



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Bob Fisher
Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier

Monday, December 5, 2022

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 7 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Marilyn B. Bellock, and Bob Fisher

Absent 2 - Nicky Dufrene, and Julia Fisher-Cormier

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Parks and Recreation Director Duane Foret, R.S.V.P. Director Jeanne Arabie, Eric Zurcher, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Pastor Clint Jett
Life Fellowship Community Church, Des Allemands

APPROVAL OF MINUTES

A motion was made by Councilmember Billings, seconded by Councilmember Fonseca, to approve the minutes from the Budget Hearing of November 1, 2022, the Budget Hearing of November 3, 2022, and the Regular Meeting / Budget Hearing of November 7, 2022. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2022-0339](#)

Proclamation: Toy and Gift Fund Week

Sponsors: Mr. Jewell

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2022-0340](#)

R.S.V.P. Program

R.S.V.P. Program Director Jeanne Arabie reported.

Director of Communications/Public Information Officer Samantha de Castro aided in communication of report on behalf of Department of R.S.V.P. Program Director Jeanne Arabie.

Chairman Fisher spoke on the matter.

Ms. Arabie spoke on the matter.

Reported

[2022-0341](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Councilwoman Darenbourg Gordon spoke on the matter.

Public Works/Wastewater Director Miles Bingham spoke on the matter.

Chairman Fisher spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, DECEMBER 19, 2022, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2022-0343](#)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for the provision of office space located in the St. Charles Parish Courthouse, 15405 River Road, Hahnville, LA.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 19, 2022

Enactment No: 12-12-8

[2022-0344](#)

An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 22-1-4 which approved the Professional Services Agreement with Kyle Associates, LLC, to perform engineering services for the Norco Force Main Transfer Station (Project No. S211101).

Sponsors: Mr. Jewell and Department of Public Works/Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on December 19, 2022

Enactment No: 22-12-9

[2022-0345](#)

An ordinance to approve and authorize the Parish President to execute an Act of Sale from Percival Properties, LLC, for the purchase of property needed for additional departmental office space.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on December 19, 2022

Enactment No: 22-12-10

[2022-0346](#)

An ordinance to approve and authorize the Parish President to execute an Act of Sale from Mary Ann Vial Lemmon for the purchase of property needed for additional growth of the St. Charles Parish Courthouse Complex.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on December 19, 2022

Enactment No: 22-12-11

[2022-0193](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 8, Elections, Section 8-1 to reapportion the District Boundaries of the Governing Authority of the Parish of St. Charles, based on the 2020 United States Census in accordance with Federal, State and Local laws, said boundaries to also apply to Justice of the Peace Courts and Constable Districts.

Sponsors: Ms. Billings, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

Publish/Scheduled for Public Hearing to the Parish Council on December 19, 2022

Enactment No: 22-12-12

[2022-0347](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 8, Elections, by adding Section 8-2 for Visible Voting Precinct Boundaries and Polling Places.

Sponsors: Ms. Billings, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

Publish/Scheduled for Public Hearing to the Parish Council on December 19, 2022

Enactment No: 22-12-13

PLANNING AND ZONING PETITIONS

[2022-0322](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981 to change the zoning classification from R-1A to C-3 on Lots A, B2, C2, D, E, F, G, H, J, K, L, M, N, O, P, Q, & 24, Square 2, Destrehan Park Subdivision, as shown on the survey by Michael Blanchard, PLS dated October 4, 2022, as requested by Bunge North America, Inc.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:

Mr. Kyle Greer, Hammond, Facility Manager for Export Operations, Bunge in Destrehan

Public Hearing Requirements Satisfied

Enactment No: 22-12-1

Council Discussion

Mr. Greer spoke on the matter.

Mr. Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Enactment No: 22-12-1

[2022-0323](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981 to change the zoning classification from R-1A to R-1A(M) on a lot designated a Portion of Lot 1, Block 5, Town of Hahnville, municipal address 106 Durr Street, Hahnville, as requested by Kendall Bossier.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Denial

Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Proposed ordinance failed for lack of a majority by the following vote:

Yea: 0

Nay: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Absent: 2 - Dufrene and Fisher-Cormier

Failed

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2022-0321](#)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the St. Charles Community C.A.R.E. Center Foundation, Inc. (d/b/a St. Charles CARE Center) for the provision of services.

