



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5125  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Holly Fonseca**  
**Councilmembers Michael A. Mobley, La Sandra D. Wilson,**  
**Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,**  
**Bob Fisher, Michele deBruler**

**Monday, May 19, 2025**

**6:00 PM**

**Council Chambers, Courthouse**

### ATTENDANCE

**Present** 8 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, and Michele deBruler

**Absent** 1 - Bob Fisher

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Public Works Director Miles Bingham, Wastewater Director David deGeneres, Planning & Zoning Director Michael Albert, Marny Stein, Planning Administrator, Waterworks Director Gregory Gorden, General Government Buildings Facilities Manager Bob Messerly, Eric Zurcher, Public Information Office

### CALL TO ORDER

### PRAYER / PLEDGE

Reverend Marilyn Diggs  
Mount Zion Community Church, Boutte

### APPROVAL OF MINUTES

**A motion was made by Councilmember Skiba, seconded by Councilmember Comardelle, to approve the minutes from the regular meeting of May 5, 2025. The motion carried by the following vote:**

**Yea:** 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels and deBruler

**Nay:** 0

**Absent:** 1 - Fisher

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

1     [2025-0140](#)

In Memoriam: William Jewell Sirmon, Jr.

**Sponsors:** Ms. deBruler

Councilwoman deBruler spoke on the matter.

Chairman Fonseca spoke on the matter.

**Read**

2     [2025-0141](#)

Proclamation: "Alzheimer's and Brain Awareness Month"

**Sponsors:** Mr. Jewell

**Read**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2025-0142](#)

Department of Planning & Zoning/CZM

Planning & Zoning Director Michael Albert reported on the Planning & Zoning Department and Coastal Zone Management.

**Reported**

[2025-0143](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

Parish President Matthew Jewell reported.

Councilwoman Wilson spoke on the matter.

President Jewell spoke on the matter.

Public Works Director Miles Bingham spoke on the matter.

Chairman Fonseca spoke on the matter.

**Reported**

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JUNE 2, 2025, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2025-0147](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, Appendix A, as amended, Section XX. Flood damage prevention. E.

*Provisions for Flood Hazard Reduction: 2. Specific Standards: a.*

*Residential construction: , to allow wet floodproofing residential accessory buildings up to 600 sq. ft.*

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on June 2, 2025**

[2025-0148](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, Appendix A, as amended, Section VI. Zoning district criteria and regulations., F. *Wetlands District: [I.] W-1. Wetlands District: 2. Spatial*

*Requirements: to add spatial requirements.*

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on June 2, 2025**

[2025-0149](#)

An ordinance approving and authorizing the execution of a Construction Manager at Risk (CMAR) Pre-Construction Services Agreement (Contract) with Woodward Design + Build, LLC, for the Hahnville Branch Library Construction Project, in the amount of \$1,550,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 2, 2025**

[2025-0151](#)

An ordinance approving and authorizing the execution of a Contract with Byron E. Talbot Contractor, Inc. for Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), in the amount of \$1,438,242.25.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 2, 2025**

[2025-0152](#)

An ordinance approving and authorizing the execution of a Contract with Barriere Construction Co., LLC, for the Murray Hill and Destrehan Drive Drainage Improvements (Project No. P201001), in the amount of \$2,112,258.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 2, 2025**

[2025-0153](#)

An ordinance to amend the 2025 Consolidated Operating and Capital Budget, Amendment No. 1, to add revenues and transfers totaling \$33,691,489, an addition of accumulated fund balance of \$16,475,210 and expenditures, including transfers, totaling \$45,075,920 for all Governmental Funds for the purpose of adjusting beginning 2025 fund balances across all funds to match ending 2024 Final Budget balances and to re-apply various construction, architectural/engineering, and other fees unexpended in 2024 for Parish projects that were not completed during 2024 and apply them to 2025.

**Sponsors:** Mr. Jewell and Department of Finance

**Publish/Scheduled for Public Hearing to the Parish Council on June 2, 2025**

[2025-0154](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 24-6-15, which approved the Professional Services Agreement with Evans-Graves Engineers, Inc., to provide engineering services for the LA 52 Phase 2 (Blueberry Hill - US 90) (Project No. P140201), in the not to exceed amount of \$343,330.00, for a total contract price of \$589,233.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 2, 2025**

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)****3**     [2025-0133](#)

An ordinance approving and authorizing the execution of Change Order No. 2 (Final) for St. Charles Parish West Bank Library Hurricane Ida Repairs, (Project No. LR211105), to decrease the contract amount by \$2,500.00.

**Sponsors:** Mr. Jewell and General Government Buildings

Reported:

General Government Buildings Recommended: Approval

General Government Buildings Facilities Manager Bob Messerly spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 25-5-8

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels and deBruler

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 25-5-8

**6**     [2025-0134](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Waggoner Engineering, Inc., to perform engineering services for the Westbank Lift Station Rehab (Project No. S250401), in the amount not to exceed \$236,530.00.

**Sponsors:** Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval

Wastewater Director David deGeneres spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 25-5-9

Council Discussion

Mr. deGeneres spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels and deBruler

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 25-5-9

**33** [2025-0137](#)

An ordinance approving and authorizing the execution of a Contract with Barriere Construction Co., L.L.C. for the LA 18 Cast Iron Water Main Replacement, Phase III (Project No. WWKS 113), in the amount of \$779,876.10.

**Sponsors:** Mr. Jewell and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval  
Waterworks Director Gregory Gorden spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 25-5-10

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels and deBruler

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 25-5-10

**40** [2025-0138](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with McKim & Creed, Inc., to perform engineering services for the Oak Street Pump Station Improvements (Project No. P241104), in the lump sum amount of \$89,500.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval  
Public Works Director Miles Bingham spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 25-5-11

Council Discussion

Mr. Bingham spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels and deBruler

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 25-5-11

**85** [2025-0139](#)

An ordinance approving and authorizing the execution Amendment No. 1 to Ordinance No. 23-7-6, which approved the Professional Services Agreement with Shread-Kuzyrkendall & Associates, Inc. for the engineering services for the Engineers and Good Hope Canals Pipeline Location Investigation (Project No. P230402), in the lump sum amount of \$110,305.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval  
Public Works Director Miles Bingham spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 25-5-12

Council Discussion  
Mr. Bingham spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels and deBruler

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 25-5-12

**PERSONS TO ADDRESS THE COUNCIL**

[2025-0144](#)

Mr. Kent Chambliss: U.S. Nuclear Regulatory Commission 2024  
Assessment of Waterford, Unit 3

**Heard**

**RESOLUTIONS****92**   [2025-0146](#)

A resolution requesting the Louisiana Attorney General render an Opinion as to whether a member of the St. Charles Parish Housing Authority may serve as a member of the St. Charles Parish Planning & Zoning Commission simultaneously.

**Sponsors:** Mr. Pilié

Reported:

Councilman Pilié Recommended: Approval  
Councilman Pilié spoke on the matter.

Legal Services Director Corey Oubre spoke on the matter.

Public comment opened, no public comment

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels and deBruler

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 6828

**93**   [2025-0150](#)

A resolution to adopt the 2025 update to the St. Charles Parish 2020 Floodplain and Stormwater Management Program for Public Information.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval  
Marny Stein, Planning Administrator spoke on the matter.

Public comment opened, no public comment

Council Discussion

Ms. Stein spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels and deBruler

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 6829



**APPOINTMENTS****141** [2025-0117](#)

A resolution appointing Ms. Karen Raymond to the Hospital Service District No. 1, Parish of St. Charles.

**VOTE ON THE APPOINTMENT OF MS. KAREN RAYMOND**

**Yea:** 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels and deBruler

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 6830

**142** [2025-0118](#)

A resolution appointing Ms. Pamela Smith to the Hospital Service District No. 1, Parish of St. Charles.

**VOTE ON THE APPOINTMENT OF MS. PAMELA SMITH**

**Yea:** 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels and deBruler

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 6831

**143** [2025-0119](#)

A resolution appointing Mr. Randy Petit, Jr. to the St. Charles Parish Planning & Zoning Commission as the District II Representative.

**VOTE ON THE APPOINTMENT OF MR. RANDY PETIT, JR.**

**Yea:** 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels and deBruler

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 6832

[2025-0120](#)

A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

Chairman Fonseca spoke on the matter.

Councilman Pilié spoke on the matter.

Legal Services Director Corey Oubre spoke on the matter.

Planning & Zoning Director Michael Albert spoke on the matter.

Nominee:

Councilman Pilié nominated Mr. Webb Jay

**Nomination(s) Accepted**

**A motion was made by Councilmember Comardelle, seconded by Councilmember Skiba, to Close Nomination(s) for File No. 2025-0120. The motion carried by the following vote:**

**Yea:** 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels and deBruler

**Nay:** 0

**Absent:** 1 - Fisher

**Nomination(s) Closed**

**SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL**

[2025-0145](#)

Official Journal Appointment - Authorize Advertisement for Acceptance of Proposals

**Authorize the Advertisement for Acceptance of Proposals; carried by the following vote:**

**Yea:** 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels and deBruler

**Nay:** 0

**Absent:** 1 - Fisher

**Authorized**

## ADJOURNMENT

A motion was made by Councilmember O'Daniels, seconded by Councilmember Comardelle, to adjourn the meeting at approximately 7:05 pm. The motion carried by the following vote:

**Yea:** 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels and deBruler

**Nay:** 0

**Absent:** 1 - Fisher

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

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**Michelle Impastato**  
**Council Secretary**