



St. Charles Parish Clerk of Court  
P.O. Box 424  
Hahnville, LA 70057

Phone (985) 783-6632

Ord. 25-1-2  
2024-0420

**Lance Marino**  
Clerk of Court  
Parish of St. Charles

**Instrument Number: 486226**

**Book/Index:** MOB  
**Document Type:** CONTRACT CHANGE ORDER  
**Recording Date:** 01/08/2025 2:38 PM CST

**Grantor 1:** ST CHARLES PARISH DEPARTMENT OF PARKS AND  
RECREATION  
**Grantee 1:**

THIS PAGE IS RECORDED AS PART OF YOUR DOCUMENT AND  
SHOULD BE RETAINED WITH ANY COPIES.

THE ATTACHED DOCUMENT IS A **CERTIFIED TRUE AND CORRECT COPY** THAT WAS  
RECORDED ON THE DATE AND TIME LISTED ABOVE AND CERTIFIED ON THE SAME.



*Aubrey Waguespack*  
Aubrey Waguespack, Deputy Clerk

**2024-0420**

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PARKS AND RECREATION)**

**ORDINANCE NO. 25-1-2**

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the St. Charles Parish West Bank Spray Park (Project No. WBSP2112) and additional parking located at the Edward Dufresne Community Center, to decrease the contract amount by \$48,348.60 and increase the contract time 148 days.

**WHEREAS,** Ordinance No. 21-12-7 adopted on December 20, 2021, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Murray Architects, Inc, to perform all necessary professional Architectural services for a West Bank Splash Park and additional parking located at the Edward A. Dufresne Community Center; and,

**WHEREAS,** Ordinance No. 23-7-9 adopted on July 10, 2023, by the St. Charles Parish Council, approved and authorized the execution of a contract with TEH Enterprise, LLC, for construction services for the St. Charles Parish West Bank Spray Park (Project No. WBSP2112) and additional parking located at the Edward Dufresne Community Center in the lump sum amount of \$2,200,000.00; and,

**WHEREAS,** it is necessary to amend the contract resulting in decreasing the contract amount by \$48,348.60 and increasing the contract time 148 days.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That Change Order No.1 (Final) for the St. Charles Parish West Bank Splash Park (Project No. WBSP2112) and additional parking located at the Edward Dufresne Community Center, to decrease the contract amount by \$48,348.60 and increase the contract time 148 days is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Change Order on behalf of the St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS:** MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,  
O'DANIELS, FISHER, DEBRULER  
**NAYS:** NONE  
**ABSENT:** NONE

And the ordinance was declared adopted this 6th day of January, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Nelly Fonseca  
SECRETARY: Michelle Spadato  
DLVD/PARISH PRESIDENT: January 7, 2025  
APPROVED:  DISAPPROVED:   
PARISH PRESIDENT: Matthew Jewell  
RETD/SECRETARY: January 8, 2025  
AT: 9:25am RECD BY: [Signature]

CERTIFIED TRUE & CORRECT AS PER  
MINUTES DATED 1/6/2025  
Michelle Spadato  
SECRETARY  
ST. CHARLES PARISH COUNCIL

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**SECTION 00806**

**CHANGE ORDER**

No. One (1)

DATE OF ISSUANCE November 13, 2024

EFFECTIVE DATE November 13, 2024

OWNER ST. CHARLES PARISH

CONTRACTOR TEH ENTERPRISE, LLC

Contract: ST. CHARLES PARISH WEST BANK SPRAY PARK

Project: ST. CHARLES PARISH WEST BANK SPRAY PARK

OWNER's Contract No. WBSP2112

ARCHITECT's Contract No. \_\_\_\_\_

ARCHITECT MURRAY ARCHITECTS, INC.

You are directed to make the following changes in the Contract Documents:

Description: *See attached example on how to fill in this information*

1. Delete the Following Work Items:

- a. Credit Relocation of Infrastructure.

Delete of \$50,000.00 (L.S.)

Total of Deducted Items = (\$50,000.00)

2. Add the Following Work Items:

- a. Addition of a Pedestrian Gate on the Second Entrance to Splash Pad

Addition of \$1,651.40 (L.S.)

Total of Added Work Items = (\$1,651.40)

3. Revise the Following Work Item Quantities: Not Applicable

Total of Added Work Items = \$1,651.40

Reason for Change Order: List a reason for each Line Item listed above. *See attached example on how to fill in this information*

- 1. Deleted Work Items
  - a. Credit Relocation of Infrastructure.
- 2. Add Work Items
  - a. Fire Marshal requirement for second means egress

Attachments: (List documents supporting change)

Change Order Request No. 2 by TEH Enterprise, LLC attached

Change Order Request No. 3 by TEH Enterprise, LLC attached

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CHANGE IN CONTRACT PRICE:
Original Contract Price \$2,200,000.00
Net Increase (Decrease) from previous Change Orders No. ___ to ___: \$0.00
Contract Price prior to this Change Order: \$2,200,000.00
Net decrease of this Change Order: \$48,348.60
Contract Price with all approved Change Orders: \$2,151,651.40

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: <u>March 11, 2024</u> Ready for final payment: _____ (days or dates)
Net change from previous Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: <u>210 days</u> Ready for final payment: _____ (days or dates)
Net increase this Change Order: Substantial Completion: <u>148 Days</u> Ready for final payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>August 6, 2024</u> Ready for final payment: _____ (days or dates)

RECOMMENDED:

By: [Signature]  
ARCHITECT (Authorized Signature)

APPROVED:

By: Matthew Jewell  
OWNER (Authorized Signature)

ACCEPTED:

By: [Signature]  
CONTRACTOR (Authorized Signature)

Date: 11/25/2024

Date: 1/7/25

Date: 11/25/24

\*\*Remainder of the attachments (8 pages) to this Change Order are on file and may be viewed at the St. Charles Parish Council Office, Courthouse, 15045 River Road, Hahnville.

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