



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Marilyn B. Bellock**  
**Councilmembers Beth A. Billings, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish-la.gov

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**Monday, May 17, 2021**

**6:00 PM**

**Council Chambers, Courthouse**

**Final**

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### CALL TO ORDER

### PRAYER / PLEDGE

*Reverend Marilyn Diggs*  
*Mount Zion Community Church, Boutte*

### APPROVAL OF MINUTES

*Regular Meeting – May 3, 2021*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2021-0135](#)     Proclamation: “Gospel Musical Festival Weekend”  
**Sponsors:**     Mr. Dufrene  
**Attachments:**   [2021-0135 Gospel Fest](#)
  
- 2     [2021-0136](#)     Proclamation: “St. Charles Parish First Responders Crawfish Cook-Off Day”  
**Sponsors:**     Ms. Clulee  
**Attachments:**   [2021-0136 Crawfish Cookoff](#)
  
- 3     [2021-0137](#)     Proclamation: “Alzheimer’s and Brain Awareness Month”  
**Sponsors:**     Mr. Jewell  
**Attachments:**   [2021-0137 Alzheimer's and Brain Awareness Month](#)

### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2021-0142](#)     Parish President Remarks/Report  
**Sponsors:**     Mr. Jewell

**ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING****Monday, June 7, 2021, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 4     [2021-0138](#)     An ordinance approving and authorizing the execution of a contract with ARC Mechanical Contractors, Inc., for St. Charles Parish Courthouse AHU-5 HVAC System Replacement, (Project No. GB-AC-0220), in the amount of \$824,000.00.

**Sponsors:**     Mr. Jewell and General Government Buildings

**Attachments:**     [2021-0138 HVAC System Replacement Contract](#)  
                              [2021-0138 bid tab](#)  
                              [2021-0138 Intent to Award](#)

- 13     [2021-0141](#)     An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of “**NO PARKING**” signs along both sides of Destrehan Drive beginning at River Road (LA 48), extending approximately 120 feet onto Destrehan Drive in Destrehan.

**Sponsors:**     Ms. Billings, Ms. Fonseca and Mr. Gibbs

**Attachments:**     [2021-0141 No Parking Signs\\_Destrehan Drive\\_Destrehan \(002\)](#)

- 15     [2021-0143](#)     An ordinance providing for the incurring of debt and issuance of not to exceed Sixteen Million Dollars (\$16,000,000) aggregate principal amount of Taxable Water Revenue Refunding Bonds, Series 2021 of Consolidated Waterworks and Wastewater District No. 1 of the Parish of St. Charles, Louisiana, prescribing the form, terms and conditions of the Bonds and the security therefor; designating the date, denomination and place of payment of such Bonds; providing for the payment of such Series 2021 Bonds in principal and interest; approving and confirming the sale of such Series 2021 Bonds; and providing for other matters with respect to the Series 2021 Bonds.

**Sponsors:**     Mr. Jewell and Bond Counsel

**Attachments:**     [2021-0143 Exhibits and Certificate.pdf](#)

- 76     [2021-0146](#)     An ordinance to clarify and establish the road name of Union Lane in Montz.

**Sponsors:**     Mr. Fisher

- 77 [2021-0147](#) An ordinance to amend Ordinance No. 13-5-14 and Ordinance No. 19-12-16, as previously amended, to provide for the change of Polling Place for Precinct 6-1 in Montz, Louisiana from Zephirin Perilloux Firehouse, 17830 River Road, Montz to the Montz Community Center, 152 Union Lane, Montz.

**Sponsors:** Mr. Fisher

**Attachments:** [2021-0032 Final Ord 21-2-4 with redacted lease.pdf](#)

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 78 [2021-0121](#) An ordinance to approve and authorize the execution of an Agreement with the St. Charles Parish Department of Community Services and the St. Charles Parish School Board for a Summer Food Service Program from June 7, 2021 through July 15, 2021.

**Sponsors:** Mr. Jewell and Department of Community Services

**Attachments:** [2021-0121 Summer Feeding Contract 2021](#)

### **Legislative History**

5/3/21	Parish President	Introduced
5/3/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 83 [2021-0131](#) An ordinance to approve and authorize an Agreement between Eustis Engineering, LLC. and St Charles Parish for geotechnical services on the Ormond CN Railway Culverts (Parish Project Number P200801).

