



# St. Charles Parish

## Meeting Agenda

### Parish Council

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish-la.gov

**Council Chairman Dick Gibbs**  
**Councilmembers Wendy Benedetto, Paul J. Hogan,**  
**Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,**  
**Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier**

Monday, May 7, 2018

6:00 PM

Council Chambers, Courthouse

Final

### CALL TO ORDER

### PRAYER / PLEDGE

*Reverend Isiah Franklin, Jr.*  
*Mt. Zion Baptist Church, St. Rose*

### APPROVAL OF MINUTES

*Regular Meeting – April 23, 2018*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2018-0116](#)     In Recognition: St. Charles Lodge Grand United Order of Odd Fellows #2842 and Hahnville Household of Ruth #1346 - Peter Ogden's Day

**Sponsors:**     Mr. Wilson

**Attachments:**     [2018-0116 Peter Ogden's Day](#)

- 2     [2018-0117](#)     In Recognition: 2018 - 9-10 Year Old Boys Biddy Basketball Class A International Champions

**Sponsors:**     Mr. Cochran

**Attachments:**     [2018-0117 Boys Basketball Allstars](#)

- [2018-0118](#)     In Recognition: 2018 Biddy Basketball Special Contest Winners  
9 Year Old Boys - Around the World Contest Winner  
Kolby Payton  
12 Year Old Girls - Around the World Contest Winner  
A'aliyah Well  
12 Year Old Boys - Around the World Contest Winner  
Cameron Lumar

**Sponsors:**     Mr. Cochran

**Attachments:**     [2018-0118 Special Contest Winners-basketball](#)

- 3     [2018-0119](#)     In Recognition: Kourtney Weber  
**Sponsors:**     Ms. Bellock  
**Attachments:**   [2018-0119 Kourtney Weber](#)
- 4     [2018-0120](#)     Proclamation: “Older Americans Month”  
**Sponsors:**     Mr. Cochran  
**Attachments:**   [2018-0120 Older Americans Month](#)
- 5     [2018-0121](#)     Proclamation: “Mental Health Awareness Month”  
**Sponsors:**     Mr. Gibbs  
**Attachments:**   [2018-0121 Mental Health](#)

## REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2018-0124](#)     General Government Buildings
- [2018-0125](#)     Grants Office

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, May 21, 2018, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 6     [2018-0126](#)     An ordinance authorizing and requiring that the monies received by St. Charles Parish from the Gulf of Mexico Energy Security Act or GOMESA funds (approximately \$594,151.58) is to be placed in Fund 123 - Flood Protection Fund and used solely for outer flood protection systems.  
**Sponsors:**     Mr. Hogan

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 7     [2018-0098](#)     An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 16-7-11 which approved a contract for Engineering Services with Shread-Kuyrkendall & Associates, Inc. for necessary professional engineering services associated with Parish Project No. WWKS 91, Water Distribution Flow Model with Addendum No. 1.  
**Sponsors:**     Mr. Cochran and Department of Waterworks  
**Attachments:**   [2018-0098 Amendment No. 1](#)  
                          [2018-0098 Addendum No. 1 and Exhibit A](#)  
**Legislative History**  
4/23/18     Parish President     Introduced

- |  |         |                |  |
|--|---------|----------------|--|
|  | 4/23/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
|--|---------|----------------|--|
- 11 [2018-0099](#) An ordinance to approve and authorize the execution of Change Order No. 2 and final for the West Bank "A" Plant Clarifier Refurbishment (Project No. WWKS 90) to increase the contract time by an additional 135 calendar days.
- Sponsors:** Mr. Cochran and Department of Waterworks
- Attachments:** [2018-0099 Section 00806 Change Order Form 02 \(2\)](#)
- Legislative History**
- |  |         |                  |  |
|--|---------|------------------|--|
|  | 4/23/18 | Parish President | Introduced   |
|  | 4/23/18 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 13 [2018-0110](#) An ordinance to provide for the installation of an "ALL-WAY STOP" sign at the intersections of Asphodel Drive with Bocage Drive and Ashland Drive in Luling.
- Sponsors:** Mr. Hogan
- Legislative History**
- |  |         |                   |  |
|--|---------|-------------------|--|
|  | 4/23/18 | Council Member(s) | Introduced   |
|  | 4/23/18 | Parish Council    | Publish/Scheduled for Public Hearing to the Parish Council |
- 14 [2018-0111](#) An ordinance to amend the 2018 Consolidated Operating and Capital Budget to add grant revenues to Fund 313 - LCDBG Public Facilities Construction Fund and associated capital expenditures totaling \$423,228 for the Killona Sewer Force Main Extension Project, unexpended in 2017; to add grant revenues totaling \$68,745 as well as capital expenditures totaling \$164,960 to Fund 401 - Wastewater for the Killona Sewer Force Main Extension Project unexpended in 2017; to add grant revenues to Fund 001 - General Fund totaling \$222,244 for Hazard Mitigation Grant while reducing Homeowners Road Home Proceeds grant revenue by \$328,191; and to add grant revenues and expenditures totaling \$64,756 to account 001-430227 for the Housing Preservation Grant.
- Sponsors:** Mr. Cochran and Department of Finance
- Attachments:** [2018-0111 4th Amendment - Exhibit A and back up](#)
- Legislative History**
- |  |         |                  |  |
|--|---------|------------------|--|
|  | 4/23/18 | Parish President | Introduced   |
|  | 4/23/18 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |

- 25**    [2018-0112](#)    An ordinance to provide for the installation of an “**ALL-WAY STOP**” sign at the intersections of Fonda Street with Scott Street, Lafaille Street, and Baker Street in Paradis.
- Sponsors:**    Mr. Woodruff
- Legislative History**
- |         |                   |  |
|---------|-------------------|--|
| 4/23/18 | Council Member(s) | Introduced   |
| 4/23/18 | Parish Council    | Publish/Scheduled for Public Hearing to the Parish Council |
- 26**    [2018-0113](#)    An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No. P160302-4, Road Maintenance 2017, to balance the contract quantities with actual quantities resulting in an increase of \$46,889.10 and a decrease in time of five (5) days.
- Sponsors:**    Mr. Cochran and Department of Public Works
- Attachments:**    [2018-0113 Change Order road maintenance](#)
- Legislative History**
- |         |                  |  |
|---------|------------------|--|
| 4/23/18 | Parish President | Introduced   |
| 4/23/18 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 31**    [2018-0115](#)    An ordinance to approve and authorize the execution of an Engineering Services Contract with Civil and Environmental Consulting Engineers, LLC, for the design of Phase III of Rathborne Park in Luling.
- Sponsors:**    Mr. Cochran and Department of Parks and Recreation
- Attachments:**    [2018-0115 Engineering Contract Rathborne Park Ph III](#)
- Legislative History**
- |         |                  |  |
|---------|------------------|--|
| 4/23/18 | Parish President | Introduced   |
| 4/23/18 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |

## RESOLUTIONS

- 53**    [2018-0122](#)    A resolution to approve and authorize the execution of an agreement with the State of Louisiana Division of Administration and St. Charles Parish for the Community Development Block Grant (CDBG) Disaster Recovery Program through the Restore Louisiana Infrastructure: FEMA Public Assistance Non-Federal Share Match Program and to authorize the filing of the CDBG application.
- Sponsors:**    Mr. Cochran and Grants Office
- Attachments:**    [2018-0122 Public Assistance Match 2016 - St. Charles Parish.docx](#)

- 86 [2018-0123](#) A resolution in support of the St. Charles Parish application to the Louisiana Department of State Parks, Division of Outdoor Recreation, for a grant to fund the continued development of Rathborne Park in Luling, Louisiana.

**Sponsors:** Mr. Cochran and Grants Office

- 87 [2018-0035](#) A resolution requesting an Attorney General Opinion with respect to the questions posed in the attached memorandums dated March 13, 2018 and December 20, 2017 relating to the execution of documents sent to the Parish President by ordinance, taking into account the St. Charles Parish Home Rule Charter and the laws of the State of Louisiana.

**Sponsors:** Mr. Hogan

**Attachments:** [2018-0035 RQST FOR AG OPINION \(04-28-18\)-backup 5-7-18](#)  
[2018-0035 LO OPINION REQUEST MEMO - LO-2017-0007 ADOPTION OF OF](#)  
[2018-0035 Extra Info LO OPINION LO-2017-0007 DOES PP HAVE TO SIGN C](#)  
[2018-0035 2nd Req. Memo](#)

**Legislative History**

2/26/18	Council Member(s)	Introduced
2/26/18	Parish Council	Approved
	Reported:	
	Councilman Hogan Recommended:	Approval
	Public comment opened	
	Mr. Milton Allemand, Hahnville	
	Council Discussion	
2/26/18	Parish Council	Failed
3/12/18	Council Member(s)	Introduced
3/12/18	Parish Council	Tabled.
3/12/18	Parish Council	Motion Failed
3/12/18	Parish Council	Approved
	Public comment opened; no public comment	
	Council Discussion	
3/12/18	Parish Council	Failed

**APPOINTMENTS**[2018-0045](#)

A resolution to appoint a member to the Library Service District Board of Control as the District VI Representative.

*Council Chairman will accept nomination from the District VI Councilmember to fill the vacancy caused by the resignation of the term of Mr. Gary M. Matherne. Unexpired term to begin immediately and expire April 1, 2022. [Deferred from the April 23, 2018 Parish Council Meeting]*

**Legislative History**

3/20/17	Parish Council	Enacted Legislation
	Mr. Gary M. Matherne appointed to the Library Service District Board of Control, as the District VI Representative, on March 20, 2017 per Resolution No. 6275	
	Term: April 1, 2017 - April 1, 2022	
2/26/18	Parish Council	Vacancy Announced
3/12/18	Parish Council	Deferred
3/26/18	Parish Council	Deferred
4/9/18	Parish Council	Deferred
4/23/18	Parish Council	Deferred

**94** [2018-0091](#)

A resolution to appoint a member to the Hospital Service District Board of Commissioners.

*Council will confirm nomination to fill the vacancy caused by the resignation of the term of Ms. Betty Portera. Unexpired term to begin immediately and expire May 22, 2019.*

*Nominees: Ms. Pamela W. Smith  
Mr. Richard Dufrene*

**Legislative History**

5/6/13	Parish Council	Enacted Legislation
	Ms. Betty Portera appointed to the Hospital Service District on May 6, 2013, per Resolution No. 5992	
	Term: May 22, 2013 - May 22, 2019	
4/9/18	Parish Council	Vacancy Announced
4/23/18	Parish Council	Nomination(s) Accepted
	Nominee: Councilwoman Fletcher nominated Ms. Pamela W. Smith Councilman Hogan nominated Mr. Richard Dufrene	
4/23/18	Parish Council	Close Nomination(s) for
4/23/18	Parish Council	Nomination(s) Closed

**101** [2018-0092](#)

A resolution to appoint a member to the St. Charles Parish Hospital Service District Board of Commissioners.

*Council will confirm nomination to fill the vacancy created by the expiration of the term of Mr. James "Jake" Lemmon. Six (6) year term to begin May 22, 2018 and expire May 22, 2024.*

*Nominee: Mr. James "Jake" Lemmon*

**Legislative History**

11/14/16	Parish Council	Enacted Legislation Mr. James "Jake" Lemmon, appointed to the Hospital Service District Board of Commissioners on November 14, 2016, per Resolution No. 6250 Term: November 14, 2016 - May 22, 2018
4/9/18	Parish Council	Vacancy Announced
4/23/18	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Fisher-Perrier nominated Mr. James "Jake" Lemmon
4/23/18	Parish Council	Close Nomination(s) for
4/23/18	Parish Council	Nomination(s) Closed

**105** [2018-0093](#)

A resolution to appoint a member to the St. Charles Parish Hospital Service District Board of Commissioners.

*Council will confirm nomination to fill the vacancy created by the expiration of the term of Mr. Timothy J. Vial. Six (6) year term to begin May 22, 2018 and expire May 22, 2024.*

*Nominee: Mr. Timothy J. Vial*

**Legislative History**

2/1/16	Parish Council	Enacted Legislation Mr. Timothy J. Vial appointed to the Hospital Service District Board of Commissioners on February 1, 2016, per Resolution No. 6201 Term: February 1, 2016 - May 22, 2018
4/9/18	Parish Council	Vacancy Announced
4/23/18	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Benedetto nominated Mr. Timothy J. Vial
4/23/18	Parish Council	Close Nomination(s) for
4/23/18	Parish Council	Nomination(s) Closed

[2018-0108](#)

A resolution to appoint a member to the Planning & Zoning Commission as the District I Representative.

*Council Chairman will accept nomination from the District I Councilmember to fill the vacancy created by the expiration of the term of Ms. LaSandra Gordon. Four (4) year term to begin May 31, 2018 and expire May 31, 2022.*

**Legislative History**

12/12/16	Parish Council	Enacted Legislation Ms. LaSandra Gordon appointed to the Planning & Zoning Commission on December 12, 2016, per Resolution No. 6257 Term: December 12, 2016 - May 31, 2018
4/23/18	Parish Council	Vacancy Announced

[2018-0109](#)

A resolution to appoint a member to the Planning & Zoning Commission as the District VII Representative.

*Council Chairman will accept nomination from the District VII Councilmember to fill the vacancy created by the expiration of the term of Mr. Scott M. Galliano. Four (4) year term to begin May 31, 2018 and expire May 31, 2022.*

**Legislative History**

5/19/14	Parish Council	Enacted Legislation Mr. Scott M. Galliano appointed to the Planning & Zoning Commission as the District VII Representative on May 19, 2014, per Resolution No. 6080 Term: May 31, 2014 - May 31, 2018
4/23/18	Parish Council	Vacancy Announced

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*CIVIL SERVICE BOARD: Tuesday, 5/8/18, 6:30PM, Council Chambers*  
*TOWN HALL MEETING: Wednesday, 5/9/18, 6PM, St. Rose Library, 90 East Club Drive, St. Rose, \*\*Discussion: District V – Project Updates*  
*COMMUNITY ACTION ADVISORY BOARD: Wednesday, 5/9/18, 7PM, Council Chambers*  
*911 COMMUNICATIONS DISTRICT: Monday, 5/14/18, 5PM, Council Chambers*  
*LIBRARY BOARD: Tuesday, 5/15/18, 6PM, Council Chambers*  
*ZONING BOARD OF ADJUSTMENT: Thursday, 5/17/18, 7PM, Council Chambers*  
*PONTCHARTRAIN LEVEE DISTRICT: Monday, 5/21/18, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher*  
*ST. CHARLES PARISH COUNCIL: Monday, 5/21/18, 6PM, Council Chambers*

### Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**