Sponsors: Mr. Jewell, Ms. Billings, Ms. Fonseca, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

Reported:

Parish President Recommended: Approval

St. Charles Parish Council Recommended: Approval

Deputy Chief Administrative Officer Billy Raymond spoke on the matter.

Speakers:

Ms. Ashley Schwertz, Destrehan, Program Manager, C.A.R.E Center Foundation, Inc.

Public Hearing Requirements Satisfied

Enactment No: 22-12-2

Council Discussion
Mr. Raymond spoke on the matter.
Ms. Schwertz spoke on the matter.

Councilwoman Darensbourg Gordon stated her reason for abstaining.

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Billings, Fonseca, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Abstain: 1 - Darensbourg Gordon

Absent: 2 - Dufrene and Fisher-Cormier

Enactment No: 22-12-2

[2022-0326](#)

An ordinance to amend Ordinance No. 22-5-5, as previously amended, to provide for the change of Polling Places for Precincts 1-2, 1-2A, 2-3, 4-1, and 4-1A.

Sponsors: Mr. Fisher

Reported:

Councilman Fisher Recommended: Approval
Councilman Fisher spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 22-12-3

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Enactment No: 22-12-3

[2022-0327](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the Ashton Park Development Restroom Facility Project, to increase the contract time by 23 days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Department of Parks and Recreation Recommended: Approval
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 22-12-4

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Enactment No: 22-12-4

[2022-0335](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 21-4-7 which approved the Professional Services Agreement with GIS Engineering, LLC, to perform engineering services for the Montz Pump Station (Parish Project No. P210301).

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval
Public Works/Wastewater Director Miles Bingham spoke on the matter.

Speakers:

Mr. Kyle Galloway, New Orleans, GIS Engineering, LLC

Public Hearing Requirements Satisfied

Enactment No: 22-12-5

Council Discussion

Mr. Galloway spoke on the matter.

Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Enactment No: 22-12-5

[2022-0336](#)

An ordinance approving and authorizing the execution of an Amendment No. 2 to Ordinance No. 21-11-4 which approved the Professional Services Agreement with GIS Engineering, LLC, to perform engineering services for the Montz Pump Station No. 2 (Parish Project Number P210806).

Sponsors: Mr. Jewell and Department of Public Works

Chairman Fisher stated that Administration requested that File No. 2022-0336 be postponed indefinitely.

Public Hearing Requirements Satisfied

Council Discussion
Parish President Matthew Jewell spoke on the matter.

A motion was made by Councilmember Clulee, seconded by Councilmember Billings, to Postpone Indefinitely File No. 2022-0336. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Postponed Indefinitely

[2022-0337](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with AIMS Group, Inc., to perform engineering services for Ormond Oaks Channel (Project No. P210203), in the not to exceed amount of \$29,900.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:
Department of Public Works Recommended: Approval
Public Works/Wastewater Director Miles Bingham spoke on the matter.

Speakers:
Mr. Walter Pilie, Destrehan

Public Hearing Requirements Satisfied

Enactment No: 22-12-6

Council Discussion
Parish President Matthew Jewell spoke one the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Enactment No: 22-12-6

[2022-0338](#)

An ordinance approving and authorizing the execution of a contract with Cycle Construction Company, LLC, for the Hydraulic Bottleneck Near Destrehan P.S. No. 2, (Project No. P190507) in the amount of \$2,264,960.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval
Public Works/Wastewater Director Miles Bingham spoke on the matter.

Speakers:

Mr. Walter Pilie, Destrehan

Public Hearing Requirements Satisfied

Enactment No: 22-12-7

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Enactment No: 22-12-7

[2022-0348](#)

A resolution approving and authorizing the execution of a Supplemental Agreement No. 1 for LA 52 (Paul Maillard Rd.) Phase 1 project, State Project No. H.013494, Federal Aid Project No. H013494; to the existing Entity/State Agreement, Lighting Agreement, and Sidewalk Agreement between the State of Louisiana Department of Transportation and Development (DOTD) and St. Charles Parish.

Sponsors: Mr. Jewell and Department of Public Works

Public comment opened on the deviation; no public comment

A motion was made by Councilmember Fonseca, seconded by Councilmember Billings, to deviate from the regular order of the agenda to take up File No. 2022-0348; a matter not on the agenda. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Enactment No: 6679

Deviated

Enactment No: 6679

Reported:

Department of Public Works Recommended: Approval
Public Works/Wastewater Director Miles Bingham spoke on the matter.

Public comment opened; no public comment

Council Discussion
Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Enactment No: 6679

A motion was made by Councilmember Fonseca, seconded by Councilmember Bellock, to return to the regular order of the agenda. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Enactment No: 6679

Returned

Enactment No: 6679

PERSONS TO ADDRESS THE COUNCIL

[2022-0342](#)

Ms. Eula Fleming: Code Enforcement - dumpsters or other unsightly matter on front lawn of residential property - used for advertisement not for purpose. (Eyesore)

Chairman Fisher spoke on the matter.

Ms. Fleming spoke on the matter.

Heard

APPOINTMENTS

[2022-0316](#)

A resolution appointing Ms. Barbara Fuselier to the South Central Louisiana Human Services Authority Board.

VOTE ON THE APPOINTMENT OF MS. BARBARA FUSELIER

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Enactment No: 6680

[2022-0317](#)

A resolution appointing Mr. Garrett C. Monti to the Regional Planning Commission.

VOTE ON THE APPOINTMENT OF MR. GARRETT C. MONTI

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Enactment No: 6681

[2022-0318](#)

A resolution appointing Pastor Thomas Hines to the Regional Planning Commission.

VOTE ON THE APPOINTMENT OF PASTOR THOMAS HINES

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Enactment No: 6682

[2022-0328](#)

Council Ex-Officio Appointment to the St. Charles Parish Housing Authority.

Nominee:

Councilwoman Darensbourg Gordon nominated Councilwoman Marilyn B. Bellock

Nomination(s) Accepted

A motion was made by Councilmember Clulee, seconded by Councilmember Gibbs, to Close Nomination(s) for File No. 2022-0328. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Nomination(s) Closed

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2022-0329](#)

Adopt 2023 Parish Council Meeting Schedule

Public comment opened; no public comment

VOTE TO ADOPT THE 2023 PARISH COUNCIL MEETING SCHEDULE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Adopted

[2022-0330](#)

Confirm Nomination - Presiding Officer for 2023; Chairman, St. Charles Parish Council

Public comment opened; no public comment

VOTE ON THE APPOINTMENT OF COUNCILWOMAN JULIA FISHER-CORMIER

Yea: 2 - Gibbs and Bellock

Nay: 5 - Billings, Fonseca, Darensbourg Gordon, Clulee and Fisher

Absent: 2 - Dufrene and Fisher-Cormier

Failed

[2022-0330](#)

Councilwoman Beth A. Billings - Presiding Officer for 2023; Chairman, St. Charles Parish

VOTE ON THE APPOINTMENT OF COUNCILWOMAN BETH A. BILLINGS

Yea: 5 - Billings, Fonseca, Darensbourg Gordon, Clulee and Fisher

Nay: 2 - Gibbs and Bellock

Absent: 2 - Dufrene and Fisher-Cormier

Confirmed

[2022-0331](#)

Councilman Dick Gibbs - Presiding Officer for 2023; Vice-Chairman, St. Charles Parish Council

Public comment opened; no public comment

VOTE ON THE APPOINTMENT OF COUNCILMAN DICK GIBBS

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

Confirmed

ADJOURNMENT

A motion was made by Councilmember Billings, seconded by Councilmember Fonseca, to adjourn the meeting at approximately 7:16 pm. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 0

Absent: 2 - Dufrene and Fisher-Cormier

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

**Michelle Impastato
Council Secretary**