



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov)

### Final

**Council Chairman Dick Gibbs**  
**Councilmembers Wendy Benedetto, Paul J. Hogan,**  
**Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,**  
**Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier**

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Monday, April 23, 2018

6:00 PM

Council Chambers, Courthouse

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### ATTENDANCE

**Present** 9 - Wendy Benedetto, Paul J. Hogan, Terrell D. Wilson, Mary K. Clulee, John R. 'Dick' Gibbs, William Woodruff, Marilyn B. Bellock, Traci A. Fletcher, and Julia Fisher-Perrier

### Also Present

Executive Secretary Robin Delahoussaye, Legal Services Director Robert Raymond, Chief Administrative Officer Billy Raymond, Executive Director of Procurement, Personnel, and Government Buildings Darrin Duhe, Executive Director of Community Affairs Dwayne LaGrange, Finance Director Grant Dussom, Public Works/Wastewater Director Clayton Faucheux, Planning Administrator Earl Matherne, Public Information Officer Tristan Babin, Community Services Director Joan Tonglet Diaz

### CALL TO ORDER

Meeting called to order at 6:02 pm.

### PRAYER / PLEDGE

Pastor Tim Buford  
First Baptist Church, Luling

### APPROVAL OF MINUTES

**A motion was made by Councilmember Clulee, seconded by Councilmember Fletcher, to approve the minutes from the regular meeting of April 9, 2018. The motion carried by the following vote:**

**Yea:** 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

**Nay:** 0

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

[2018-0100](#)

Proclamation: "National Day of Prayer"

**Sponsors:** Mr. Cochran

**Read**

[2018-0101](#)

In Recognition: 2018 - 9-10 Year Old Girls Biddy Basketball Regional and National Runners-Up

**Sponsors:** Mr. Cochran

**Read**

[2018-0102](#)

Proclamation: "ALS Awareness Month in St. Charles Parish"

**Sponsors:** Mr. Wilson

**Read**

[2018-0103](#)

Proclamation: "Flood Risk Awareness Month in St. Charles Parish"

**Sponsors:** Ms. Fisher-Perrier

**Read**

[2018-0104](#)

Proclamation: "Little Red Church Festival Weekend"

**Sponsors:** Mr. Wilson

**Read**

[2018-0105](#)

Proclamation: "Women's Lung Health Week"

**Sponsors:** Mr. Cochran

**Read**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2018-0107](#)

Mr. Tom Tauzin, Tauzin Consultants, LLC - Update on Activities Relevant to St. Charles Parish

**Sponsors:** Mr. Gibbs

**Not Reported**

[2018-0106](#)

Department of Community Services

Community Services Director Joan Diaz

**Reported**

[2018-0114](#)

2018 Distinguished Budget Presentation Award (GFOA)

**Sponsors:** Mr. Cochran

Councilman Hogan asked Chairman Gibbs what is the deviation regarding. Chairman Gibbs stated it is to present the 2018 Distinguished Budget Presentation Award to Finance Director Grant Dussom.

**A motion was made by Councilmember Benedetto, seconded by Councilmember Fisher-Perrier, to deviate from the regular order of the agenda to take up File No. 2018-0114; a matter not on the agenda. The motion carried by the following vote:**

**Yea:** 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

**Nay:** 0

Public comment not opened on the deviation

**Deviated**

Chief Administrative Officer Billy Raymond presented Finance Director Grant Dussom with the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for 2018.

Mr. Dussom spoke on the matter.

**Read**

**A motion was made by Councilmember Benedetto, seconded by Councilmember Fletcher, to return to the regular order of the agenda. The motion carried by the following vote:**

**Yea:** 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

**Nay:** 0

Returned

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN GIBBS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MAY 7, 2018, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2018-0098](#)

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 16-7-11 which approved a contract for Engineering Services with Shread-Kuyrkendall & Associates, Inc. for necessary professional engineering services associated with Parish Project No. WWKS 91, Water Distribution Flow Model with Addendum No. 1.

**Sponsors:** Mr. Cochran and Department of Waterworks

**Publish/Scheduled for Public Hearing to the Parish Council on May 7, 2018**

[2018-0099](#)

An ordinance to approve and authorize the execution of Change Order No. 2 and final for the West Bank "A" Plant Clarifier Refurbishment (Project No. WWKS 90) to increase the contract time by an additional 135 calendar days.

