



February 21, 2019

Mrs. Veda Jackson
161 Good Hope St.
Norco, LA 70079

Dear Mrs. Jackson:

Thank you for speaking with Julia Thibodaux, Norco Branch Library Supervisor, today regarding the extension of the library's lease on the building located at 197 Good Hope Street. We are requesting a three-month extension on the lease, changing the expiration date to midnight on June 14, 2019.

If you are agreeable to this extension, please sign below, indicating acceptance the lease extension. If you have any questions or need further information, please feel free to contact me at 985-764-9643 x103 or via email at leann.benedict@myscpl.org.

Sincerely,

A handwritten signature in black ink that reads "Leann Benedict".

Leann Benedict, MLIS
Director

cc: Larry Cochran, Parish President
Billy Raymond, Chief Administrative Officer
Michelle Impastato, Council Secretary
St. Charles Parish Library Board of Control
Julia Thibodaux, Norco Branch Supervisor
Vicki Nesting, Assistant Director

By signing below, I agree to extend the lease on the property located at 197 Good Hope Street in Norco, LA to St. Charles Parish Library. The lease will expire at midnight on June 14, 2019.

A handwritten signature in blue ink that reads "Veda Jackson".

Signature