



St. Charles Parish

Meeting Minutes

Parish Council

Budget - Final

Council Chairman Bob Fisher

**Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier**

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Tuesday, November 1, 2022

9:00 AM

Council Chambers, Courthouse

Budget Hearing

ATTENDANCE

- Present** 6 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, and Bob Fisher
- Absent** 3 - Nicky Dufrene, Marilyn B. Bellock, and Julia Fisher-Cormier

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Emergency Preparedness Director Jason Tastet, Public Works/Wastewater Director Miles Bingham, Wastewater Assistant Director David deGeneres, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Waterworks Director Gregory Gorden, Community Services Director Joan Tonglet Diaz, Economic Development & Tourism Director Corey Fauchaux, Parks and Recreation Director Duane Foret, Risk Management Officer Rechell Champagne, Dayna Parker, Personnel Officer, R.S.V.P. Director Jeanne Arabie, General Government Buildings Facilities Manager Bob Messerly, WIOA Director Tommy Scott, Luis Martinez, GIS Specialist, Contract Monitoring Specialist, Alissa Cavaretta, Public Information Office, Eric Zurcher, Public Information Office, Blaine Fauchaux, Public Information Office, Donna Breaux, Finance Department, Brad Berthelot, Wastewater Department, Nicole Whitney, Public Works Department, Jessica Naquin, Waterworks Department, Kali Zammit, Parish Farm Agent, Judge Timothy S. Marcel, Judge Connie Aucoin, District Attorney Joel T. Chaisson II, Lance Marino, Clerk of Court, Brian Fabre, Clerk of Court's Office, Captain Troy Whitney, Sheriff's Office, Nicole Henry, Sheriff's Office, Nancy Whann, Coroner's Office

CALL TO ORDER

PRAYER / PLEDGE

Deacon Billy Raymond, Sr.
Mt. Airy Baptist Church, Boutte

Councilman Nicky Dufrene arrived in the meeting.

Budget Message – 2023 Consolidated Operating & Capital Budget (President Matthew Jewell)

Councilwoman Marilyn B. Bellock arrived in the meeting.

Read

Councilwoman Darensbourg Gordon spoke on the matter.
Parish President Matthew Jewell spoke on the matter.
Chairman Fisher spoke on the matter.

ORDINANCE SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

[2022-0166](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2023.

Sponsors: Mr. Jewell and Department of Finance

Public Hearing Requirements Satisfied

Enactment No: 22-11-1

General Fund:

District Court - Reported - Council Discussion
Judge Timothy Marcel spoke on the matter.
Finance Director Grant M. Dussom spoke on the matter.

District Court Div. E - Reported
Grand Jury - Reported
District Court Div. C - Reported
District Court Div. D - Deferred to Thursday, November 3, 2022
District Attorney - Reported - Council Discussion
Judge Joel T. Chaisson spoke on the matter.

Clerk of Court - Reported
Sheriff - Reported
Captain Troy Whitney, St Charles Parish Sheriffs Office, reported on behalf of Sheriff Greg Champagne.
Council Discussion
Mr. Troy Whitney spoke on the matter.

Public Hearing Requirements Satisfied

Parish Farm Agent - Reported - Council Discussion
Ms. Kali Zammit spoke on the matter.

Special Revenue Funds:

Retired Senior Volunteer Program (Federal, State, Local) - Reported

Public Hearing Requirements Satisfied

Recess

AMENDMENT NO. 1 - General Fund - Council - District I - Operating Services, Materials & Supplies

Councilwoman Darensbourg Gordon motioned, seconded by Councilwoman Fonseca, to remove \$21,700.00 from Account 001-400111 from the estimated ending 2022 Budget in the following accounts - to remove \$3,000.00 under Account 001-400111 - Council - District I - Operating Services - Printing; to remove \$5,700.00 under Account 001-400111 - Operating Services - Postage; to remove \$1,500.00 under Account 001-400111 - Operating Services - Telephone; to remove \$700.00 under Account 001-400111 - Operating Services - Rentals; to remove \$800.00 under Account 001-400111 - Operating Services - Maintenance of Property and Equipment; to remove \$1,500.00 under Account 001-400111 - Operating Services - Contractual Services; to remove \$7,000.00 under Account 001-400111 - Materials & Supplies - N/C Office Supplies; to remove \$1,500.00 under Account 001-400111 - Materials & Supplies - Office Supplies; and to transfer \$21,700.00 from the General Fund to Special Revenue Funds - Retired Senior Volunteer Program - Fund 116 for Local Recognition. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