**Sponsors:** Mr. Cochran and Department of Waterworks

**Publish/Scheduled for Public Hearing to the Parish Council on May 7, 2018**

[2018-0110](#)

An ordinance to provide for the installation of an "**ALL-WAY STOP**" sign at the intersections of Asphodel Drive with Bocage Drive and Ashland Drive in Luling.

**Sponsors:** Mr. Hogan

**Publish/Scheduled for Public Hearing to the Parish Council on May 7, 2018**

[2018-0111](#)

An ordinance to amend the 2018 Consolidated Operating and Capital Budget to add grant revenues to Fund 313 - LCDBG Public Facilities Construction Fund and associated capital expenditures totaling \$423,228 for the Killona Sewer Force Main Extension Project, unexpended in 2017; to add grant revenues totaling \$68,745 as well as capital expenditures totaling \$164,960 to Fund 401 - Wastewater for the Killona Sewer Force Main Extension Project unexpended in 2017; to add grant revenues to Fund 001 - General Fund totaling \$222,244 for Hazard Mitigation Grant while reducing Homeowners Road Home Proceeds grant revenue by \$328,191; and to add grant revenues and expenditures totaling \$64,756 to account 001-430227 for the Housing Preservation Grant.

**Sponsors:** Mr. Cochran and Department of Finance

**Publish/Scheduled for Public Hearing to the Parish Council on May 7, 2018**

[2018-0112](#)

An ordinance to provide for the installation of an “**ALL-WAY STOP**” sign at the intersections of Fonda Street with Scott Street, Lafaille Street, and Baker Street in Paradis.

**Sponsors:** Mr. Woodruff

**Publish/Scheduled for Public Hearing to the Parish Council on May 7, 2018**

[2018-0113](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No. P160302-4, Road Maintenance 2017, to balance the contract quantities with actual quantities resulting in an increase of \$46,889.10 and a decrease in time of five (5) days.

**Sponsors:** Mr. Cochran and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on May 7, 2018**

[2018-0115](#)

An ordinance to approve and authorize the execution of an Engineering Services Contract with Civil and Environmental Consulting Engineers, LLC, for the design of Phase III of Rathborne Park in Luling.

**Sponsors:** Mr. Cochran and Department of Parks and Recreation

**Publish/Scheduled for Public Hearing to the Parish Council on May 7, 2018**

**PLANNING AND ZONING PETITIONS**

2018-0095

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A, Single Family Residential Detached Conventional Homes - Medium Density to C-2, General Commercial District - Retail Sales on a portion of Lot E-1, Victoria Acres Subdivision, municipal address 14394 River Road, Destrehan as requested by Charles W. Lambert, Jr.

**Sponsors:** Mr. Cochran and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Earl Matherne, Planning Administrator, spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 18-4-3

Council Discussion

Mr. Matherne spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

**Nay:** 0

Enactment No: 18-4-3

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

2018-0089

An ordinance to approve and authorize the Execution of an Agreement with the St. Charles Parish Department of Community Services and the St. Charles Parish School Board for a Summer Food Service Program from June 4, 2018 through July 12, 2018.

**Sponsors:** Mr. Cochran and Department of Community Services

Reported:

Community Services Department Recommended: Approval

Speakers:

Mr. Milton Allemand, Hahnville

**A motion was made by Councilmember Benedetto, seconded by Councilmember Hogan, to extend Mr. Allemand's time an additional three minutes. The motion carried by the following vote:**

**Yea:** 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

**Nay:** 0

Enactment No: 18-4-4

**Time Extended**

Enactment No: 18-4-4

**Public Hearing Requirements Satisfied**

Enactment No: 18-4-4

Council Discussion  
Community Services Director Joan Diaz spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

**Nay:** 0

Enactment No: 18-4-4

[2018-0094](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the Ellington Levee - Phase I Project No. P080905-5B, State Project No. BA-85, as part of the West Bank Hurricane Protection Levee Project, to decrease the contract amount by \$1,213,210.44 and increase the contract time by fifty nine (59) days.

**Sponsors:** Mr. Cochran and Department of Public Works

Reported:  
Public Works Department Recommended: Approval  
Senior Projects Manager Sam Scholle spoke on the matter.

