



ST. CHARLES PARISH

OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
(985) 783-5125 • www.stcharlesparish.gov

MEMORANDUM

DATE: DECEMBER 8, 2025

TO: MR. DUANE FORET
PARKS AND RECREATION DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY 

RE: CERTIFICATE OF SUBSTANTIAL COMPLETION
EAST BANK BRIDGE PARK IMPROVEMENTS, LIGHTING REBID
(PROJECT NO. RECEBI23)

Transmitted herewith for your files are two (2) fully executed/recorded originals of the referenced Certificate of Substantial Completion.

MI/ag

Enclosures

cc: ¹Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Darrin Duhe w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Grant Dussom w/enclosure
Civil & Sports Design Engineering w/enclosure
Jones Construction Solutions, LLC w/enclosure

The following documents are attached to and made a part of this Certificate: Change Order No. 1 (Final)

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents. **Submit 4 (four) original documents signed and dated by the Engineer and Contractor to St. Charles Parish, Dept of Parks and Recreation, 274 Judge Edward Dufresne Parkway, Luling, La 70070 for processing.**

Executed by ENGINEER on 11/6/2025
Date

Marco Juarez, P.E.
ENGINEER

By: 
(Authorized Signature)

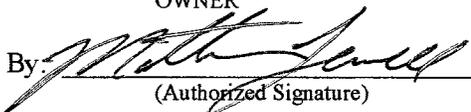
CONTRACTOR accepts this Certificate of Substantial Completion on 11/5/2025
Date

Caleb Jones
CONTRACTOR

By: 
(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on 11/25/25
Date

St. Charles Parish
OWNER

By: 
(Authorized Signature)

RECORDED IN THE ST. CHARLES PARISH
CLERK OF COURT OFFICE

ON 12/4/2025

AS INSTRUMENT NO. 492989

IN MORTGAGE CONVEYANCE/OATH BOOK



Civil & Environmental Consulting Engineers
 Danny J. Hebert, P.E., L.L.C.
 14433 River Road
 Mahanville, LA 70057
 www.hebertengineering.com
 phone: (985) 785-2380

10/30/25

**St. Charles Parish
 East Bank Bridge Park Improvements Lighting, Parish Project No. RECEBI23
 Punch List**

No.	Description	Value
1	Clean up site, laydown area, and construction access.	\$ 500.00
2	Backfill/ regrade any ruts outside the fields created by construction activities.	\$ 1,500.00
3	Install manual switch by tennis court entrance (Synapse DIM10-220) and connect to cellular controls.	\$ 5,000.00
4	Finalize lighting protection installation.	\$ 22,000.00
5	Provide Lighting Level Report.	\$ 2,500.00
6	Provide Grounding Report.	\$ 2,500.00
7	Provide Megger Test Reports on Form "A" of Specs.	\$ 2,500.00
8	Provide Lightning Protection Certification Letter and Warranty.	\$ 2,500.00
9	Ensure all controllers and panels are labeled.	\$ 1,000.00
10	Provide all warranties.	\$ 5,000.00
11	Provide O&M manuals and training to Owner.	\$ 1,000.00
12	Provide as-built plans to Engineer and Owner.	\$ 1,000.00
13	Close out all permits.	\$ 500.00
TOTAL		\$ 47,500.00