



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Bob Fisher**  
**Councilmembers Michael A. Mobley, Holly Fonseca,**  
**La Sandra D. Wilson, Heather Skiba, Walter Pilié,**  
**Willie Comardelle, Michelle O'Daniels, Michele deBruler**

Monday, November 18, 2024

6:00 PM

Council Chambers, Courthouse

### ATTENDANCE

**Present** 9 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, Bob Fisher, and Michele deBruler

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works Director Miles Bingham, Planning & Zoning Director Michael Albert, Waterworks Director Gregory Gorden, Economic Development & Tourism Director Corey Fauchaux, WIOA Director Tommy Scott, Eric Zurcher, Public Information Office

### CALL TO ORDER

### PRAYER / PLEDGE

Pastor Zachary Adams  
Lord's House Community Church, Luling

### APPROVAL OF MINUTES

A motion was made by Councilmember Skiba, seconded by Councilmember Comardelle, to approve the minutes from the budget hearing of October 29, 2024, the budget hearing of October 31, 2024, and regular meeting and budget hearing of November 4, 2024. The motion carried by the following vote:

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

## **SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

1 [2024-0373](#)

Proclamation: "National Adoption Day"

**Sponsors:** Mr. Mobley

**Read**

2 [2024-0374](#)

Proclamation: "Norco Christmas Parade Day"

**Sponsors:** Mr. Fisher

**Read**

## **REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2024-0375](#)

River Parishes Transit Authority

Ms. Jennifer Jones, Operations Supervisor, reported.

Ms. Anatola Thompson, CFO of Solutient, Inc., reported

Councilwoman Fonseca spoke on the matter.

Ms. Jones spoke on the matter.

Chairman Fisher spoke on the matter.

Ms. Thompson spoke on the matter.

Councilwoman Wilson spoke on the matter.

**Reported**

[2024-0376](#)

Workforce Innovations and Opportunity Act (WIOA)

WIOA Director Tommy Scott reported.

Councilwoman Fonseca spoke on the matter.

Mr. Scott spoke on the matter.

Councilwoman O'Daniels spoke on the matter.

Chairman Bob Fisher spoke on the matter.

**Reported**

[2024-0377](#)

## Parish President Remarks/Report

**Sponsors:** Mr. Jewell

Parish President Matthew Jewell acknowledged Mr. Doug Cheramie with the Governor's office and Mr. Jake Benoit with Senator Kennedy's office for their attendance.

Parish President Matthew Jewell reported.

Councilman Pilié spoke on the matter.

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, DECEMBER 2, 2024, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2024-0380](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Kyle Associates, LLC, to perform engineering services for Turtle Pond Force Main Replacement (Project No. S241002), in the not to exceed amount of \$412,827.00.

**Sponsors:** Mr. Jewell and Department of Wastewater

**Publish/Scheduled for Public Hearing to the Parish Council on December 2, 2024**

[2024-0381](#)

An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance No. 21-8-13, which approved a Professional Services Agreement with All South Consulting Engineers, LLC, to perform engineering services for the Des Allemands Bulkhead (Project No. P210601), in the amount not to exceed \$582,570.00, increasing the overall contract amount to \$1,309,515.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on December 2, 2024**

[2024-0382](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with G.E.C., Inc., to perform consulting work and services for the School Zone Traffic Study (Project No. P241101), in the not to exceed amount of \$79,392.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on December 2, 2024**

[2024-0383](#)

An ordinance approving and authorizing the execution of Change Order No. 1 with Kass Bros., Inc., for Concrete Maintenance 2023-24 (Project No. P230803), to increase the contract amount by \$193,430.85 and increase the contract time by thirty-five (35) days.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on December 2, 2024**

[2024-0384](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Fairway Consulting and Engineering, LLC, to perform engineering services for Turtle Pond Lift Station Replacement (Project No. S241001), in the not to exceed amount of \$227,414.00.

**Sponsors:** Mr. Jewell and Department of Wastewater

**Publish/Scheduled for Public Hearing to the Parish Council on December 2, 2024**

[2024-0385](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to the Professional Services Agreement with Crescent Engineering & Mapping, LLC, to perform Hydrologic and Hydraulic Analysis for Riverbend Drive in St. Rose for the Riverbend Hydraulic Design (Project No. P240701), in the lump sum amount of \$74,814.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on December 2, 2024**

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)****3**     [2024-0362](#)

An ordinance approving and authorizing the execution of Amendment No. 2 to a Professional Services Agreement with Ardaman & Associates, Inc., to perform additional geotechnical services for the Evangeline Road & CN Railroad Box Culvert (Project No. P210701), to increase the lump sum fee by \$8,700.00, increasing the overall contract amount to \$33,700.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval  
Public Works Director Miles Bingham spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-11-6

Council Discussion

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-11-6

**7**     [2024-0366](#)

An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of one (1) **“NO PARKING”** sign on the north side of Almedia Plantation Drive in St. Rose from the corner of Johnson Street extending forty-four (44) feet.

**Sponsors:** Ms. O'Daniels

Reported:

Councilwoman O'Daniels Recommended: Approval  
Councilwoman O'Daniels spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-11-7

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-11-7

**8**     [2024-0367](#)

An ordinance approving and authorizing the execution of an Act of Dedication for River Place Estates Phase 2, Hahnville.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval  
Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:

Mr. Joel Chaisson, Destrehan

**Public Hearing Requirements Satisfied**

Enactment No: 24-11-8

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-11-8

**36**     [2024-0368](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 23-12-5, which approved the Professional Services Agreement with Crescent Engineering & Mapping, LLC, to perform surveying services for the Crescent Engineering Boundary Surveys Master Contract (Project No. P231101), in the amount not to exceed of \$150,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval  
Public Works Director Miles Bingham spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-11-9

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-11-9

**43**   [2024-0369](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to the Professional Services Agreement with Alpha Testing and Inspection, Inc., for testing services for Des Allemands Phase 1 Bulkhead (Project No. P210601), in the amount not to exceed of \$8,000.00, increasing the overall contract value to \$65,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval  
Public Works Director Miles Bingham spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-11-10

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-11-10

**55**   [2024-0370](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Bryant Hammett & Associates, LLC, to perform surveying services for Willowdale Boulevard Overlay and Widening (Project No. P240602), in the lump sum amount of \$61,385.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval  
Public Works Director Miles Bingham spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-11-11

Council Discussion  
Mr. Bingham spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-11-11

**RESOLUTIONS**

Councilman Pilié spoke on requested deviations for File No. 2024-0386 and 2024-0387; matters not on the agenda.

Councilwoman O'Daniels called for a Point of Order.

Councilwoman O'Daniels requested to deviate File No. 2024-0386 and 2024-0387; matters not on the agenda, separately.

Chairman Fisher spoke on the matter.

**70**   [2024-0386](#)

A resolution authorizing the publication of a Notice of Intention to create Luling Bridge Economic Development District No. 1 of the Parish of St. Charles, State of Louisiana, under the authority of Part II, Chapter 27 of Title 33 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 33:9038.31 et seq.); and providing for other matters in connection therewith.

**Sponsors:** Ms. deBruler and Department of Economic Development and Tourism

Public comment opened on the deviation; no public comment

**A motion was made by Councilmember deBruler, seconded by Councilmember Skiba, to deviate from the regular order of the agenda to take up File No. 2024-0386; a matter not on the agenda. The motion carried by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 6804

**Deviated**

Enactment No: 6804

**Reported:**

Councilwoman deBruler Recommended: Approval

Economic Development & Tourism Department Recommended: Approval

Economic Development and Tourism Director Corey Fauchaux spoke on the matter.

Public comment opened, no public comment

**Council Discussion**

Mr. Fauchaux spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0



Enactment No: 6804

**A motion was made by Councilmember Fonseca, seconded by Councilmember deBruler, to return to the regular order of the agenda. The motion carried by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 6804

**Returned**

Enactment No: 6804

**79** [2024-0387](#)

A resolution affirming and implementing the findings and conclusions of the Department of Waterworks 2024 Water Rate Study.

**Sponsors:** Mr. Jewell and Department of Waterworks

Public comment opened on the deviation, no public comment

Council Discussion

Parish President Matthew Jewell spoke on the matter.

Waterworks Director Gregory Gorden spoke on the matter.

**A motion was made by Councilmember Comardelle, seconded by Councilmember O'Daniels, to deviate from the regular order of the agenda to take up File No. 2024-0387; a matter not on the agenda. The motion carried by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 6805

**Deviated**

Enactment No: 6805

Reported:

Waterworks Department Recommended: Approval

Waterworks Director Gregory Gorden spoke on the matter.

Public comment opened, no public comment

Council Discussion

Mr. Gorden spoke on the matter.

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 6805

[2024-0387](#)

**A motion was made by Councilmember O'Daniels, seconded by Councilmember deBruler, to return to the regular order of the agenda. The motion carried by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 6805

[2024-0387](#)

A resolution affirming and implementing the findings and conclusions of the Department of Waterworks 2024 Water Rate Study.

**Sponsors:** Mr. Jewell and Department of Waterworks

**Returned**

Enactment No: 6805

## APPOINTMENTS

[2024-0345](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District I Representative.

Councilwoman Wilson requested File No. 2024-0345 be deferred.

Chairman Fisher stated that File No. 2024-0345 will be deferred to the December 2, 2024 council meeting.

**Deferred**

[2024-0346](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District III Representative.

Nominee:

Councilman Pilié nominated Mr. Jeremy Martin

**Nomination(s) Accepted**

**A motion was made by Councilmember O'Daniels, seconded by Councilmember deBruler, to close nominations for File No. 2024-0346. The motion carried by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**Nomination(s) Closed**

[2024-0347](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District VII Representative.

Nominee:

Councilwoman deBruler nominated Mr. Duane Lorio

**Nomination(s) Accepted**

**A motion was made by Councilmember O'Daniels, seconded by Councilmember Comardelle, to close nominations for File No. 2024-0347. The motion carried by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**Nomination(s) Closed**

[2024-0378](#)

Accept resignation of Mr. James Joseph Krajcer, Jr. - St. Charles Parish Planning & Zoning Commission District III Representative

**Resignation Accepted by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**Resignation Accepted**

[2024-0379](#)

A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

**Vacancy Announced**

## **SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL**

[2024-0348](#)

Adopt 2025 Parish Council Meeting Schedule

Council Discussion

Amendment: to amend the proposed St. Charles Parish Council Meeting Schedule to change:

Tuesday, January 21st meeting to Monday, January 27th

Monday, February 3rd meeting to Monday, February 10th

Monday, February 17th meeting to Monday, February 24th

Public comment opened; no public comment

**A motion was made by Councilmember Fonseca, seconded by Councilmember Skiba, to Amend File No. 2024-0348. The motion carried by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**Amended**

Public comment opened; no public comment

**VOTE TO ADOPT THE 2025 PARISH COUNCIL MEETING SCHEDULE AS AMENDED**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**Adopted**

[2024-0371](#)

Accept Nominations - Presiding Officer for 2025; Chairman, St. Charles Parish Council [Confirm December 2, 2024]

Nominee:

Chairman Fisher nominated Councilwoman Fonseca as Chairman.

Councilwoman O'Daniels called for Point of Order.

Legal Services Director Corey Oubre spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Chairman Fisher spoke on the matter.

**Nomination(s) Accepted**

**A motion was made by Councilmember deBruler, seconded by Councilmember Comardelle, Close Nomination(s) for File No. 2024-0371. The motion carried by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**Nomination(s) Closed**

[2024-0372](#)

Accept Nominations - Presiding Officer for 2025; Vice-Chairman, St. Charles Parish Council [Confirm December 2, 2024]

Nominee:

Councilwoman O'Daniels nominated Councilman Pilié as Vice-Chairman.

**Nomination(s) Accepted**

**A motion was made by Councilmember Comardelle, seconded by Councilmember Pilié, Close Nomination(s) for File No. 2024-0372. The motion carried by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**Nomination(s) Closed**

## ADJOURNMENT

A motion was made by Councilmember O'Daniels, seconded by Councilmember Skiba, to adjourn the meeting at approximately 7:42 pm. The motion carried by the following vote:

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

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Michelle Impastato  
Council Secretary