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2021-0131 Engineering Services Agreement with Eustis for CN Railway Culvert](#)

### **Legislative History**

5/3/21	Parish President	Introduced
5/3/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 96 [2021-0129](#) An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement between St. Charles Parish and P.A.C.E.

**Sponsors:** Mr. Jewell

**Attachments:** [2021-0129 Cooperative Endeavor Agreement - Pace and SCP.pdf](#)

### **Legislative History**

5/3/21	Parish President	Introduced
5/3/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 100** [2021-0132](#) An ordinance approving and authorizing the execution of a contract with Byron E. Talbot Contractor, Inc., for the Fifth Street Drainage Improvements (Project No. P190506) in the amount of \$1,182,515.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2021-0132 Contract, award letter, itemized bid tab, state letter .pdf](#)  
[2021-0132 Notice of Intent to Award](#)

**Legislative History**

5/3/21	Parish President	Introduced
5/3/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 114** [2021-0133](#) An ordinance to approve and authorize the execution of a contract with Barriere Construction Co., LLC for the Maintenance Contract of Parish Project No. P210302 Asphalt Pavement Maintenance, with Bid in the amount of \$2,563,450.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2021-0133 Contract, Award letter, itemized bid tab, notice of intent letter.pdf](#)

**Legislative History**

5/3/21	Parish President	Introduced
5/3/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 127** [2021-0134](#) An ordinance to rename undeveloped Cedar Lane in Boutte to Cedar Street.

**Sponsors:** Mr. Dufrene

**Attachments:** [2021-0134 supporting doc. street rename.pdf](#)

**Legislative History**

5/3/21	Council Member(s)	Introduced
5/3/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## RESOLUTIONS

- 130** [2021-0139](#) A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana and St. Charles Parish regarding the allocation of \$300,000.00 to be utilized for drainage improvements in the Destrehan area.

**Sponsors:** Mr. Jewell, Grants Office and Department of Public Works

**Attachments:** [2021-0139 St. Charles Parish - CEA \\$300K \(002\)](#)

- 154 [2021-0140](#) A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$500,000.00 to be utilized for drainage improvements in the Montz area.

**Sponsors:** Mr. Jewell, Grants Office and Department of Public Works

**Attachments:** [2021-0140 St. Charles Parish - \\$500K CEA](#)

- 179 [2021-0145](#) A resolution to amend Resolution No. 6511 to update the membership of the St. Charles Parish temporary AD-HOC Subcommittee of the St. Charles Parish Council Legislative Committee.

**Sponsors:** Mr. Dufrene

## APPOINTMENTS

- 180 [2021-0105](#) A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District II Representative.

*Council will confirm nomination from the District II Councilmember to fill the vacancy created by the expiration of the term of Mr. Randy Petit, Jr. Four (4) year term to begin May 31, 2021 and expire May 31, 2025.*

*Nominee: Mr. Randy Petit, Jr.*

### Legislative History

5/15/17	Parish Council	Enacted Legislation
	Mr. Randy Petit, Jr., appointed to the Planning & Zoning Commission on May 15, 2017, per Resolution No. 6290	
	Term: May 31, 2017 - May 31, 2021	
4/19/21	Parish Council	Vacancy Announced
5/3/21	Parish Council	Nomination(s) Accepted
	Nominee: Councilwoman Clulee nominated Mr. Randy Petit, Jr.	
5/3/21	Parish Council	Close Nomination(s) for
5/3/21	Parish Council	Nomination(s) Closed

- 184 [2021-0106](#) A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

*Council will confirm nomination from the District III Councilmember to fill the vacancy created by the expiration of the term of Mr. David P. Schexnaydre, Sr. Four (4) year term to begin May 31, 2021 and expire May 31, 2025.*

*Nominee: Mr. David P. Schexnaydre, Sr.*

### Legislative History

11/2/20	Parish Council	Enacted Legislation
	Mr. David P. Schexnaydre, Sr., appointed to the Planning & Zoning Commission on November 2, 2020, per Resolution No. 6519	
	Term: Immediately (11/2/2020) - May 31, 2021	
4/19/21	Parish Council	Vacancy Announced

5/3/21 Parish Council Nomination(s) Accepted  
 Nominee:  
 Councilman Gibbs nominated Mr. David P. Schexnaydre, Sr.

5/3/21 Parish Council Close Nomination(s) for

5/3/21 Parish Council Nomination(s) Closed

[2021-0130](#)

## Council Appointment to the R.S.V.P. Advisory Council.

*Council will confirm nomination to the R.S.V.P. Advisory Council to fill Councilmember Board position by replacing Former At-Large, Division A Councilman Bobby Donaldson due to his appointed term being fulfilled. Two (2) year term to begin immediately and expire January 14, 2022.*

*Nominee: Councilwoman Beth A. Billings*

**Legislative History**

5/3/21 Parish Council Nomination(s) Accepted  
 Councilwoman Clulee spoke on the matter.

## Nominee:

Councilwoman Clulee nominated Councilwoman Beth A. Billings

5/3/21 Parish Council Close Nomination(s) for

5/3/21 Parish Council Nomination(s) Closed

188 [2021-0144](#)

A resolution to confirm the appointment of Ms. Beth A. Billings as a representative to the South Central Planning & Development Commission, filling the unexpired term of Former Councilwoman Wendy Benedetto.

**Sponsors:** Mr. Jewell

**Attachments:** [2021-0144 letter from PP SCPD-Appoint Beth Billings](#)  
[2021-0144 Letter to Parish President](#)  
[2021-0144 letter to SCPD-Wendy Benedetto resignation](#)

*Confirmation – Ms. Beth A. Billings, South Central Planning & Development Commission To confirm the appointment to the South Central Planning & Development Commission due to the resignation of Former At-Large, Division A Councilwoman Wendy Benedetto. Term to begin Immediately and expire January 7, 2024. Term is concurrent with the Governing Authority (1/13/2020 – 1/7/2024).*

**Legislative History**

2/17/20 Parish Council Enacted Legislation  
 Ms. Wendy Benedetto appointed to the South Central Planning & Development Commission on February 17, 2020, per Resolution No. 6476  
 Term: Immediately - January 7, 2024

8/14/20 Council Secretary Correspondence Sent  
 to Mr. Kevin Belanger, Chief Executive Officer, South Central Planning & Development Commission, notifying him of Ms. Wendy Benedetto's resignation on the Board of Commissioners of the South Central Planning & Development Commission due to her resignation from the office of Councilwoman At-Large, Division A, effective August 25, 2020.

9/10/20	Council Secretary	Correspondence Sent to Parish President Matthew Jewell notifying him that due to the resignation of Ms. Wendy Benedetto from the office of Councilwoman At-Large, Division A, effective August 25, 2020, there exists a vacancy on the Board of Commissioners of the South Central Planning & Development Commission.
4/30/21	Parish Council	Correspondence Received from Parish President Jewell; appointing Ms. Beth A. Billings as a member to the Board of Commissioners of the South Central Planning & Development Commission.

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*LIBRARY BOARD OF CONTROL: Tuesday, 5/18/21, 6PM, Council Chambers*  
*BOARD OF ADJUSTMENT (ZBA): Thursday, 5/20/21, 7PM, Council Chambers*  
*HOUSING AUTHORITY: Tuesday, 5/25/21, 6PM, Council Chambers*  
*HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 5/26/21, 2PM, Council Chambers*  
*LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 6/2/21, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie*  
*PLANNING & ZONING COMMISSION: Thursday, 6/3/21, 6PM, Council Chambers*  
*ST. CHARLES PARISH COUNCIL: Monday, 6/7/21, 6PM, Council Chambers*

### ANNOUNCEMENTS

*PARISH HOLIDAY: Monday, 5/31/21 – Memorial Day*

*\*\*\*PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, JUNE 7, 2021.*

## SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

- 190 [2021-0148](#) Official Journal Appointment - Authorize Advertisement for Acceptance of Proposals

Attachments: [2021-0148 for Agenda Official Journal Selection Process.2021.pdf](#)  
[RS 43 141 - 43 149 Official Journal.pdf](#)

### Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**