



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Bob Fisher**  
**Councilmembers Beth A. Billings, Holly Fonseca,**  
**La Sandra Darenbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish.gov

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**Monday, December 5, 2022**

**6:00 PM**

**Council Chambers, Courthouse**

**Final**

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### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Clint Jett*  
*Life Fellowship Community Church, Des Allemands*

### APPROVAL OF MINUTES

*Budget Hearing – November 1, 2022*  
*Budget Hearing – November 3, 2022*  
*Regular Meeting / Budget Hearing – November 7, 2022*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1     [2022-0339](#)     Proclamation: Toy and Gift Fund Week

**Sponsors:**     Mr. Jewell

**Attachments:**     [2022-0339 Toy and Gift Fund Week](#)

### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2022-0340](#)     R.S.V.P. Program

**Attachments:**     [2022-0340 RSVP Presentation](#)

[2022-0341](#)     Parish President Remarks/Report

**Sponsors:**     Mr. Jewell

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, December 19, 2022, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 2     [2022-0343](#)     An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for the provision of office space located in the St. Charles Parish Courthouse, 15405 River Road, Hahnville, LA.

**Sponsors:**     Mr. Jewell

**Attachments:**     [2022-0343 St Charles PG FY23](#)  
                                  [2022-0343 St Charles PG Cover Letter](#)

## PLANNING AND ZONING PETITIONS

- 10     [2022-0322](#)     An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981 to change the zoning classification from R-1A to C-3 on Lots A, B2, C2, D, E, F, G, H, J, K, L, M, N, O, P, Q, & 24, Square 2, Destrehan Park Subdivision, as shown on the survey by Michael Blanchard, PLS dated October 4, 2022, as requested by Bunge North America, Inc.

**Sponsors:**     Mr. Jewell and Department of Planning & Zoning

**Attachments:**     [2022-0322 RECOMMENDATIONS AT A GLANCE](#)  
                                  [2022-0322 Minutes](#)  
                                  [2022-0322 LUR 2022-18-R](#)  
                                  [2022-0322 Survey](#)  
                                  [2022-0322 AERIAL](#)  
                                  [2022-0322 ZONING](#)  
                                  [2022-0322 FLUM](#)  
                                  [2022-0322 Application Page 1](#)

### **Legislative History**

10/17/22	Department of Planning & Zoning	Received/Assigned PH
11/3/22	Department of Planning & Zoning	Recommended Approval to the Planning Commission
11/3/22	Planning Commission	Recommended Approval to the Parish Council
11/21/22	Parish President	Introduced
11/21/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 21 [2022-0323](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981 to change the zoning classification from R-1A to R-1A(M) on a lot designated a Portion of Lot 1, Block 5, Town of Hahnville, municipal address 106 Durr Street, Hahnville, as requested by Kendall Bossier.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2022-0323 RECOMMENDATIONS AT A GLANCE](#)

[2022-0323 Minutes](#)

[2022-0323 LUR 2022-17-R](#)

[2022-0323 AERIAL](#)

[2022-0323 ZONING](#)

[2022-0323 FLUM](#)

[2022-0323 Application Page 1](#)

**Legislative History**

10/6/22	Department of Planning & Zoning	Received/Assigned PH
11/3/22	Department of Planning & Zoning	Recommended Denial to the Planning Commission
11/3/22	Planning Commission	Recommended Denial to the Parish Council
11/21/22	Parish President	Introduced
11/21/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

- 32 [2022-0321](#) An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the St. Charles Community C.A.R.E. Center Foundation, Inc. (d/b/a St. Charles CARE Center) for the provision of services.

