



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Bob Fisher
Councilmembers Michael A. Mobley, Holly Fonseca,
La Sandra D. Wilson, Heather Skiba, Walter Pilié,
Willie Comardelle, Michelle O'Daniels, Michele deBruler

Monday, June 17, 2024

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, Bob Fisher, and Michele deBruler

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Interim Director of Communications/Public Information Officer Francesca Holt Blanchard, Finance Director Grant Dussom, Public Works Director Miles Bingham, Planning & Zoning Director Michael Albert, Parks and Recreation Director Duane Foret, Eric Zurcher, Public Information Office, Blaine Fauchaux, Public Information Office, Gabrielle Wood, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Pastor Gerald L. Vinnett, Sr.
Fifth African Baptist Church, St. Rose

APPROVAL OF MINUTES

A motion was made by Councilmember Skiba, seconded by Councilmember deBruler, to approve the minutes from the regular meeting of June 3, 2024. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2024-0216](#)

In Recognition: Pastor Gerald L. Vinnett, Sr., 30th Year Pastoral Anniversary

Sponsors: Ms. O'Daniels

Read

[2024-0217](#)

In Recognition: Amanda Pertuis, St. Charles Parish Communications District

Sponsors: Mr. Fisher

Read

[2024-0218](#)

Proclamation: "248th Anniversary of American Independence"

Sponsors: Mr. Jewell

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2024-0219](#)

Port of South Louisiana

Mr. Paul Matthews, Chief Executive Officer reported.

Councilwoman Skiba spoke on the matter.

Mr. Matthews spoke on the matter.

Chairman Fisher spoke on the matter.

Reported

[2024-0220](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JULY 8, 2024, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2024-0208](#)

An ordinance to provide for an additional ad valorem tax exemption of two thousand five hundred dollars of the assessed valuation of property receiving the homestead exemption that is owned and occupied by a qualified first responder in accordance with Article 7, Section 21. (O) of the Constitution of the State of Louisiana.

Sponsors: Mr. Mobley, Ms. Fonseca, Ms. Wilson, Ms. Skiba, Mr. Pilié, Mr. Fisher and Ms. deBruler

Publish/Scheduled for Public Hearing to the Parish Council on July 8, 2024

[2024-0215](#)

An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of “**NO OVERNIGHT PARKING**” signs along Oaklawn Ridge Lane in St. Rose.

Sponsors: Ms. Skiba

Publish/Scheduled for Public Hearing to the Parish Council on July 8, 2024

[2024-0223](#)

An ordinance approving and authorizing the execution of a Contract with Sealevel Construction, Inc., for Sunset Screen Cleaner, Project No. P080905-11C, CPRA Project No. BA-0270, as part of the West Bank Hurricane Protection Levee Project, in the amount of \$12,594,880.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on July 8, 2024

[2024-0224](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to C-3 on Lots 1B-1 and 1B-2, Block J, Ellington Gardens, 207 and 211 Angus Drive, Luling as requested by Richard D. Whitney Jr. for Whitney Properties VII, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on July 8, 2024

[2024-0225](#)

An ordinance to approve a purchase and/or expropriate a 4,881 square foot perpetual drainage servitude designated as P-102 and a 729 square foot temporary construction servitude designated as T-102 over property owned by Nicholas Treadway, for the Montz Pump Station and Drainage Modification Project.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on July 8, 2024

[2024-0226](#)

An ordinance to approve a purchase and/or expropriate a 4,877 square foot perpetual drainage servitude designated as P-103 and a 729 square foot temporary construction servitude designated as T-103 over property owned by Harry Shoemaker, III, et al., for the Montz Pump Station and Drainage Modification Project.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on July 8, 2024

[2024-0227](#)

An ordinance to approve a purchase and/or expropriate a 4,874 square foot perpetual drainage servitude designated as P-104 and a 729 square foot temporary construction servitude designated as T-104 over property owned by Wayne Brogdon for the Montz Pump Station and Drainage Modification Project.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on July 8, 2024

[2024-0228](#)

An ordinance to approve a purchase and/or expropriate a 4,870 square foot perpetual drainage servitude designated as P-105 and a 729 square foot temporary construction servitude designated as T-105 over property owned by Wayne Brogdon, for the Montz Pump Station and Drainage Modification Project.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on July 8, 2024

[2024-0229](#)

An ordinance approving and authorizing the execution of Change Order No. 1 - Final for the East Bank "C" Plant Filter Upgrade (Project No. WWKS-96) to decrease the contract amount by \$7,848.00 and increase the contract time by one hundred five (105) days.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on July 8, 2024

[2024-0230](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 10 - Garbage and Trash, Article II. Uniform Solid Waste Management System, Section 10-22. Service charge. (a) Levied. to increase the Service Charge for Solid Waste Collection Services.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on July 8, 2024

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

[2024-0167](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Royal Engineers & Consultants, LLC, to create the St. Charles Parish Coastal Restoration Strategy (Parish Project No. N/A), in the not to exceed amount of \$250,000.00.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Parish President Matthew Jewell spoke on the matter.

