



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Bob Fisher
Councilmembers Michael A. Mobley, Holly Fonseca,
La Sandra D. Wilson, Heather Skiba, Walter Pilié,
Willie Comardelle, Michelle O'Daniels, Michele deBruler

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, June 17, 2024

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor Gerald L. Vinnett, Sr.
Fifth African Baptist Church, St. Rose

APPROVAL OF MINUTES

Regular Meeting – June 3, 2024

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2024-0216](#) In Recognition: Pastor Gerald L. Vinnett, Sr., 30th Year Pastoral Anniversary
Sponsors: Ms. O'Daniels
Attachments: [2024-0216 Pastor Gerald Vinnett, Sr.](#)

- 2 [2024-0217](#) In Recognition: Amanda Pertuis, St. Charles Parish Communications District
Sponsors: Mr. Fisher
Attachments: [2024-0217 Amanda Pertuis, Communications District](#)

- 3 [2024-0218](#) Proclamation: "248th Anniversary of American Independence"
Sponsors: Mr. Jewell
Attachments: [2024-0218 248th Anniversary American Independence](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2024-0219](#) Port of South Louisiana
- [2024-0220](#) Parish President Remarks/Report
- Sponsors:** Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, July 8, 2024, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 4 [2024-0208](#) An ordinance to provide for an additional ad valorem tax exemption of two thousand five hundred dollars of the assessed valuation of property receiving the homestead exemption that is owned and occupied by a qualified first responder in accordance with Article 7, Section 21. (O) of the Constitution of the State of Louisiana.

Sponsors: Mr. Mobley, Ms. Fonseca, Ms. Wilson, Ms. Skiba, Mr. Pilié, Mr. Fisher and Ms. deBruler

- 5 [2024-0215](#) An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of “**NO OVERNIGHT PARKING**” signs along Oaklawn Ridge Lane in St. Rose.

Sponsors: Ms. Skiba

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 6 [2024-0167](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Royal Engineers & Consultants, LLC, to create the St. Charles Parish Coastal Restoration Strategy (Parish Project No. N/A), in the not to exceed amount of \$250,000.00.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0167 04 18 Agreement_Royal_Engineering_Coastal_Program_Strategy](#)
[2024-0167 Corporate Resolution 4.25.24](#)
[2024-0167 Postponed proposed ordinance](#)

Legislative History

| | | |
|---------|------------------|--|
| 5/6/24 | Parish President | Introduced |
| 5/6/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
| 5/20/24 | Parish Council | Public Hearing Requirements Satisfied Chairman Fisher stated that Administration requested that File No. 2024-0167 be postponed indefinitely. |
| 5/20/24 | Parish Council | Postponed Indefinitely |
| 5/20/24 | Parish Council | Postponed Indefinitely |
| 6/3/24 | Parish President | Introduced |
| 6/3/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 28 [2024-0202](#) An ordinance approving and authorizing the execution of Change Order No. 2 (Final) for the Hydraulic Bottleneck Near Destrehan P.S. No. 2, (Project No. P190507), to increase the contract amount by \$5,614.14 and increase the contract time by 185 calendar days.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2024-0202 Change Order No. Two \(2\) FINAL EG and Cycle Signed](#)

Legislative History

| | | |
|--------|------------------|--|
| 6/3/24 | Parish President | Introduced |
| 6/3/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 37 [2024-0203](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Evans-Graves Engineers, Inc., to provide engineering services for LA 52 Phase 2 (Blueberry Hill - US 90) (Project No. P140201), in the amount of \$245,903.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2024-0203 LA 52 Phase 2 Professional Services Agreement](#)

[2024-0203 P140201 - 2024.05.22 - Corporate Resolution](#)

Legislative History

| | | |
|--------|------------------|--|
| 6/3/24 | Parish President | Introduced |
| 6/3/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 54 [2024-0204](#) An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance No. 22-7-2 which approved the Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), in the amount of \$135,238.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2024-0204 Road Maintenance 2022-23 Amendment No. 2](#)

[2024-0204 P220501 - 2024.05.17 - Corporate Resolution](#)

Legislative History

| | | |
|--------|------------------|--|
| 6/3/24 | Parish President | Introduced |
| 6/3/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 60** [2024-0205](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with MB3 Inc. D/B/A Civix, to perform consulting services for the West Bank Hurricane Protection Levee ROW Acquisition and Program Management Services (Project No. P240503), in the not to exceed amount of \$175,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2024-0205 P240503 - West Bank Hurricane Protection Levee ROW Acquisition](#)
[2024-0205 Executed EC Consent - Signature Authority MB3 11-13-2023](#)

Legislative History

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|--------|------------------|--|
| 6/3/24 | Parish President | Introduced |
| 6/3/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 82** [2024-0206](#) An ordinance approving and authorizing the execution of a Contract with Southern Sites Services, LLC, for the St. Charles Parish Parks and Recreation Bethune Park Renovations, (Project No. RECBP523), in the amount of \$683,221.20.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Attachments: [2024-0206 revised_00500](#)
[2024-0206 Notice of Intent to Award](#)
[2024-0206 Extension letter](#)
[2024-0206 Corporate Resolution](#)
[2024-0206 Bid Tab](#)

Legislative History

| | | |
|--------|------------------|--|
| 6/3/24 | Parish President | Introduced |
| 6/3/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 95** [2024-0207](#) An ordinance approving and authorizing the execution of a Solid Waste Disposal Agreement with River Birch, L.L.C. for the term commencing on July 1, 2024 and ending on June 30, 2034 with options to renew.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2024-0207 2024 05 31 Final Contract](#)
[2024-0207 Current Resolution](#)

Legislative History

| | | |
|--------|------------------|--|
| 6/3/24 | Parish President | Introduced |
| 6/3/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

PERSONS TO ADDRESS THE COUNCIL

114 [2024-0222](#) Ms. Reanda Pierre: Doing Business in the Parish

Attachments: [2024-0222 Petition and attachments R. Fields Pierre](#)

RESOLUTIONS

127 [2024-0221](#) A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement, as requested by Myra Soule and Molly D. Badeaux.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0221 RECOMMENDATIONS AT A GLANCE](#)

[2024-0221 MINUTES](#)

[2024-0221 Staff Report](#)

[2024-0221 Plat partially executed](#)

[2024-0221 AERIAL](#)

[2024-0221 ZONING](#)

[2024-0221 FLUM](#)

[2024-0221 Application](#)

[2024-0221 Waiver Request \(Badeaux\)](#)

[2024-0221 Waiver Request \(Bertolet\)](#)

[2024-0221 Waiver Request \(Dufrene\)](#)

[2024-0221 Waiver Request \(Soule\)](#)

Legislative History

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|---------|---------------------------------|---|
| 4/19/24 | Department of Planning & Zoning | Received/Assigned PH |
| 6/6/24 | Department of Planning & Zoning | Recommended Approval to the Planning Commission |
| 6/6/24 | Planning Commission | Recommended Approval to the Parish Council |

APPOINTMENTS**142** [2024-0180](#)

A resolution appointing an Ad-Hoc member, with a health professional background, to the Board of Directors for the Arc of St. Charles.

Council will confirm nomination to the Board of Directors of the Arc of St. Charles, Ad Hoc member with a health professional background to fill the vacancy caused by the expiration of the term of Dr. Jeffrey S. Kuo, M.D.. Two (2) year term to begin July 1, 2024 and expire June 30, 2026. [Dr. Kuo has served two consecutive terms and cannot be re-appointed according to Arc of St. Charles By-Laws; however, on May 13, 2024, the Arc Board Members approved for any 2023-2024 Board Members whose term of office is due to expire June 30, 2024, be extended for up to one, additional two (2) year term.]

Nominee: Dr. Jeffrey S. Kuo, M.D.

Legislative History

| | | |
|---------|--|-------------------------|
| 6/20/22 | Parish Council | Enacted Legislation |
| | Dr. Jeffrey S. Kuo, M.D. appointed to the Board of Directors of the Arc of St. Charles, Ad-Hoc member with a health professional background, on June 20, 2022, per Resolution No. 6646 Term: July 1, 2022 - June 30, 2024 | |
| 5/14/24 | Parish Council | Correspondence Received |
| | from Mr. Dale Seal, Secretary, Arc of St. Charles Board of Directors, the Board approved a motion by all of the voting Arc Board Members present at the May 13, 2024 meeting, regarding Dr. Jeffrey Kuo, whose term of office is due to expire June 30, 2024, term has been extended for up to one additional two (2) year term, beginning July 1, 2024 through June 30, 2026. | |
| 5/20/24 | Parish Council | Vacancy Announced |
| 6/3/24 | Parish Council | Nomination(s) Accepted |
| | Nominee: Councilwoman Fonseca nominated Dr. Jeffrey S. Kuo, M.D. | |
| 6/3/24 | Parish Council | Close Nomination(s) for |
| 6/3/24 | Parish Council | Nomination(s) Closed |

[2024-0209](#)

A resolution appointing a member to the St. Charles Parish Civil Service Board.