**Sponsors:** Mr. Jewell, Ms. Billings, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

**Attachments:** [COOPERATIVE ENDEAVOR AGREEMENT C.A.R.E. \\_LMJEdits 2](#)

**Legislative History**

11/21/22	Parish President	Introduced
11/21/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 39**    [2022-0326](#)    An ordinance to amend Ordinance No. 22-5-5, as previously amended, to provide for the change of Polling Places for Precincts 1-2, 1-2A, 2-3, 4-1, and 4-1A.
- Sponsors:**    Mr. Fisher
- Legislative History**
- |          |                   |  |
|----------|-------------------|--|
| 11/21/22 | Council Member(s) | Introduced   |
| 11/21/22 | Parish Council    | Publish/Scheduled for Public Hearing to the Parish Council |
- 40**    [2022-0327](#)    An ordinance approving and authorizing the execution of Change Order No. 1 for the Ashton Park Development Restroom Facility Project, to increase the contract time by 23 days.
- Sponsors:**    Mr. Jewell and Department of Parks and Recreation
- Attachments:**    [2022-0327 Change Order No. 1 Ashton Park increase time](#)
- Legislative History**
- |          |                  |  |
|----------|------------------|--|
| 11/21/22 | Parish President | Introduced   |
| 11/21/22 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 43**    [2022-0335](#)    An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 21-4-7 which approved the Professional Services Agreement with GIS Engineering, LLC, to perform engineering services for the Montz Pump Station (Parish Project No. P210301).
- Sponsors:**    Mr. Jewell and Department of Public Works
- Attachments:**    [2022-0335 P210301 - Amendment](#)
- Legislative History**
- |          |                  |  |
|----------|------------------|--|
| 11/21/22 | Parish President | Introduced   |
| 11/21/22 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 47**    [2022-0336](#)    An ordinance approving and authorizing the execution of an Amendment No. 2 to Ordinance No. 21-11-4 which approved the Professional Services Agreement with GIS Engineering, LLC, to perform engineering services for the Montz Pump Station No. 2 (Parish Project Number P210806).
- Sponsors:**    Mr. Jewell and Department of Public Works
- Attachments:**    [2022-0336 P210806 - Amendment - Edits](#)
- Legislative History**
- |          |                  |  |
|----------|------------------|--|
| 11/21/22 | Parish President | Introduced   |
| 11/21/22 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |

- 51 [2022-0337](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with AIMS Group, Inc., to perform engineering services for Ormond Oaks Channel (Project No. P210203), in the not to exceed amount of \$29,900.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2022-0337 Ormond Oaks Feasibility Study - 5.26.2022 Professional Services C](#)  
[2022-0337 AIMS Updated Corporate Resolution](#)

**Legislative History**

11/21/22	Parish President	Introduced
11/21/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 74 [2022-0338](#) An ordinance approving and authorizing the execution of a contract with Cycle Construction Company, LLC, for the Hydraulic Bottleneck Near Destrehan P.S. No. 2, (Project No. P190507) in the amount of \$2,264,960.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2022-0338 00500 contract](#)  
[2022-0338 P190507 - Notice of Intent to Award Signed](#)  
[2022-0338 P190507 itemized bid tab](#)

**Legislative History**

11/21/22	Parish President	Introduced
11/21/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## PERSONS TO ADDRESS THE COUNCIL

- 85 [2022-0342](#) Ms. Eula Fleming: Code Enforcement - dumpsters or other unsightly matter on front lawn of residential property - used for advertisement not for purpose. (Eyesore)

**Attachments:** [2022-0342 Petition to Address the Council Fleming\\_12.5.2022.](#)

## APPOINTMENTS

- 87 [2022-0316](#) A resolution appointing a member to the South Central Louisiana Human Services Authority Board.

*Council will confirm nomination to the South Central Louisiana Human Services Authority Board to fill the vacancy created by the expiration of the term of Ms. Barbara M. Fuselier in accordance with Louisiana Revised Statute 28:913.4. The Board shall be comprised of nine (9) members; one (1) resident from the Parish of St. Charles to be appointed by the Parish Council. Three (3) year term to begin January 1, 2023 and expire January 1, 2026.*

*Nominee: Ms. Barbara Fuselier*

### Legislative History

2/3/20	Parish Council	Enacted Legislation Barbara M. Fuselier appointed to the South Central Louisiana Human Services Authority Board on February 3, 2020 per Resolution No. 6467 Term: Immediately - January 1, 2023
11/7/22	Parish Council	Vacancy Announced
11/21/22	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Fonseca nominated Ms. Barbara Fuselier
11/21/22	Parish Council	Close Nomination(s) for
11/21/22	Parish Council	Nomination(s) Closed

- 91 [2022-0317](#) A resolution appointing a member to the Regional Planning Commission.

*Council will confirm nomination to the Regional Planning Commission to fill the vacancy created by the expiration of the term of Mr. Tommy Faucheux in accordance with Ordinance No. 16-12-4. The Board shall be comprised of five (5) members; the Parish President, two (2) members of the St. Charles Parish Council-term concurrent with the Governing Authority, and one (1) member who must not otherwise hold elected or appointed office in the Parish of St. Charles to be appointed by the Parish Council and approved by the Parish President. Five (5) year term to begin January 8, 2023 and expire January 8, 2028.*

*Nominee: Mr. Garrett C. Monti*

### Legislative History

12/7/20	Parish Council	Enacted Legislation Mr. Tommy Faucheux appointed to the Regional Planning Commission on December 7, 2020 per Resolution No. 6525 Term: Immediately (12/7/20) - January 8, 2023
11/7/22	Parish Council	Vacancy Announced
11/21/22	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Fonseca nominated Mr. Garrett C. Monti
11/21/22	Parish Council	Close Nomination(s) for
11/21/22	Parish Council	Nomination(s) Closed

**92**    [2022-0318](#)    A resolution appointing a member to the Regional Planning Commission.

*Council will confirm nomination to the Regional Planning Commission to fill the vacancy created by the expiration of the term of Pastor Thomas Hines in accordance with Ordinance No. 16-12-4. The Board shall be comprised of five (5) members; the Parish President, two (2) members of the St. Charles Parish Council-term concurrent with the Governing Authority, and one (1) member who must not otherwise hold elected or appointed office in the Parish of St. Charles to be appointed by the Parish Council and approved by the Parish President. Five (5) year term to begin January 8, 2023 and expire January 8, 2028.*

*Nominee: Pastor Thomas Hines*

**Legislative History**

7/5/22	Parish Council	Enacted Legislation Pastor Thomas Hines appointed to the Regional Planning Commission on July 5, 2022, per Resolution No. 6649 Term: Immediately (July 5, 2022) - January 8, 2023
11/7/22	Parish Council	Vacancy Announced
11/21/22	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Clulee nominated Pastor Thomas Hines
11/21/22	Parish Council	Close Nomination(s) for
11/21/22	Parish Council	Nomination(s) Closed

[2022-0328](#)    Council Ex-Officio Appointment to the St. Charles Parish Housing Authority.

*Council Chairman will accept nominations to the St. Charles Parish Housing Authority to fill the vacancy created by the expiration of the term of Councilwoman Marilyn B. Bellock (Council Ex-Officio Appointment). One (1) year term to begin January 14, 2023 and expire January 8, 2024.*

**Legislative History**

11/21/22	Parish Council	Vacancy Announced
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## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 12/7/22, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie*

*COMMUNICATIONS DISTRICT: Monday, 12/12/22, 5PM, Council Chambers*

*SPECIAL CIVIL SERVICE BOARD: Tuesday, 12/13/22, 6:30PM, Council Chambers*

*COMMUNITY ACTION ADVISORY BOARD: Wednesday, 12/14/22, 5PM, Community Services Office, 14564 Highway 48, New Sarpy*

*BOARD OF ADJUSTMENT (ZBA): Thursday, 12/15/22, 6PM, Council Chambers*

*PONTCHARTRAIN LEVEE DISTRICT: Monday, 12/19/22, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Lutcher*

*ST. CHARLES PARISH COUNCIL: Monday, 12/19/22, 6PM, Council Chambers*

## ANNOUNCEMENTS

### IMPORTANT DATES FOR THE DECEMBER 10, 2022 ELECTION:

\*Tuesday, December 6, 2022 - Last day to Request Absentee by Mail Ballots

\*Friday December 9, 2022 - Last Day for Registrar to receive Voted Absentee Ballot

\*Saturday December 10, 2022 - Election Day – Polls open 7:00 am – 8:00 pm

Christmas Tree Lighting Ceremony: Thursday, 12/8/22, 5:30PM, Edward A. Dufresne Community Center, Luling

Christmas on the Bayou Boat Parade: Saturday, 12/17/22, 6PM, Bayou Gauche

## SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

93 [2022-0329](#) Adopt 2023 Parish Council Meeting Schedule

Attachments: [2023 PC Schedule](#)  
[2023 Color Coded Calendar with explan](#)

### Legislative History

11/21/22	Parish Council	Review
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[2022-0330](#) Confirm Nomination - Presiding Officer for 2023; Chairman, St. Charles Parish Council

Nominees: *Councilwoman Julia Fisher-Cormier*  
*Councilwoman Beth Billings*

### Legislative History

11/21/22	Parish Council	Nomination(s) Accepted
	Nominees:	
	Councilman Gibbs nominated Councilwoman Fisher-Cormier	
	Councilwoman Fonseca nominated Councilwoman Billings	
11/21/22	Parish Council	Close Nomination(s) for
11/21/22	Parish Council	Nomination(s) Closed

[2022-0331](#) Confirm Nomination - Presiding Officer for 2023; Vice-Chairman, St. Charles Parish Council

Nominee: *Councilman Dick Gibbs*

### Legislative History

11/21/22	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilwoman Fisher-Cormier nominated Councilman Gibbs	
11/21/22	Parish Council	Close Nomination(s) for
11/21/22	Parish Council	Nomination(s) Closed



### Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.