



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Beth A. Billings
Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,
Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,
Bob Fisher, Julia Fisher-Cormier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, May 22, 2023

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Reverend Marilyn Diggs
Mount Zion Community Church, Boutte

APPROVAL OF MINUTES

Regular Meeting – May 8, 2023

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2023-0116](#) Proclamation: “Gospel Musical Festival”
Sponsors: Mr. Dufrene
Attachments: [2023-0116 Gospel Musical Festival](#)

- 2 [2023-0117](#) In Recognition: Katina Summers, Board of Adjustment
Sponsors: Mr. Fisher
Attachments: [2023-0117 Katina Summers](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2023-0118](#) Communications District (911)
Attachments: [2023-0118 Presentation for Parish Council](#)
- [2023-0119](#) Parish President Remarks/Report
Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, June 5, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 3 [2023-0122](#) An ordinance approving and authorizing the execution of Change Order No. 2 - Final for Parish Project No. S170601, Luling Oxidation Pond Rehabilitation and Upgrades, to increase the contract amount by \$261,760.15.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2023-0122 Change Order - Luling Oxidation](#)

- 25 [2023-0124](#) An ordinance approving and authorizing the execution of an Agreement by and between Diamond Green Diesel, LLC, St. Charles Parish, St. Charles Parish School Board, St. Charles Parish Law Enforcement District, St. Charles Parish Assessment District, Hospital Service District No. 1 of the Parish of St. Charles, Louisiana, and Pontchartrain Levee District to support the expansion of Foreign Trade Subzone 124 A to include Diamond Green Diesel operations at the IMTT Terminal in St. Rose, Louisiana.

Sponsors: Mr. Jewell

Attachments: [2023-0124 Agreement - Foreign Trade Subzone 124 A](#)

[2023-0124 Foreign Trade Subzone - Letter of Support](#)

- 30 [2023-0126](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from M-2 to M-1 on Lots 12, 13, 14, 15, 16, 17, 18, & 19, Esperanza Business Park Phase 2, as shown on the Final Plan Esperanza Business Park Phase 2 by Stephen P. Flynn, PLS dated April 8, 2020, Deputy Jeff G. Watson Drive, Luling, as requested by Debra Dufresne Vial for Esperanza Land, LLC & Hank Tatje for T Times 4, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2023-0126 RECOMMENDATIONS AT A GLANCE](#)

[2023-0126 Minutes](#)

[2023-0126 Staff Report](#)

[2023-0126 Survey](#)

[2023-0126 AERIAL](#)

[2023-0126 ZONING](#)

[2023-0126 FLUM](#)

[2023-0126 Application1](#)

Legislative History

4/4/23	Department of Planning & Zoning	Received/Assigned PH
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5/4/23	Department of Planning & Zoning	Recommended Approval to the Planning Commission
5/4/23	Planning Commission	Recommended Approval to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 43** [2023-0109](#) An ordinance to approve a purchase and/or expropriate a 1.501 acre servitude designated as Parcel B-3 over property owned by Kristi Gerstner Smith, for the Montz Pump Station and Drainage Modification Project.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2023-0109 MONTZ 340 CFS SERVITUDES 1-3-23](#)
[2023-0109 Appraisal Report - Kristi Smith \(PS2\)](#)

Legislative History

5/8/23	Parish President	Introduced
5/8/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 45** [2023-0112](#) An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 21-10-2 which approved the Professional Services Agreement with Richard C. Lambert Consultants, L.L.C., for engineering services for the Barber Road Bank Stabilization (Project No. P210702). The amendment is to add items for Construction Management and Resident Inspection in the not to exceed amount of \$135,616.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2023-0112 Amendment 1 BARBER ROAD - Legal Edits](#)
[2023-0112 corporate resolution RCL 2023](#)

Legislative History

5/8/23	Parish President	Introduced
5/8/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 49** [2023-0113](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Gulf South Engineering and Testing, Inc., to perform testing services for Lakewood Dr. Reconstruction State Project No. H.014051, Federal Aid Project No. H014051 (Project No. P190201) in a not to exceed amount of \$60,100.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2023-0113 TEsting contract for Lakewood Reconstruction](#)
[2023-0113 CORPORATE RESOLUTION - All Clients- Poche Signer \(01-23\)](#)

Legislative History

5/8/23	Parish President	Introduced
5/8/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

PERSONS TO ADDRESS THE COUNCIL

- 63 [2023-0123](#) Mr. Andrew Patz: Nuclear Regulatory Commission 2022 Assessment of Waterford Unit 3

Attachments: [2023-0123 Presentation](#)
[2023-0123 Patz Petition Agenda](#)

RESOLUTIONS

- 74 [2023-0125](#) A resolution approving and authorizing St. Charles Parish to submit a grant application to the United States Department of Agriculture's Rural Housing Service Fiscal Year (FY) 2023 Housing Preservation Grant Program.

Sponsors: Mr. Jewell and Grants Office

APPOINTMENTS

- 75 [2023-0111](#) A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District VI Representative.

Council will confirm nomination to the St. Charles Parish Board of Adjustment from the District VI Councilmember to fill the vacancy caused by the resignation of the term of Ms. Katina Summers. Unexpired term to begin immediately and expire December 7, 2025.

Nominee: Mr. David P. Bleakley

Legislative History

11/15/21	Parish Council	Enacted Legislation
	Ms. Katina Summers appointed to the St. Charles Parish Board of Adjustment as the District VI Representative on November 15, 2021, per Resolution No. 6597	
	Term: December 7, 2021 - December 7, 2025	
5/8/23	Parish Council	Nomination(s) Accepted
	Nominee: Councilman Fisher nominated Mr. David P. Bleakley	
5/8/23	Parish Council	Close Nomination(s) for
5/8/23	Parish Council	Nomination(s) Closed

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

HOUSING AUTHORITY: Tuesday, 5/30/23, 6PM, Council Chambers
HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 5/31/23, 2PM, Council Chambers
PLANNING & ZONING COMMISSION: Thursday, 6/1/23, 6PM, Council Chambers
ST. CHARLES PARISH COUNCIL: Monday, 6/5/23, 6PM, Council Chambers
CIVIL SERVICE BOARD: Tuesday, 6/6/23, 6:30PM, Council Chambers

ANNOUNCEMENTS

PARISH HOLIDAY: Monday, 5/29/23 – Memorial Day

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

- 80 [2023-0120](#) A resolution appointing an Official Journal to serve the Parish Council of St. Charles Parish for the period June 2023 through June 2024.

Attachments: [2023-0120 Official Journal Selection Process.2023](#)
[RS 43 141 - 43 149 Official Journal](#)

- 86 [2023-0121](#) Calendar of Official Action for the 2024 Budget: Set Public Hearing Dates

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2023-0121 CALENDAR OF OFFICIAL ACTION FOR 2024 BUDGET](#)

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.