Attachments:

[Correspondence Nicholls emailed](#)

On Monday, July 8, 2024, Council Chairman will accept nominations to the Civil Service Board to fill the vacancy created by the expiration of the term of Mr. Brett Terrebonne. Three (3) year term to begin August 1, 2024 and expire August 1, 2027.

Legislative History

| | | |
|---------|--|---------------------|
| 7/26/21 | Parish Council | Enacted Legislation |
| | Mr. Brett Terrebonne appointed to the St. Charles Parish Civil Service Board on July 26, 2021, per Resolution No. 6574 Term: August 1, 2021 - August 1, 2024 | |
| 6/6/24 | Council Secretary | Correspondence Sent |
| | to President Jay Clune, Nicholls State University, asking for him to submit a list of three persons to the Parish Council due to the term of Mr. Brett Terrebonne expiring on August 1, 2024 | |

[2024-0210](#) A resolution appointing a member to the St. Charles Parish Civil Service Board.

Attachments: [Correspondence Tulane emailed](#)

On Monday, July 8, 2024, Council Chairman will accept nominations to the Civil Service Board to fill the vacancy created by the expiration of the term of Ms. Sara Champion. Three (3) year term to begin August 1, 2024 and expire August 1, 2027.

Legislative History

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|--------|--|---------------------|
| 8/9/21 | Parish Council | Enacted Legislation |
| | Ms. Sara Champion appointed to the St. Charles Parish Civil Service Board on August 9, 2021, per Resolution No. 6578 | |
| | Term: (Immediately) August 9, 2021 - August 1, 2024 | |
| 6/6/24 | Council Secretary | Correspondence Sent |
| | to President Michael A. Fitts, Tulane University, asking him to submit a list of three persons to the Parish Council due to the term of Ms. Sara Champion expiring on August 1, 2024 | |

[2024-0211](#) A resolution appointing a member to the St. Charles Parish Library Board of Control as the District III Representative.

On Monday, July 8, 2024, Council Chairman will accept nominations from the District III Councilmember to fill the vacancy created by the expiration of the term of Ms. Beverly A. Delaune. Five (5) year term to begin August 1, 2024 and expire August 1, 2029.

Legislative History

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|---------|--|---------------------|
| 7/22/19 | Parish Council | Enacted Legislation |
| | Ms. Beverly A. Delaune appointed to the St. Charles Parish Library Board of Control as District III Representative on July 22, 2019, per Resolution No. 6424 | |
| | Term: August 1, 2019 - August 1, 2024 | |

[2024-0212](#) A resolution appointing a member to the St. Charles Parish Library Board of Control as the District IV Representative.

On Monday, July 8, 2024, Council Chairman will accept nominations from the District IV Councilmember to fill the vacancy created by the expiration of the term of Mr. Randy D. Matherne. Five (5) year term to begin August 1, 2024 and expire August 1, 2029.

Legislative History

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|--------|--|---------------------|
| 9/9/19 | Parish Council | Enacted Legislation |
| | Mr. Randy D. Matherne appointed to the St. Charles Parish Library Board of Control as the District IV Representative on September 9, 2019, per Resolution No. 6436 | |
| | Term: (Immediately) September 9, 2019 - August 1, 2024 | |

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

BOARD OF ADJUSTMENT (ZBA): Thursday, 6/20/24, 6PM, Council Chambers
HOUSING AUTHORITY: Tuesday, 6/25/24, 6PM, Council Chambers
HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 6/26/24, 2PM, Council Chambers
LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 7/3/24, 6PM, Lafourche Basin
Levee District Office, 21380 Highway 20, Vacherie
COMMUNICATIONS DISTRICT (911): Monday, 7/8/24, 5PM, 911 Center, 222 Joe Louis
Lane, Hahnville
LEGISLATIVE COMMITTEE: Monday, 7/8/24, 5PM, Council Chambers
***Discussion regarding Ad Valorem Tax Exemption for First Responders*
***Discussion regarding amending Chapter 15, Section 15-9 regarding School Zones*
ST. CHARLES PARISH COUNCIL: Monday, 7/8/24, 6PM, Council Chambers

ANNOUNCEMENTS

PARISH HOLIDAY: Wednesday, 6/19/24 – Juneteenth

Thirty-Fourth Annual Independence Day Celebration: Wednesday, 7/3/24, 6:00PM – 9PM, West Bank Bridge Park, Luling – Fireworks Display at Dark

PARISH HOLIDAY: Thursday, 7/4/24 – Independence Day

****PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, JULY 8, 2024, COUNCIL CHAMBERS, COURTHOUSE.*

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.