



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Bob Fisher**  
**Councilmembers Beth A. Billings, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier**

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**Monday, December 19, 2022**

**6:00 PM**

**Council Chambers, Courthouse**

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### ATTENDANCE

**Present** 9 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Cormier

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Wastewater Assistant Director David deGeneres, Planning & Zoning Director Michael Albert, Community Services Director Joan Tonglet Diaz, Blaine Faucheux, Public Information Office

### CALL TO ORDER

Chairman Fisher made a statement regarding the impact of recent Tornados in St. Charles Parish.

### PRAYER / PLEDGE

Pastor Mark Joslin  
New Vision Baptist Church, St. Rose

## APPROVAL OF MINUTES

A motion was made by Councilmember Darensbourg Gordon, seconded by Councilmember Bellock, to approve the minutes from the regular meeting of November 21, 2022. The motion carries by the following vote:

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

## REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

### [2022-0353](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

Parish President Matthew Jewell reported.

Councilwoman Darensbourg Gordon spoke on the matter.

President Jewell spoke on the matter.

Chairman Fisher spoke on the matter.

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JANUARY 9, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

### [2022-0349](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, to change the zoning classification from C-3 to O-L on Lot 89A-2, Coteau de France or Ranson Tract, as shown on a survey titled "Resubdivision of Lot 89A" by Lucien C. Gassen, PLS dated June 4, 1998, as requested by Stanley and Melinda Hebert.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on January 9, 2023**

Enactment No: 23-1-1

[2022-0350](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, to change the zoning classification from C-2 to R-1A(M) on Lot D-1, as shown on a survey titled "Resubdivision of a Portion of Property Abutting Gassen Subdivision" by Lucien C. Gassen, PLS dated March 24, 2015, revised June 3, 2015, as requested by Diahann L. Dufresne and Joseph Dufresne, Jr.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on January 9, 2023**

Enactment No: 23-1-2

[2022-0352](#)

An ordinance to amend the Code of Ordinances, Chapter 17 Parks and Recreation, Article II. Special Events, Section 17-18 Procedure, and Section 17-19 Special provisions.

**Sponsors:** Mr. Jewell

**Publish/Scheduled for Public Hearing to the Parish Council on January 9, 2023**

Enactment No: 23-1-3

## **ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)**

[2022-0343](#)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for the provision of office space located in the St. Charles Parish Courthouse, 15405 River Road, Hahnville, LA.

**Sponsors:** Mr. Jewell

Reported:

Parish President Recommended: Approval  
Deputy Chief Administrative Officer Billy Raymond spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-12-8

Councilwoman Clulee spoke on the matter explaining the address in the Summary should be "15045" River Road.

Amendment: to amend the proposed ordinance in the "SUMMARY" to change "15405 River Road" to read "15045 River Road"

**A motion was made by Councilmember Fonseca, seconded by Councilmember Billings, to Amend File No. 2022-0343. The motion carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 22-12-8

**Amended**

Enactment No: 22-12-8

[2022-0343](#)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for the provision of office space located in the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA.

**Sponsors:** Mr. Jewell

**Public Hearing Requirements Satisfied**

Enactment No: 22-12-8

**VOTE ON THE PROPOSED ORDINANCE AS AMENDED**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 22-12-8

[2022-0344](#)

An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 22-1-4 which approved the Professional Services Agreement with Kyle Associates, LLC, to perform engineering services for the Norco Force Main Transfer Station (Project No. S211101).

**Sponsors:** Mr. Jewell and Department of Public Works/Wastewater

Reported:

Public Works/Wastewater Department Recommended: Approval  
Wastewater Assistant Director David deGeneres spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-12-9

Council Discussion

Mr. deGeneres spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 22-12-9

[2022-0345](#)

An ordinance to approve and authorize the Parish President to execute an Act of Sale from Percival Properties, LLC, for the purchase of property needed for additional departmental office space.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval  
Legal Services Director Corey Oubre spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-12-10

Council Discussion

Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 22-12-10

[2022-0346](#)

An ordinance to approve and authorize the Parish President to execute an Act of Sale from Mary Ann Vial Lemmon for the purchase of property needed for additional growth of the St. Charles Parish Courthouse Complex.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval  
Legal Services Director Corey Oubre spoke on the matter.

Chairman Fisher gave a brief explanation regarding the revisions; siblings were added to the summary of the proposed ordinance and to the proposed Agreement to Purchase and Sell Property.

**A motion was made by Councilmember Fisher-Cormier, seconded by Councilmember Darensbourg Gordon, to accept the revised version of the proposed Ordinance and Agreement to Purchase and Sell Property. The motion carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 22-12-11

**Amended**

Enactment No: 22-12-11

[2022-0346](#)

An ordinance to approve and authorize the Parish President to execute an Act of Sale from Andrew Lemmon, Mary Lauren Lemmon, Jeanne Roslyn Lemmon, Lydia Carla Lemmon, James J. Lemmon, and Patrick Lemmon, herein collectively referred to as owners, for the purchase of property needed for additional growth of the St. Charles Parish Courthouse Complex.

**Sponsors:** Mr. Jewell and Department of Public Works

**Public Hearing Requirements Satisfied**

Enactment No: 22-12-11

**VOTE ON THE PROPOSED ORDINANCE AS AMENDED**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 22-12-11

[2022-0193](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 8, Elections, Section 8-1 to reapportion the District Boundaries of the Governing Authority of the Parish of St. Charles, based on the 2020 United States Census in accordance with Federal, State and Local laws, said boundaries to also apply to Justice of the Peace Courts and Constable Districts.

**Sponsors:** Ms. Billings, Ms. Fonseca, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

Reported:

St. Charles Parish Council Recommended: Approval  
Councilman Fisher spoke on the matter.

Chairman Fisher gave a brief explanation regarding the revisions; a portion of the District 4 legal description was revised and a portion of the District 7 legal description was revised.

**A motion was made by Councilmember Fonseca, seconded by Councilmember Billings, to accept the revised version of File No. 2022-0193. The motion carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 22-12-12

**Amended**

Enactment No: 22-12-12

[2022-0193](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 8, Elections, Section 8-1 to reapportion the District Boundaries of the Governing Authority of the Parish of St. Charles, based on the 2020 United States Census in accordance with Federal, State and Local laws, said boundaries to also apply to Justice of the Peace Courts and Constable Districts.

**Sponsors:** Ms. Billings, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

**Public Hearing Requirements Satisfied**

Enactment No: 22-12-12

**VOTE ON THE PROPOSED ORDINANCE AS AMENDED**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 22-12-12

[2022-0347](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 8, Elections, by adding Section 8-2 for Visible Voting Precinct Boundaries and Polling Places.

**Sponsors:** Ms. Billings, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

Reported:

St. Charles Parish Council Recommended: Approval  
Councilman Fisher spoke on the matter.

Chairman Fisher gave a brief explanation regarding the revisions; a portion of Precinct 4-4's legal description was revised, a portion of Precinct 4-5's legal description was revised, a portion of Precinct 7-1's legal description was revised, and Precinct 7-7 was removed in its entirety.

**A motion was made by Councilmember Fonseca, seconded by Councilmember Fisher-Cormier to accept the revised version of File No. 2022-0347. The motion carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 22-12-13

**Amended**

Enactment No: 22-12-13

[2022-0347](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 8, Elections, by adding Section 8-2 for Visible Voting Precinct Boundaries and Polling Places.

**Sponsors:** Ms. Billings, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

**Public Hearing Requirements Satisfied**

Enactment No: 22-12-13

**VOTE ON THE PROPOSED ORDINANCE AS AMENDED**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 22-12-13

[2022-0354](#)

An Emergency Ordinance to allow the Planning and Zoning Department to waive local permit fees and some plan review and inspection fees contained within Chapter 6. Buildings and Building Regulations, Article II. Building and Related Construction Codes, Section 6-15. Fees for repairs and renovations required as a result of damage sustained resulting from the tornados of November 26 and December 15, 2022, effective immediately and lasting through December 31, 2023.

**Sponsors:** Mr. Jewell, Department of Planning & Zoning, Ms. Billings, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

Public comment opened on the deviation; no public comment

**A motion was made by Councilmember Fonseca, seconded by Councilmember Darenbourg Gordon, to deviate from the regular order of the agenda to take up File No. 2022-0354; a matter not on the agenda. The motion carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 22-12-14

**Deviated**

Enactment No: 22-12-14

Reported:

Parish President Recommended: Approval

Department of Planning and Zoning Recommended: Approval

St. Charles Parish Council Recommended: Approval

Parish President Matthew Jewell spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-12-14

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 22-12-14

**A motion was made by Councilmember Bellock, seconded by Councilmember Dufrene, to return to the regular order of the agenda. The motion carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 22-12-14

**Returned**

Enactment No: 22-12-14

## RESOLUTIONS

### [2022-0351](#)

A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, C. Lots, 1. Size, b. Width as requested by Esperanza Land, LLC, et al.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval w/Stipulation Approval with waiver from required lot width.

Planning Commission Recommended: Approval w/Stipulation Approval with waiver from required lot width.

Planning & Zoning Director Michael Albert spoke on the matter.

Public comment opened

Ms. Debbie Dufresne Vial, Luling, representing Esperanza Land, LLC

#### **VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 6683

## APPOINTMENTS

### [2022-0328](#)

Council Ex-Officio Appointment of Councilwoman Marilyn B. Bellock to the St. Charles Parish Housing Authority.

#### **VOTE ON THE APPOINTMENT OF COUNCILWOMAN MARILYN B. BELLOCK**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Confirmed**

## ADJOURNMENT

A motion was made by Councilmember Billings, seconded by Councilmember Fonseca, to adjourn the meeting at approximately 6:49 pm. The motion carried by the following vote:

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier  
**Nay:** 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

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**Michelle Impastato**  
**Council Secretary**