



# ST. CHARLES PARISH


## OFFICE OF THE COUNCIL SECRETARY

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### COUNCIL OFFICE MEMORANDUM

DATE: NOVEMBER 7, 2025

TO: MR. MILES BINGHAM  
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO   
COUNCIL SECRETARY

RE: PROFESSIONAL SERVICES AGREEMENT  
FAIRLAND AND OAKLAND DRAINAGE IMPROVEMENTS  
(PROJECT NO. P251001)

On November 3, 2025, the St. Charles Parish Council adopted Ordinance No.25-11-6 approving and authorizing the execution of a Professional Services Agreement with ELOS Environmental, LLC, to perform environmental services for the Fairfield and Oakland Drainage Improvements (Project No. P251001), in the amount not to exceed of \$73,999.00.

A copy of the ordinance is enclosed for your records. The agreement has been routed to you via DocuSign on November 6, 2025 to handle execution. Please forward to us a fully executed copy once available.

MI/mr

Enclosure

cc: Parish Council  
Ms. Samantha de Castro w/enclosure  
Mr. Corey Oubre w/enclosure  
Mr. Brandon Bernard w/enclosure  
ELOS Environmental, LLC w/enclosure

**2025-0324**

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)**

**ORDINANCE NO. 25-11-6**

An ordinance approving and authorizing the execution of a Professional Services Agreement with ELOS Environmental, LLC, to perform environmental services for the Fairfield and Oakland Drainage Improvements (Project No. P251001), in the not to exceed amount of \$73,999.00.

**WHEREAS,** St. Charles Parish has been awarded funding from the Louisiana Watershed Initiative Round 2 for construction of drainage improvements to the areas downstream of the existing Fairfield and Oakland Drainage Pump Stations in St. Rose; and,

**WHEREAS,** the downstream areas include ditch improvements from the stations to the Canadian Pacific Kansas City (CPKC) Railroad Crossing, improvements to the CPKC Crossing itself and improvements to the ditch between the CPKC Crossing and Airline Crossing, as well as additional pipes added underneath Airline to achieve stormwater conveyance to the outfall north of Airline Highway; and,

**WHEREAS,** environmental tasks such as an Environmental Review Record (ERR), Wetland Delineation and Jurisdictional Determination, and Joint Permit Application are required to satisfy the funding requirements and ensure all environmental impacts are determined and mitigated if necessary, to complete the drainage improvements project; and,

**WHEREAS,** St. Charles Parish and ELOS Environmental, LLC, have mutually agreed to a not to exceed price of \$73,999.00 to complete all tasks listed above and all details on scope, schedule and compensation are described in the attached Professional Services Agreement.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That the Professional Services Agreement between St. Charles Parish and ELOS Environmental, LLC, to perform environmental services as required by the Department of Public Works, for the Fairfield and Oakland Drainage Improvements (Project No. P251001), in the not to exceed amount of \$73,999.00, is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Agreement on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,  
O'DANIELS, FISHER, DEBRULER  
NAYS: NONE  
ABSENT: NONE

And the ordinance was declared adopted this 3rd day of November, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Heely Fonseca  
SECRETARY: Michelle Capata  
DLVD/PARISH PRESIDENT: November 4, 2025  
APPROVED: ✓ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: Matthew Jewell  
RETD/SECRETARY: November 5, 2025  
AT: 3:05 pm RECD BY: [Signature]