General Fund:

Council - Deferred until later in the meeting
Council District I - Deferred until later in the meeting
Council District II - Deferred until later in the meeting
Council District III - Deferred until later in the meeting
Council District IV - Deferred until later in the meeting
Council District V - Deferred until later in the meeting
Council District VI - Deferred until later in the meeting
Council District VII - Deferred until later in the meeting
Council Division A - Deferred until later in the meeting
Council Division B - Deferred until later in the meeting
Parish President - Reported

Public Hearing Requirements Satisfied

Special Revenue Funds:

Parish Transportation - Reported
Road Lighting District #1 - Reported - Council Discussion
Public Works/Wastewater Director Miles Bingham spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

Road & Drainage (Flood Control, Paved Streets, Sidewalks & Crosswalks, Drainage) -
Reported - Council Discussion
Public Works/Wastewater Director Miles Bingham spoke on the matter.
Parish President Matthew Jewell spoke on the matter.
Finance Director Grant M. Dussom spoke on the matter.

Mosquito Control - Reported
Flood Protection - Reported - Council Discussion
Senior Projects Manager Sam Scholle spoke on the matter.

Public Hearing Requirements Satisfied

Capital Projects Funds:

West Bank Hurricane Protection Levee - Reported

Enterprise Funds:

Wastewater (Administration, Collection & Maintenance, Treatment) - Reported -
Council Discussion
Wastewater Assistant Director David deGeneres spoke on the matter.

Solid Waste Collection & Disposal (Solid Waste Collection & Disposal, Recycling) -
Reported - Council Discussion
Public Works/Wastewater Director Miles Bingham spoke on the matter.
Parish President Matthew Jewell spoke on the matter.
Finance Director Grant M. Dussom spoke on the matter.

Consolidated Waterworks District No. 1 (Administration, Billing & Collection, Meter
Readers, Distribution, Plant) - Reported - Council Discussion
Waterworks Director Gregory Gorden spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

Public Hearing Requirements Satisfied

Special Revenue Funds:

Recreation (Recreation, Recreation-Explanation of Capital Outlay, Summer Camp) -
Reported - Council Discussion
Parks and Recreation Director Duane Foret spoke on the matter.
Parish President Matthew Jewell spoke on the matter.
Finance Director Grant M. Dussom spoke on the matter.

Capital Projects Funds:

Recreation Facilities Construction - Reported - Council Discussion
Parks and Recreation Director Duane Foret spoke on the matter.

Councilman Fisher motioned to amend the proposed budget to transfer \$23,200.00 from
Account 001-400116 - Council - District VI to Fund 302 - Recreation Facilities
Construction for the New Sarpy Park.

Council Discussion
Finance Director Grant M. Dussom spoke on the matter.
Motion withdrawn by Councilman Fisher.

Public Hearing Requirements Satisfied

General Fund:

Public Information - Reported
Cable TV Administration - Reported
Purchasing - Not Reported
Personnel - Reported - Council Discussion
Ms. Dayna Parker, Personnel Officer, spoke on the matter.

Legal Services - Reported - Council Discussion
Legal Services Director Corey Oubre spoke on the matter.

Planning & Zoning - Reported - Council Discussion
Planning & Zoning Director Michael Albert spoke on the matter.

Coastal Zone Management - Reported - Council Discussion
Planning Administrator Earl Matherne spoke on the matter.
Planning & Zoning Director Michael Albert spoke on the matter.

ICC Building Codes - Reported - Council Discussion
Planning & Zoning Director Michael Albert spoke on the matter.

Recess

Capital Projects Funds:

GOMESA CONSTRUCTION FUND - Reported - Council Discussion
Public Works/Wastewater Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Recess (Lunch break)

General Fund:

Information Technology - Reported
GIS - Reported - Council Discussion
Mr. Luis Martinez, GIS Specialist, spoke on the matter.

Risk Management - Reported - Council Discussion
Risk Management Officer Rechell Champagne spoke on the matter.

General Gov't Buildings - Reported
Grants Administration - Reported - Council Discussion
Grants Officer Carla Chiasson spoke on the matter.

Elevation Grant Program - Reported

Capital Projects Funds:
LCDBG - Reported

General Fund:
Emergency Preparedness - Reported
Parish President Matthew Jewell spoke on the matter.
Emergency Preparedness Director Jason Tastet spoke on the matter.

Emergency Prep. Subsid. - Reported - Council Discussion
Emergency Preparedness Director Jason Tastet spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

EOC - 24 Hours Coverage - Reported
Coroner - Reported
Ms. Nancy Whann, Coroner's Office, reported on behalf of Dr. Brian Brogle.
Council Discussion
Ms. Whann spoke on the matter.
Parish President Matthew Jewell spoke on the matter.
Finance Director Grant M. Dussom spoke on the matter.

Animal Control - Not Reported
Health & Safety Rehab. - Reported
Revitalization Fund Program - Reported
Housing Preservation Grant - Reported
Community Services - Reported
Energy Assistance - Reported
Summer Feeding - Reported
Community Service Centers - Reported
Community Services Subgrants - Reported - Council Discussion
Community Services Director Joan Tonglet Diaz spoke on the matter.

AMENDMENT NO. 2 - General Fund

Councilwoman Clulee motioned, seconded by Councilman Dufrene to amend the proposed budget to add \$260,000.00 from the General Fund to the following accounts - to add \$200,000.00 under General Fund - Community Service Centers - Account 001-430234 - Capital Outlay - Improvements other than Buildings; and to add \$60,000.00 to Account 001-430234 - Capital Outlay - Architectural - Engineering Fees for Luling/Boutte Community Center. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

AMENDMENT NO. 3 - General Fund

Councilwoman Darensbourg Gordon motioned, seconded by Councilman Gibbs to amend the proposed budget to add \$30,000.00 from the General Fund under General Fund - Community Service Centers - Account 001-430234 -

Operating Services - Professional Services for Tutoring Services at the Killona Community Center. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

LIHEAP Weatherization - Reported
CSBG - Administration - Reported
CSBG - Program Activities - Reported
Home Program - Reported
CSBG CARES ACT OF 2020 - Reported
LIHWAP - Low Income Water Asst - Reported
Community Center - Reported - Council Discussion
Parks and Recreation Director Duane Foret spoke on the matter.

Economic Development - Reported - Council Discussion
Economic Development & Tourism Director Corey Faucheux spoke on the matter.

Tourist Information Center - Reported

Special Revenue Funds:

Workforce Investment Act - Reported - Council Discussion
WIOA Director Tommy Scott spoke on the matter.

Public Hearing Requirements Satisfied

General Fund:

Ordinance & Proceedings - Reported
Police Jury Association - Reported
Ward Courts - Reported
Elections - Reported
Finance - Reported
Taxation - Assessor - Reported
Taxation - Collector - Reported - Council Discussion
Finance Director Grant M. Dussom spoke on the matter.

Data Processing - Reported
Research & Investigations - Reported
Retirement System Contributions - Reported
Retired Employees Group Insurance - Reported
Juvenile - Reported - Council Discussion
Finance Director Grant M. Dussom spoke on the matter.

Motor Vehicle - Reported
Veterans Administration - Reported - Council Discussion
Finance Director Grant M. Dussom spoke on the matter.
Deputy Chief Administrative Officer Billy Raymond spoke on the matter.

Public Housing - Reported
Debt Service - Reported
Transfers - Reported

Special Revenue Funds:

Criminal Court Fund (District Court, District Attorney, Sheriff, Transfers) - Reported
Governmental Bldgs M&O - Reported

Capital Projects Funds:

GOMESA CONSTRUCTION FUND - Reported earlier in the meeting
LCDBG Public Facilities Construction - Reported earlier in the meeting
Front Foot Assessment Capital Projects - Reported

General Fund:

Council - Reported
Council District I - Reported
Council District II - Reported
Council District III - Reported
Council District IV - Reported
Council District V - Reported
Council District VI - Reported
Council District VII - Reported
Council Division A - Reported
Council Division B - Reported

AMENDMENT NO. 4 - General Fund - Council - District IV - Materials & Supplies and Operating Services

Councilman Dufrene motioned, seconded by Councilwoman Fonseca, to remove \$6,300.00 from Account 001-400114 from the estimated ending 2022 Budget in the following accounts - to remove \$300.00 under Account 001-400114 - Operating Services - Printing; and to remove \$6,000.00 under Account 001-400114 - Materials & Supplies - N/C Office Supplies; and to transfer \$6,300.00 from the General Fund to Special Revenue Funds - Recreation - Fund 113 - Capital Outlay - Improvements other than Buildings to install a Paradis Library Walking Path. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

AMENDMENT NO. 5 - General Fund - Council - District III - Operating Services, Materials & Supplies, and Other Charges

Councilman Gibbs motioned, seconded by Councilman Dufrene, to remove \$21,800.00 from Account 001-400113 from the estimated ending 2022 Budget in the following accounts - to remove \$3,000.00 under Account 001-400113 - Council - District III - Operating Services - Printing; to remove \$5,700.00 under Account 001-400113 - Operating Services - Postage; to remove \$2,900.00 under Account 001-400113 - Operating Services - Telephone; to remove \$700.00 under Account 001-400113 - Operating Services - Rentals; to remove \$800.00 under Account 001-400113 - Operating Services - Maintenance of Property and Equipment; to remove \$1,500.00 under Account 001-400113 - Operating Services - Contractual Services; to remove \$1,500.00 under Account 001-400113 - Materials & Supplies - Office Supplies; to remove \$700.00 under Account 001-400113 - Materials & Supplies - Food & Clothing; and to remove \$5,000.00 under Account 001-400113 - Other Charges - Travel; and to transfer \$21,800.00 from the General Fund to Special Revenue Funds - Road & Drainage - Drainage - Fund 112 - Account 112-420260 - Improvements other than Buildings for Ormond Drainage Improvements.

Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

AMENDMENT NO. 6 - General Fund - Council - District V - Materials & Supplies and Operating Services

Councilwoman Bellock motioned, seconded by Councilwoman Clulee, to remove \$12,200.00 from Account 001-400115 from the estimated ending 2022 Budget in the following accounts - to remove \$8,000.00 under Account 001-400115 - Council - District V - Materials & Supplies - N/C Office Supplies; to remove \$4,200.00 under Account 001-400115 - Operating Services - Postage; and to transfer \$12,200.00 from the General Fund to Special Revenue Funds - Recreation - Fund 113 - Capital Outlay - Improvements other than Buildings for a Dog Park at IMTT. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

RECAP OF AMENDMENTS

[2022-0166](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2023.

Sponsors: Mr. Jewell and Department of Finance

AMENDMENT NO. 1 - General Fund - Council - District I - Operating Services, Materials & Supplies

Councilwoman Darensbourg Gordon motioned, seconded by Councilwoman Fonseca, to remove \$21,700.00 from Account 001-400111 from the estimated ending 2022 Budget in the following accounts - to remove \$3,000.00 under Account 001-400111 - Council - District I - Operating Services - Printing; to remove \$5,700.00 under Account 001-400111 - Operating Services - Postage; to remove \$1,500.00 under Account 001-400111 - Operating Services - Telephone; to remove \$700.00 under Account 001-400111 - Operating Services - Rentals; to remove \$800.00 under Account 001-400111 - Operating Services - Maintenance of Property and Equipment; to remove \$1,500.00 under Account 001-400111 - Operating Services - Contractual Services; to remove \$7,000.00 under Account 001-400111 - Materials & Supplies - N/C Office Supplies; to remove \$1,500.00 under Account 001-400111 - Materials & Supplies - Office Supplies; and to transfer \$21,700.00 from the General Fund to Special Revenue Funds - Retired Senior Volunteer Program - Fund 116 for Local Recognition. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

