing, 2. Parish President Larry Cochran is responsible for carrying out what is required of the Parish by the CEA but has failed to do so, 3. Elevation information collected by the Parish indicated that the SDD levee has sank in various areas between 0.5 and 1.4 feet which shows that a more accurate survey is needed to determine exactly where problem areas exist, and 4. A plan needs to be developed on how low areas that are identified are to be raised, until such time formal levee improvements occur and in light of the approaching hurricane season.

**Sponsors:** Mr. Hogan

**Attachments:** [2019-0110 back up-P. Hogan.pdf](#)

**Legislative History**

4/8/19 Parish Council Read  
Chairman Fisher-Perrier read File No. 2019-0110.

**Accommodations for Disabled**

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.