



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Beth A. Billings
Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,
Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,
Bob Fisher, Julia Fisher-Cormier

Monday, May 22, 2023

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Cormier

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works Director Miles Bingham, Senior Projects Manager Sam Scholle, Grants Officer Carla Chiasson, Eric Zurcher, Public Information Office

CALL TO ORDER

Meeting called to order at 6:04 pm due to committee meeting held prior to the council meeting.

PRAYER / PLEDGE

Reverend Marilyn Diggs
Mount Zion Community Church, Boutte

APPROVAL OF MINUTES

A motion was made by Councilmember Fonseca, seconded by Councilmember Darensbourg Gordon, to approve the minutes from the regular meeting of May 8, 2023. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2023-0116](#)

Proclamation: "Gospel Musical Festival"

Sponsors: Mr. Dufrene

Read

[2023-0117](#)

In Recognition: Katina Summers, Board of Adjustment

Sponsors: Mr. Fisher

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2023-0118](#)

Communications District (911)

Retired Major Sam Zinna, Communications District President, reported.

Councilwoman Clulee spoke on the matter.

Retired Major Zinna spoke on the matter.

Councilman Fisher spoke on the matter.

Reported

[2023-0119](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JUNE 5, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2023-0122](#)

An ordinance approving and authorizing the execution of Change Order No. 2 - Final for Parish Project No. S170601, Luling Oxidation Pond Rehabilitation and Upgrades, to increase the contract amount by \$261,760.15.

Sponsors: Mr. Jewell and Department of Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on June 5, 2023

[2023-0124](#)

An ordinance approving and authorizing the execution of an Agreement by and between Diamond Green Diesel, LLC, St. Charles Parish, St. Charles Parish School Board, St. Charles Parish Law Enforcement District, St. Charles Parish Assessment District, Hospital Service District No. 1 of the Parish of St. Charles, Louisiana, and Pontchartrain Levee District to support the expansion of Foreign Trade Subzone 124 A to include Diamond Green Diesel operations at the IMTT Terminal in St. Rose, Louisiana.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on June 5, 2023

[2023-0126](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from M-2 to M-1 on Lots 12, 13, 14, 15, 16, 17, 18, & 19, Esperanza Business Park Phase 2, as shown on the Final Plan Esperanza Business Park Phase 2 by Stephen P. Flynn, PLS dated April 8, 2020, Deputy Jeff G. Watson Drive, Luling, as requested by Debra Dufresne Vial for Esperanza Land, LLC & Hank Tatje for T Times 4, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on June 5, 2023

[2023-0127](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for SCP E. Dufresne Community Center Ida & Window Repairs, (Project No. EDCC 0322), to increase the contract amount by \$82,465.00 and increase the contract time by 9 days.

Sponsors: Mr. Jewell and General Government Buildings

Publish/Scheduled for Public Hearing to the Parish Council on June 5, 2023

[2023-0128](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for St. Charles Parish West Bank Library Hurricane IDA Repairs, (Project No. LR211105), to increase the contract amount by \$41,721.00 and increase the contract time by 76 days.

Sponsors: Mr. Jewell and General Government Buildings

Publish/Scheduled for Public Hearing to the Parish Council on June 5, 2023

[2023-0129](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 8, Elections, Section 8-2. Visible Voting Precinct Boundaries and Polling Places, to merge voting precincts.

Sponsors: Ms. Billings, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

Publish/Scheduled for Public Hearing to the Parish Council on June 5, 2023

[2023-0130](#)

An ordinance approving and authorizing the execution of a Contract with Command Construction, LLC, for Barber Road Bank Stabilization (Project No. P210702) in the amount of \$2,880,543.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on June 5, 2023

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2023-0109](#)

An ordinance to approve a purchase and/or expropriate a 1.501 acre servitude designated as Parcel B-3 over property owned by Kristi Gerstner Smith, for the Montz Pump Station and Drainage Modification Project.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham invited Senior Projects Manager Sam Scholle to the podium to speak on the matter.
Mr. Scholle spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-5-5

Council Discussion
Mr. Scholle spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 23-5-5

[2023-0112](#)

An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 21-10-2 which approved the Professional Services Agreement with Richard C. Lambert Consultants, L.L.C., for engineering services for the Barber Road Bank Stabilization (Project No. P210702). The amendment is to add items for Construction Management and Resident Inspection in the not to exceed amount of \$135,616.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-5-6

Council Discussion
Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 23-5-6

[2023-0113](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Gulf South Engineering and Testing, Inc., to perform testing services for Lakewood Dr. Reconstruction State Project No. H.014051, Federal Aid Project No. H014051 (Project No. P190201) in a not to exceed amount of \$60,100.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-5-7

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 23-5-7

Councilwoman Fisher-Cormier departed the meeting.

PERSONS TO ADDRESS THE COUNCIL

[2023-0123](#)

Mr. Andrew Patz: Nuclear Regulatory Commission 2022 Assessment of Waterford Unit 3

Councilwoman Clulee spoke on the matter.
Mr. Patz spoke on the matter.

Heard

RESOLUTIONS

[2023-0125](#)

A resolution approving and authorizing St. Charles Parish to submit a grant application to the United States Department of Agriculture's Rural Housing Service Fiscal Year (FY) 2023 Housing Preservation Grant Program.

Sponsors: Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval
Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

Council Discussion
Ms. Chiasson spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Cormier

Enactment No: 6696

APPOINTMENTS

[2023-0111](#)

A resolution appointing Mr. David P. Bleakley to the St. Charles Parish Board of Adjustment as the District VI Representative.

VOTE ON THE APPOINTMENT OF MR. DAVID P. BLEAKLEY

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Cormier

Enactment No: 6697

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2023-0120](#)

A resolution appointing an Official Journal to serve the Parish Council of St. Charles Parish for the period June 2023 through June 2024.

Authorize the Advertisement for Acceptance of Proposals; carried by the following vote:

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Cormier

Authorized

[2023-0121](#)

Calendar of Official Action for the 2024 Budget: Set Public Hearing Dates

Sponsors: Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval
Finance Director Grant Dussom spoke on the matter.

Public Hearings scheduled for: Tuesday, October 31, 2023 at 9 am; Thursday, November 2, 2023 at 1 pm; and Monday, November 6, 2023 at 6 pm

Public comment opened; no public comment

Accepted the Calendar of Official Action for the 2024 Budget; carried by the following vote:

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Cormier

Accepted

ADJOURNMENT

A motion was made by Councilmember Fisher, seconded by Councilmember Darenbourg Gordon, to adjourn the meeting at approximately 6:51 pm. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Cormier

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary