



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman April Black**  
**Councilmembers Lance Marino, Clayton "Snookie" Fauchaux,**  
**Desmond J. Hilaire, Brian A. Fabre, 'Ram' Ramchandran,**  
**Derryl Walls, Dickie Duhe, Barry Minnich**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5125  
www.stcharlesparish.gov

Monday, February 26, 2007

6:00 PM

Council Chambers, Courthouse

Final

### Minutes

#### ATTENDANCE

#### CALL TO ORDER

#### PRAYER

#### PLEDGE

#### APPROVAL OF MINUTES

#### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2007-0050](#) In Recognition: Justin Floyd Ward, Eagle Scout

**Sponsors:** Mr. Fauchaux

- 2 [2007-0051](#) In Recognition: Jason Michael Bergeron, Eagle Scout

**Sponsors:** Mr. Fauchaux

- 3 [2007-0052](#) Proclamation: American Cancer Society's Relay for Life Month

**Sponsors:** Mr. Laque

- 4 [2007-0053](#) Proclamation: Disability Awareness Month

**Sponsors:** Mr. Laque

[2007-0055](#) Local Board of Review - 2007 Assessment Lists for Florida Gas Transmission Company per Louisiana Tax Commission Order No. 11-01-06-02 - Regular Meeting, March 19, 2007, 6PM, Council Chambers, Courthouse

**\*\*Announcement\*\***

#### **Legislative History**

2/16/07 Assessor List Exposed  
February 16 - March 2, 2007 List Exposed for Tax Payer Inspection

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2007-0054](#) Mr. Sean Hunter, Interim Director, Louis Armstrong New Orleans International Airport -  
Discuss the Air Service at the Airport

**Sponsors:** Ms. Black

**G 6:00 p.m., Council Chambers, Courthouse, Hahnville**

[2007-0058](#) An ordinance to approve and authorize the execution of a Contract for Professional Services with the Department of Public Safety and Corrections, Public Safety Services, Office of State Fire Marshall for certain Plan Review Services in accordance with the Louisiana State Uniform Construction Code.

**Sponsors:** Mr. Laque and Department of Planning & Zoning

**Attachments:** [State Fire Marshal Contract.pdf](#)  
[2007-0058 Contract-F](#)  
[2007-0058 Final Ord 07-3-1 with Contract](#)

[2007-0059](#) An ordinance to approve and authorize the execution of an Intergovernmental Agreement with the Sunset Drainage District to provide for an operating subsidy and capital additions for the District for fiscal year 2007 for the operation and maintenance of the drainage system.

**Sponsors:** Mr. Laque and Department of Finance

**Attachments:** [INTERGOVERNMENTAL AGREEMENT.doc](#)  
[2007-0059 Agreement-F](#)  
[2007-0059 Final Ord 07-3-2 with Agreement](#)

[2007-0068](#) An ordinance approving and authorizing the execution of Change Order No. One - (Final) for Parish Project No. P060405, Road Maintenance 2006, to increase the original contract amount by \$51,370.65 and to increase the original contract time by 15 calendar days.

**Sponsors:** Mr. Laque and Department of Public Works

**Attachments:** [2007-0068 Change Order-F](#)  
[2007-0068 Final Ord 07-3-3 with Change Order](#)

[2007-0069](#) An ordinance approving and authorizing the execution of an Act of Dedication for Hidden Oaks Phase II-A Subdivision, in Luling, St. Charles Parish, LA, and extension of Allie Lane, an unnamed cross street, and utility servitudes, as requested by JJJ Development Partners, LLC.

**Sponsors:** Mr. Laque and Department of Planning & Zoning

**Attachments:** [LUR 2005-80 Hidden Oaks II.doc](#)  
[Cover.doc](#)  
[Application.pdf](#)  
[Act of Dedication Hidden Oaks Phase 2-A Revised.rtf](#)  
[Legal Description of Allie Lane and Caesar Court.doc](#)  
[Legal Description of Parcels A and B.doc](#)  
[2007-0069 Act of Dedication-F](#)  
[2007-0069 Final Ord 07-3-4 with Dedication](#)

[2007-0070](#) An ordinance to amend Ordinance No. 06-8-8 which approved the Act of Dedication for Fashion Plantation Estates Phase III Subdivision to approve an Act of Donation for an additional 10' by 45' drainage servitude.

**Sponsors:** Mr. Laque

**Attachments:** [2007-0070 Act of Dedication-F](#)  
[2007-0070 Final Ord 07-3-5 with Act of Dedication](#)

[2007-0072](#) An ordinance to amend the St. Charles Parish Code of Ordinances by adopting the Louisiana State Uniform Construction Code and amend existing permit and inspection fees.

**Sponsors:** Mr. Laque

**Attachments:** [2007-0072 Final Ord 07-3-6](#)

[2007-0073](#) An ordinance to approve and authorize the execution of an Act of Sale by Marcus Cole Whitener and Peggy Oncale Whitener for certain property located at 917 Third Street in the Town of Norco.

**Sponsors:** Mr. Laque

**Attachments:** [2007-0073 Act of Sale-F](#)  
[2007-0073 Final Ord 07-3-7 with Sale](#)

[2007-0074](#) An Ordinance to amend the 2007 Consolidated Operating and Capital Budget to provide for the purchase of land in the town of Norco for the establishment of a business incubator in the amount of \$260,000.

**Sponsors:** Mr. Laque and Department of Finance

**Attachments:** [2ndAmend07.xls](#)  
[2007-0074 Final Ord 07-3-8 with Exhibit](#)

[2007-0075](#) An ordinance to waive Quality Based Selection (QBS) and to approve and authorize the execution of an Engineering Services Contract with Davezac Consulting Engineers, LLC. for the design of Parish Project No. P070102, Ama Pump Station Bar Screen Cleaner and Deck.

**Sponsors:** Mr. Laque and Department of Public Works

**Attachments:** [2007-0075 Contract-F](#)  
[2007-0075 Final Ord 07-3-9 with Contract](#)

[2007-0076](#) An ordinance to waive Quality Based Selection (QBS) and to approve and authorize the execution of an Engineering Services Contract with Davezac Consulting Engineers, LLC. for the design of Parish Project No. P070103, Cousins Pump Station Bar Screen Cleaner and Deck.

**Sponsors:** Mr. Laque and Department of Public Works

**Attachments:** [2007-0076 Contract-F](#)  
[2007-0076 Final Ord 07-3-10 with Contract](#)

[2007-0077](#) An ordinance to waive Quality Based Selection (QBS) and to approve and authorize the execution of an Engineering Services Contract with Meyer Engineers, LTD. for the design of Parish Project No. P070105, Kellogg Pump Station Bar Screen Cleaner and Deck.

**Sponsors:** Mr. Laque and Department of Public Works

**Attachments:** [2007-0077 Contract-F](#)  
[2007-0077 Final Ord 07-3-11 with Contract](#)

[2007-0078](#) An ordinance to waive Quality Based Selection (QBS) and to approve and authorize the execution of an Engineering Services Contract with Buchart Horn, INC. for the design of Parish Project No. P070107, Paradis Pump Station Bar Screen Cleaner and Deck.

**Sponsors:** Mr. Laque and Department of Public Works

**Attachments:** [2007-0078 Contract-F](#)  
[2007-0078 Final Ord 07-3-12 with Contract](#)

[2007-0079](#) An ordinance to waive Quality Based Selection (QBS) and to approve and authorize the execution of an Engineering Services Contract with Shread-Kuyrkendall & Associates, Inc. for the design of Parish Project No. P070110, Walker Pump Station Bar Screen Cleaner and Deck.

**Sponsors:** Mr. Laque and Department of Public Works

**Attachments:** [2007-0079 Contract-F](#)  
[2007-0079 Final Ord 07-3-13 with Contract](#)

[2007-0080](#) An ordinance to waive Quality Based Selection (QBS) and to approve and authorize the execution of an Engineering Services Contract with Meyer Engineers, LTD. for the design of Parish Project No. P070104, Davis-Barton Pump Station Bar Screen Cleaner and Deck.

**Sponsors:** Mr. Laque and Department of Public Works

**Attachments:** [2007-0080 Contract-F](#)  
[2007-0080 Final Ord 07-3-14 with Contract](#)

[2007-0081](#) An ordinance to waive Quality Based Selection (QBS) and to approve and authorize the execution of an Engineering Services Contract with Shread-Kuyrkendall & Associates, Inc. for the design of Parish Project No. P070108, Schexnayder Pump Station Bar Screen Cleaner and Deck.

**Sponsors:** Mr. Laque and Department of Public Works

**Attachments:** [2007-0081 Contract-F](#)  
[2007-0081 Final Ord 07-3-15 with Contract](#)

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 6     [2007-0044](#)     An ordinance approving and authorizing the execution of Change Order No. One (1) - Final for Parish Project No. P050501, LA 18 Sidewalks - Ama, to decrease the original contract amount by \$23,791.98 and to decrease the original contract time by 73 calendar days.

**Sponsors:**     Mr. Laque and Department of Public Works

**Attachments:**     [2007-0044 Change Order-F](#)  
                               [2007-0044 Final Ord 07-2-6 with Change Order](#)

**Legislative History**

2/5/07	Parish President	Introduced
2/5/07	Parish Council	Publish/Scheduled for Public Hearing

- [2007-0045](#)     An ordinance of the Parish of St. Charles to provide that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 19-1. Planning & Zoning Commission of said Code, to specify that the seven (7) district representatives must reside in their respective districts of representation and appointment made by that District Councilmember; and ex-officio non-voting members: one (1) member of the Parish Council designated by the Council, one (1) member of the School Board designated by the School Board, and the Parish President or an administrative employee designated by him/her.

**Sponsors:**     Mr. Duhe

**Attachments:**     [2007-0045 Final Ord 07-2-7](#)

**Legislative History**

2/5/07	Council Member(s)	Introduced
2/5/07	Parish Council	Publish/Scheduled for Public Hearing

- 10    [2007-0048](#)     An ordinance of St. Charles Parish to approve the family subdivision of the resubdivision of Lot K-1 Portion of Patsye V. Keller et al property into Lots K-1A, K-1B, K-1C and K-1D, Section 66, T13S R21E, Ama, St. Charles Parish, La. as requested by Patsye V. Keller et al.

**Sponsors:**     Mr. Laque and Department of Planning & Zoning

**Attachments:**     [Recommendation at a Glance.doc](#)  
                               [02.01.07 minutes.doc](#)  
                               [application.pdf](#)  
                               [plat.pdf](#)  
                               [2007-03 Patsye Keller et al FAMILY SUB LUR.doc](#)  
                               [owner's endorsement.pdf](#)  
                               [2007-0048 Final Ord 07-2-8](#)

**Legislative History**

1/8/07	Department of Planning & Zoning	Received/Assigned PH
2/1/07	Department of Planning & Zoning	Recommended Approval to the Planning Commission
2/1/07	Planning Commission	Recommended Approval to the Parish President
2/5/07	Parish President	Introduced
2/5/07	Parish Council	Publish/Scheduled for Public Hearing

- 12 [2007-0049](#) An ordinance to approve and authorize a Right-of-Passage Agreement with the Louisiana Department of Natural Resources to help facilitate the Coastwide Reference Monitoring System Project.

**Sponsors:** Mr. Laque, Department of Planning & Zoning and Coastal Zone Management Section

**Attachments:** [2007-0049 Agreement-F](#)  
[2007-0049 email in reference to CRMS Agreement 07-2-9](#)  
[2007-0049 Final Ord 07-2-9 with Agreement](#)

**Legislative History**

2/5/07	Parish President	Introduced
2/5/07	Parish Council	Publish/Scheduled for Public Hearing

## PERSONS TO ADDRESS THE COUNCIL

[2007-0066](#) Ms. Annie Francois: Ditch near house on 416 Sharon Avenue

**Attachments:** [2007-0066 Petition](#)

[2007-0067](#) Mr. Jack Fisher: Charter Change

**Attachments:** [2007-0067 Petition](#)

## RESOLUTIONS

- 20 [2007-0046](#) A resolution requesting the Parish Administration to aggressively and immediately seek proposals to provide an alternative Cable Franchise for St. Charles Parish.

**Sponsors:** Mr. Duhe

**Attachments:** [2007-0046 Final Reso 5409](#)

- 21 [2007-0047](#) A resolution creating a Cable Television Franchise Review Committee with the Parish Council sitting as a Committee of the Whole along with a Representative from the Finance Department and Administration appointed by the Parish President.

**Sponsors:** Mr. Duhe

**Attachments:** [2007-0047 Final Reso 5410](#)

- 22 [2007-0056](#) A resolution authorizing the issuance of a Special License to Hahnville High School Dugout Club to conduct a Super Bingo.

**Sponsors:** Mr. Marino

**Attachments:** [2007-0056 Final Reso 5411](#)

- 23 [2007-0057](#) A resolution notifying the Louisiana Department of Environmental Quality that the St. Charles Parish Department of Wastewater has reviewed the Municipal Water Pollution Prevention Environmental Audit Report for **LA0073521 - Hahnville Wastewater Treatment Plant**, and set forth the required action.

**Sponsors:** Mr. Laque and Department of Wastewater

**Attachments:** [2007-0057 Final Reso 5412](#)

## APPOINTMENTS

- [2006-0305](#) A resolution to appoint a member to the St. Charles Parish Children and Youth Planning Board representing the business and labor community.

**Sponsors:** Mr. Laque

**Attachments:** [2006-0305 Final Reso 5451](#)

*Council Chairman will accept nominations to the St. Charles Parish Children and Youth Planning Board representing the business and labor community. The term shall be for a period of two (2) years.*

### **Legislative History**

6/19/06	Parish Council	Enacted Legislation <i>Approving Resolution No. 5353, creating the St. Charles Parish Children and Youth Planning Board.</i>
9/18/06	Parish Council	Vacancy Announced
10/2/06	Parish Council	Nomination(s) Accepted <i>Nominee: Councilman Minnich nominated Ms. Julie Otilio</i>
10/2/06	Parish Council	Close Nomination(s) for
10/16/06	Parish Council	Deferred 1
11/6/06	Parish Council	Deferred 1
12/4/06	Parish Council	Deferred 1
12/18/06	Parish Council	Deferred 1
1/8/07	Parish Council	Deferred 1
1/22/07	Parish Council	Deferred 1
2/5/07	Parish Council	Deferred 1

[2007-0042](#) A resolution to appoint a member to the Library Service District Board of Control.

**Attachments:** [2007-0042 Final Reso 5420](#)

*Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Ms. Dolores L. Chauffe. Five (5) year term to begin April 1, 2007 and expire April 1, 2012.*

**Legislative History**

4/8/02	Parish Council	Enacted Legislation
	<i>Ms. Dolores L. Chauffe appointed to the Library Board of Control on April 8, 2002, per Resolution No. 5007</i>	
	<i>Term: April 1, 2002 - April 1, 2007</i>	
2/5/07	Parish Council	Vacancy Announced

[2007-0060](#) Authorize advertisement of vacancy and authorize the forwarding of Petition Signatures to the Sunset Drainage District Board for verification.

**Attachments:** [2007-0060 Final Reso 5438](#)

*Term of Mr. Ronald Dufrene to expire May 10, 2007. Five (5) year term to begin May 10, 2007 and expire May 9, 2012.*

[2007-0061](#) Accept resignation of Ms. Judy Rodriguez - Zoning Board of Adjustment

**Attachments:** [Judy Rodriguez resignation.pdf](#)

**Legislative History**

12/6/04	Parish Council	Enacted Legislation
	<i>Judy Rodriguez appointed to the Zoning Board of Adjustment on December 6, 2004, per Resolution No. 5241</i>	
	<i>Term: December 7, 2004 to December 7, 2008</i>	
1/30/07	SCP Zoning Board of Adjustment	Resigned
	<i>Correspondence received by Judy Rodriguez notifying the Parish Council of her resignation.</i>	

[2007-0062](#) A resolution appointing a member to the Zoning Board of Adjustment as the District VII Representative.

**Attachments:** [2007-0062 Final Reso 5427](#)

*Council Chairman will accept nomination from the District VII Councilmember to fill the vacancy caused by the resignation of Ms. Judy Rodriguez. Unexpired term to begin immediately and expire December 7, 2008.*

**Legislative History**

12/6/04	Parish Council	Enacted Legislation
	<i>Judy Rodriguez appointed to the Zoning Board of Adjustment on December 6, 2004 per Resolution No. 5241</i>	
	<i>Term: December 7, 2004 to December 7, 2008</i>	

- 24 [2007-0063](#) A resolution to appoint Dr. Avinash M. Waikar to the Qualification Based Selection Review Panel.

**Attachments:** [2007-0063 Final Reso 5413](#)

*Accept Southeastern Louisiana University recommendation for appointment to fill the expired term of Dr. Avinash M. Waikar. Term to begin March 1, 2007 and expire March 1, 2010.*

*Nominee: Dr. Avinash M. Waikar*

**Legislative History**

2/9/07 Parish Council Correspondence Received  
*from Randy Moffett, Southeastern, submitting name for confirmation for the QBS Panel: Dr. Avinash M. Waikar*

- [2007-0064](#) Accept resignation of Councilman Desmond J. Hilaire - Community Action Advisory Board

**Legislative History**

2/9/07 SCP Zoning Board of Adjustment Resigned  
*Correspondence sent from Councilman Desmond J. Hilaire to Ada Hampton, Chairman, Community Action Advisory Board notifying the Board of his resignation*

- [2007-0065](#) Council Chairman will accept nominations for Council Appointment to the Community Action Advisory Board to fill the vacancy caused by the resignation of Councilman Desmond J. Hilaire.

*Council Chairman will accept nominations for Council Appointment to the Community Action Advisory Board to fill the vacancy caused by the resignation of Councilman Desmond J. Hilaire. Unexpired term to begin immediately and expire January 14, 2008.*

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*HOUSING AUTHORITY: Tuesday, 2/27/07, 6PM, Council Chambers*

*HOSPITAL BOARD: Wednesday, 2/28/07, 9AM, Council Chambers*

*CHILDREN & YOUTH PLANNING COMMITTEE: Wednesday, 2/28/07, 1:30 PM, Council Chambers*

*BI-CENTENNIAL COMMITTEE: Thursday, 3/1/07, 10AM, Council Chambers*

*PLANNING & ZONING: Thursday, 3/1/07, 7PM, Council Chambers*

*SUNSET DRAINAGE DISTRICT: Thursday, 3/8/07, 7PM, Council Chambers*

*911 COMMUNICATIONS DISTRICT: Monday, 3/12/07, 5PM, Council Chambers*

*CIVIL SERVICE BOARD: Tuesday, 3/13/07, 6:30 PM, Council Chambers*

*ZONING BOARD OF ADJUSTMENT: Thursday, 3/15/07, 7:30PM Council Chambers*

## ADJOURNMENT

*\*\*\* PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, MARCH 19, 2007.*

*Board of Review: Parish Council will be sitting as a Board of Review March 9 - 19, 2007.*

*2007 Assessment Lists for Florida Gas Transmission Company per Louisiana Tax Commission Order No. 11-01-06-02*

*Written or Oral Protests must be received by the Parish Council Office by March 13, 2007 - 4:00 pm*

### **Accommodations for Disabled**

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5125 to discuss the particular accommodations needed.