Speakers:  
Mr. Milton Allemand, Hahnville

**Public Hearing Requirements Satisfied**

Enactment No: 18-4-5

Council Discussion  
Mr. Scholle spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

**Nay:** 0

Enactment No: 18-4-5

[2018-0068](#)

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 17-7-4 to eliminate the compensation for “state” services, which approved an Agreement between Tausin Consultants, LLC and St. Charles Parish for governmental affairs representation.

**Sponsors:** Mr. Woodruff and Mr. Wilson

**Public Hearing Requirements Not Satisfied**

**A motion was made by Councilmember Woodruff, seconded by Councilmember Fletcher, to Postpone Indefinitely File No. 2018-0068. The motion carried by the following vote:**

**Yea:** 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

**Nay:** 0

**Postponed Indefinitely**

**RESOLUTIONS**

[2018-0096](#)

A resolution providing mandatory supporting authorization for approval of a Special Permit Use for an accessory dwelling unit (ADU) in and R-1A zoning district at 154 Myrtle Street, Boutte, as requested by Celeste Ford.

**Sponsors:** Mr. Cochran and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval w/Stipulation Approval with the stipulation that changes to the site plan may be approved at permitting to meet building code, setback, and drainage requirements.

Planning Commission Recommended: Approval w/Stipulation Approval with the stipulation that changes to the site plan may be approved at permitting to meet building code, setback, and drainage requirements.

Earl Matherne, Planning Administrator, spoke on the matter.

Public comment opened  
Ms. Loretta Hargrove, Boutte

Council Discussion

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

**Nay:** 0

Enactment No: 6337



[2018-0097](#)

A resolution providing supporting authorization to endorse the resubdivision of the Pascal Margiotta Lot in Hahnville into four lots with waivers from the required area for one lot and from the required width for two lots, as requested by Della Gisclair and Diane Costa.

**Sponsors:** Mr. Cochran and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Earl Matherne, Planning Administrator, spoke on the matter.

Public comment opened

Mr. Milton Allemand, Hahnville

Ms. Della Gisclair, Hahnville

Council Discussion

Mr. Matherne spoke on the matter.

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

**Nay:** 0

Enactment No: 6338

**APPOINTMENTS**

[2018-0045](#)

A resolution to appoint a member to the Library Service District Board of Control as the District VI Representative.

**Deferred**

[2018-0091](#)

A resolution to appoint a member to the Hospital Service District Board of Commissioners.

Nominee:

Councilwoman Fletcher nominated Ms. Pamela W. Smith

Councilman Hogan nominated Mr. Richard Dufrene

**Nomination(s) Accepted**

**A motion was made by Councilmember Benedetto, seconded by Councilmember Clulee, to Close Nomination(s) for File No. 2018-0091. The motion carried by the following vote:**

**Yea:** 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

**Nay:** 0

**Nomination(s) Closed**

[2018-0092](#)

A resolution to appoint a member to the St. Charles Parish Hospital Service District Board of Commissioners.

Nominee:

Councilwoman Fisher-Perrier nominated Mr. James "Jake" Lemmon

**Nomination(s) Accepted**

**A motion was made by Councilmember Fletcher, seconded by Councilmember Wilson, to Close Nomination(s) for File No. 2018-0092. The motion carried by the following vote:**

**Yea:** 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

**Nay:** 0

**Nomination(s) Closed**

[2018-0093](#)

A resolution to appoint a member to the St. Charles Parish Hospital Service District Board of Commissioners.

Nominee:

Councilwoman Benedetto nominated Mr. Timothy J. Vial

**Nomination(s) Accepted**

**A motion was made by Councilmember Fletcher, seconded by Councilmember Fisher-Perrier, to Close Nomination(s) for File No. 2018-0093. The motion carried by the following vote:**

**Yea:** 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

**Nay:** 0

**Nomination(s) Closed**

[2018-0108](#)

A resolution to appoint a member to the Planning & Zoning Commission as the District I Representative.

**Vacancy Announced**

[2018-0109](#)

A resolution to appoint a member to the Planning & Zoning Commission as the District VII Representative.

**Vacancy Announced**

**ADJOURNMENT**

**A motion was made by Councilmember Fletcher, seconded by Councilmember Wilson, to adjourn the meeting at approximately 7:27 pm. The motion carried by the following vote:**

**Yea:** 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

**Nay:** 0

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

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**Valarie Berthelot**  
**Interim Council Secretary**