AMENDMENT NO. 2 - General Fund

Councilwoman Clulee motioned, seconded by Councilman Dufrene to amend the proposed budget to add \$260,000.00 from the General Fund to the following accounts - to add \$200,000.00 under General Fund - Community Service Centers - Account 001-430234 - Capital Outlay - Improvements other than Buildings; and to add \$60,000.00 to Account 001-430234 - Capital Outlay - Architectural - Engineering Fees for Luling/Boutte Community Center. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

AMENDMENT NO. 3 - General Fund

Councilwoman Darensbourg Gordon motioned, seconded by Councilman Gibbs to amend the proposed budget to add \$30,000.00 from the General Fund under General Fund - Community Service Centers - Account 001-430234 - Operating Services - Professional Services for Tutoring Services at the Killona Community Center. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

AMENDMENT NO. 4 - General Fund - Council - District IV - Materials & Supplies and Operating Services

Councilman Dufrene motioned, seconded by Councilwoman Fonseca, to remove \$6,300.00 from Account 001-400114 from the estimated ending 2022 Budget in the following accounts - to remove \$300.00 under Account 001-400114 - Operating Services - Printing; and to remove \$6,000.00 under Account 001-400114 - Materials & Supplies - N/C Office Supplies; and to transfer \$6,300.00 from the General Fund to Special Revenue Funds - Recreation - Fund 113 - Capital Outlay - Improvements other than Buildings to install a Paradis Library Walking Path. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

AMENDMENT NO. 5 - General Fund - Council - District III - Operating Services, Materials & Supplies, and Other Charges

Councilman Gibbs motioned, seconded by Councilman Dufrene, to remove \$21,800.00 from Account 001-400113 from the estimated ending 2022 Budget in the following accounts - to remove \$3,000.00 under Account 001-400113 - Council - District III - Operating Services - Printing; to remove \$5,700.00 under Account 001-400113 - Operating Services - Postage; to remove \$2,900.00 under Account 001-400113 - Operating Services - Telephone; to remove \$700.00 under Account 001-400113 - Operating Services - Rentals; to remove \$800.00 under Account 001-400113 - Operating Services - Maintenance of Property and Equipment; to remove \$1,500.00 under Account 001-400113 - Operating Services - Contractual Services; to remove \$1,500.00 under Account 001-400113 - Materials & Supplies - Office Supplies; to remove \$700.00 under Account 001-400113 - Materials & Supplies - Food & Clothing; and to remove \$5,000.00 under Account 001-400113 - Other Charges - Travel; and to transfer \$21,800.00 from the General Fund to Special Revenue Funds - Road & Drainage - Drainage - Fund 112 - Account 112-420260 - Improvements other than Buildings for Ormond Drainage Improvements. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

AMENDMENT NO. 6 - General Fund - Council - District V - Materials & Supplies and Operating Services

Councilwoman Bellock motioned, seconded by Councilwoman Clulee, to remove \$12,200.00 from Account 001-400115 from the estimated ending 2022 Budget in the following accounts - to remove \$8,000.00 under Account 001-400115 - Council - District V - Materials & Supplies - N/C Office Supplies; to remove \$4,200.00 under Account 001-400115 - Operating Services - Postage; and to transfer \$12,200.00 from the General Fund to Special Revenue Funds - Recreation - Fund 113 - Capital Outlay - Improvements other than Buildings for a Dog Park at IMTT. Motion carried 8 yeas, Councilwoman Fisher-Cormier absent.

Amendments Recorded

Enactment No: 22-11-1

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, IS TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON THURSDAY, NOVEMBER 3, 2022, 1:00 P.M., AND MONDAY, NOVEMBER 7, 2022, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2022-0166](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2023.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on November 3, 2022

Enactment No: 22-11-1

ADJOURNMENT

A motion was made by Councilmember Fonseca, seconded by Councilmember Dufrene, to adjourn the meeting at approximately 1:05 pm. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Cormier

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary