



Certified Copy

St. Charles Parish Clerk of Court
P.O. Box 424
Hahnville, LA 70057

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Lance Marino
Clerk of Court
Parish of St. Charles

Instrument Number: 493358

Book/Index: MOB

Document Type: CONTRACT CHANGE ORDER

Recording Date: 12/22/2025 9:44 AM CST

Grantor 1: ARC MECHANICAL CONTRACTORS INC

Grantee 1:

THIS PAGE IS RECORDED AS PART OF YOUR DOCUMENT AND
SHOULD BE RETAINED WITH ANY COPIES.

THE ATTACHED DOCUMENT IS A **CERTIFIED TRUE AND CORRECT COPY** THAT WAS
RECORDED ON THE DATE AND TIME LISTED ABOVE AND CERTIFIED ON THE SAME.



Aubrey Waguespack
Aubrey Waguespack, Deputy Clerk

SECTION 00806

CHANGE ORDER

No. 01 (Final)

DATE OF ISSUANCE: November 13, 2025

EFFECTIVE DATE: November 13, 2025

OWNER: ST. Charles Parish

CONTRACTOR: ARC Mechanical Contractors, Inc.

Contract: SCP - Edward A. Dufresne Community Center Chiller Replacement/Upgrade

Project: Edward A. Dufresne Community Center Chiller Replacement/Upgrade

OWNER's Contract No.: GB240701

ENGINEER's Contract No.: 2401502

ENGINEER: Huseman & Associates, LLC.

You are directed to make the following changes in the Contract Documents:

Description: *See attached example on how to fill in this information*

1. Revise the Following Work Item Quantities:

- a. Contract Item #1: Credit for Scope revisions related to RFI #01 and revised S103 dated 8/13/2025. Piles reduced from (13) piles to (7) piles and reduction in concrete scope. Drill and epoxy new fence post anchor bolts at existing slab pockets. Additional days for delays
The quantity is to be changed to *define quantity and units. (-\$30,990.93)*

Reason for Change Order: List a reason for each Line Item listed above. *See attached example on how to fill in this information*

1. Revise Work Item Quantities

- a. Concrete and piles scope of work was reduced due to location of existing underground pipe to allow for better access for future repairs as needed.

Attachments: (List documents supporting change)

Work Change Directive #01

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CHANGE IN CONTRACT PRICE:
Original Contract Price <u>\$1,007,800.00</u>
Net Increase (Decrease) from previous Change Orders No. <u>-</u> to <u>-</u> : <u>\$ 0.00</u>
Contract Price prior to this Change Order: <u>\$1,007,800.00</u>
Net increase (decrease) of this Change Order: <u>\$30,990.93</u>
Contract Price with all approved Change Orders: <u>\$976,809.07</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net change from previous Change Orders No. _____ to No. _____: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net increase (decrease) this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____ (days or dates)

RECOMMENDED:

APPROVED:

ACCEPTED:

By: [Signature]
ENGINEER (Authorized Signature)

By: Math Jewell
OWNER (Authorized Signature)

By: [Signature]
CONTRACTOR (Authorized Signature)

Date: 11-14-2025

Date: 12-17-25

Date: 11/18/2025

**Remainder of the attachment (5 pages) to this change order are on file and may be viewed at the St. Charles Parish Council Office, Courthouse, 15045 River Road, Hahnville.

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SECTION 00805

WORK CHANGE DIRECTIVE

No. 1

DATE OF ISSUANCE: 08/21/2025

EFFECTIVE DATE: 08/21/2025

Owner: St. Charles Parish

Contractor: ARC Mechanical Contractors Inc.

Contract: SCP - Edward A. Dufresne Community Center Chiller Replacement/Upgrade

Project: Edward A. Dufresne Community Center Chiller Replacement/Upgrade

Owner's Contract No.: GB240701 Engineer's Contract No.: 2401502

ENGINEER: Huseman & Associates, LLC.

Contractor is directed to proceed promptly with the following change(s):

Description: Credit for scope revisions related to RFI #01 and revised S103 dated 8/13/2025. Piles reduced from (13) piles to (7) piles and reduction in concrete scope. Drill and epoxy new fence post anchor bolts at existing slab pockets. Additional days for delays.

Attachments: (List documents supporting change) RFI No. PCO #01REV-Credit

Purpose for Work Change Directive:

Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to: *(check one)*

- ☐ Non-agreement on pricing of proposed change.
☒ Necessity to proceed for schedule or other project reasons.

Estimated Change in Contract Price and Contract Times (non-binding, preliminary):

Contract Price: \$30,990.93 [increase] [decrease]

Contract Time 0 days [increase] [decrease]

Basis of estimated change in Contract Price:

- ☐ Lump Sum ☐ Unit Price
☒ Cost of the Work ☐ Other

Recommended:
By: FEDERICO GOMEZ, P.E.
Engineer (Authorized Signature)

Limited Authorization By*:
By: Matthew Jewell
Owner's Representative*

Received:
By: Scott Vestrecher
Contractor (Authorized Signature)

Title: Sr. Mechanical Engineer

Title: Parish President

Title: Vice President of Operations

Date: 08-21-2025

Date: 8/28/25

Date: 8-27-2025

*Owner's Representative is not authorized to finalize a Change Order nor does the Work Change Directive substitute the Change Order process as more fully set out in the General Conditions of the Construction Contract.

Approved by Funding Agency (if applicable)

By: _____ Date: _____

Title: _____

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(GENERAL GOVERNMENT BUILDINGS)**

ORDINANCE NO. 25-12-5

An ordinance approving and authorizing the execution of Change Order No. 1 for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), to decrease the contract amount by \$30,990.93.

WHEREAS, Ordinance No. 24-7-16 adopted on July 22, 2024, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Huseman & Associates, L.L.C., to perform engineering services for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), in the not to exceed amount of \$58,420.00; and,

WHEREAS, Ordinance No. 25-4-8 adopted on April 21, 2025, by the St. Charles Parish Council, approved and authorized the execution of a Contract with ARC Mechanical Contractors, Inc. for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), in the amount of \$1,007,800.00; and,

WHEREAS, St. Charles Parish and ARC Mechanical Contractors, Inc. have mutually agreed to decrease the contract amount of \$30,990.93.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Change Order No. 1 for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), to decrease the contract amount by \$30,990.93 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIELS,
FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted this 15th day of December, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Wally Fonseca
SECRETARY: Michelle Spastaro
DLVD/PARISH PRESIDENT: December 16, 2025
APPROVED: ✓ DISAPPROVED:

PARISH PRESIDENT: Math Jewell
RETD/SECRETARY: December 19, 2025
AT: 8:45 am RECD BY: [Signature]

CERTIFIED TRUE & CORRECT AS PER
MINUTES DATED 12/15/2025

Michelle Spastaro
SECRETARY
ST. CHARLES PARISH COUNCIL