Parish President Jewell invited Mr. Kirk Rhinehart, Executive Vice President, Royal Engineers & Consultants, LLC, to the podium to present PowerPoint.

Mr. Rhinehart spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-13

Council Discussion

Mr. Rhinehart spoke on the matter.

Parish President Jewell spoke on the matter.

Chairman Fisher denied Councilman Pilié's request to speak in accordance with Council Rule No. 11.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-6-13

[2024-0202](#)

An ordinance approving and authorizing the execution of Change Order No. 2 (Final) for the Hydraulic Bottleneck Near Destrehan P.S. No. 2, (Project No. P190507), to increase the contract amount by \$5,614.14 and increase the contract time by 185 calendar days.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-14

Council Discussion

Parish President Matthew Jewell spoke on the matter.

Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-6-14

[2024-0203](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Evans-Graves Engineers, Inc., to provide engineering services for LA 52 Phase 2 (Blueberry Hill - US 90) (Project No. P140201), in the amount of \$245,903.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-15

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-6-15

[2024-0204](#)

An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance No. 22-7-2 which approved the Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), in the amount of \$135,238.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-16

Council Discussion
Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-6-16

[2024-0205](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with MB3 Inc. D/B/A Civix, to perform consulting services for the West Bank Hurricane Protection Levee ROW Acquisition and Program Management Services (Project No. P240503), in the not to exceed amount of \$175,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Parish President Matthew Jewell spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-17

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Moblely, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-6-17

[2024-0206](#)

An ordinance approving and authorizing the execution of a Contract with Southern Sites Services, LLC, for the St. Charles Parish Parks and Recreation Bethune Park Renovations, (Project No. RECBP523), in the amount of \$683,221.20.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-18

Council Discussion
Mr. Foret spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Moblely, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-6-18

[2024-0207](#)

An ordinance approving and authorizing the execution of a Solid Waste Disposal Agreement with River Birch, L.L.C. for the term commencing on July 1, 2024 and ending on June 30, 2034 with options to renew.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Parish President Matthew Jewell spoke on the matter.

Councilwoman O'Daniels motioned to amend the proposed Agreement, line item number 23, to add "The" before the word Parish in the first sentence, replace "Parihs" with "Parish" in the second sentence and replace the word "an" with "any" in the second sentence.

Public Hearing Requirements Satisfied

Enactment No: 24-6-19

A motion was made by Councilmember O'Daniels, seconded by Councilmember deBruler to Amend File No. 2024-0207. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-6-19

Amended

Enactment No: 24-6-19

Council Discussion
Parish President Jewell spoke on the matter.

VOTE ON ORDINANCE AS AMENDED

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-6-19

PERSONS TO ADDRESS THE COUNCIL

[2024-0222](#)

Ms. Reanda Pierre: Doing Business in the Parish

A motion was made by Councilmember Fonseca, seconded by Councilmember Wilson, to extend time an additional three minutes. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Time Extended

Heard

RESOLUTIONS

[2024-0221](#)

A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement, as requested by Myra Soule and Molly D. Badeaux.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 6776

APPOINTMENTS

[2024-0180](#)

A resolution appointing Dr. Jeffrey S. Kuo, M.D. as Ad-Hoc member, with a health professional background, to the Board of Directors for the Arc of St. Charles.

VOTE ON THE APPOINTMENT OF DR. JEFFREY S. KUO, M.D.

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 6777

[2024-0209](#)

A resolution appointing a member to the St. Charles Parish Civil Service Board.

Vacancy Announced

[2024-0210](#)

A resolution appointing a member to the St. Charles Parish Civil Service Board.

Vacancy Announced

[2024-0211](#)

A resolution appointing a member to the St. Charles Parish Library Board of Control as the District III Representative.

Vacancy Announced

[2024-0212](#)

A resolution appointing a member to the St. Charles Parish Library Board of Control as the District IV Representative.

Vacancy Announced

ADJOURNMENT

A motion was made by Councilmember Comardelle, seconded by Councilmember Pilié, to adjourn the meeting at approximately 7:35 pm. The motion carried by the following vote:

Yea: 9 - Moblely, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary