



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov)

### Final

**Council Chairman Marilyn B. Bellock**  
**Councilmembers Beth A. Billings, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier**

---

Monday, May 17, 2021

6:00 PM

Council Chambers, Courthouse

---

### ATTENDANCE

**Present** 9 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Perrier

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Community Services Director Joan Tonglet Diaz, Eric Zurcher, Public Information Office, Alissa Cavaretta, Public Information Office

### CALL TO ORDER

### PRAYER / PLEDGE

Reverend Marilyn Diggs  
Mount Zion Community Church, Boutte

### APPROVAL OF MINUTES

**A motion was made by Councilmember Fonseca, seconded by Councilmember Gibbs, to approve the minutes from the regular meeting of May 3, 2021. The motion carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

[2021-0135](#)

Proclamation: "Gospel Musical Festival Weekend"

**Sponsors:** Mr. Dufrene

**Read**

[2021-0136](#)

Proclamation: "St. Charles Parish First Responders Crawfish Cook-Off Day"

**Sponsors:** Ms. Clulee

Mr. Glynn Boyd spoke on the matter.

**Read**

[2021-0137](#)

Proclamation: "Alzheimer's and Brain Awareness Month"

**Sponsors:** Mr. Jewell

**Read**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2021-0142](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

Chairman Bellock spoke on the matter.  
Councilwoman Fonseca spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.  
Councilwoman Clulee spoke on the matter.  
Ms. Alissa Cavaretta, Public Information Office, spoke on the matter.  
Councilwoman Fisher-Perrier spoke on the matter.  
Chief Administrative Officer Mike Palamone spoke on the matter.  
Councilwoman Darensbourg Gordon spoke on the matter.

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BELLOCK AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JUNE 7, 2021, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2021-0138](#)

An ordinance approving and authorizing the execution of a contract with ARC Mechanical Contractors, Inc., for St. Charles Parish Courthouse AHU-5 HVAC System Replacement, (Project No. GB-AC-0220), in the amount of \$824,000.00.

**Sponsors:** Mr. Jewell and General Government Buildings

**Publish/Scheduled for Public Hearing to the Parish Council on June 7, 2021**

[2021-0141](#)

An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of “**NO PARKING**” signs along both sides of Destrehan Drive beginning at River Road (LA 48), extending approximately 120 feet onto Destrehan Drive in Destrehan.

**Sponsors:** Ms. Billings, Ms. Fonseca and Mr. Gibbs

**Publish/Scheduled for Public Hearing to the Parish Council on June 7, 2021**

[2021-0143](#)

An ordinance providing for the incurring of debt and issuance of not to exceed Sixteen Million Dollars (\$16,000,000) aggregate principal amount of Taxable Water Revenue Refunding Bonds, Series 2021 of Consolidated Waterworks and Wastewater District No. 1 of the Parish of St. Charles, Louisiana, prescribing the form, terms and conditions of the Bonds and the security therefor; designating the date, denomination and place of payment of such Bonds; providing for the payment of such Series 2021 Bonds in principal and interest; approving and confirming the sale of such Series 2021 Bonds; and providing for other matters with respect to the Series 2021 Bonds.

**Sponsors:** Mr. Jewell and Bond Counsel

**Publish/Scheduled for Public Hearing to the Parish Council on June 7, 2021**

[2021-0146](#)

An ordinance to clarify and establish the road name of Union Lane in Montz.

**Sponsors:** Mr. Fisher

**Publish/Scheduled for Public Hearing to the Parish Council on June 7, 2021**

[2021-0147](#)

An ordinance to amend Ordinance No. 13-5-14 and Ordinance No. 19-12-16, as previously amended, to provide for the change of Polling Place for Precinct 6-1 in Montz, Louisiana from Zephirin Perilloux Firehouse, 17830 River Road, Montz to the Montz Community Center, 152 Union Lane, Montz.

**Sponsors:** Mr. Fisher

**Publish/Scheduled for Public Hearing to the Parish Council on June 7, 2021**

[2021-0149](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the Magnolia Ridge Levee Project No. P080905-6B, Grant reference Project No. BA-0216, as part of the West Bank Hurricane Protection Levee Project, to decrease the contract amount by \$26,711.47 and increase the contract time by ten (10) days.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 7, 2021**

[2021-0150](#)

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-3-3 which approved a Contract for Engineering Services between N-Y Associates, Inc. and St. Charles Parish for Resident Inspection services for Parish Project No. S181201 Lone Star Sewer Rehabilitation.

**Sponsors:** Mr. Jewell and Department of Wastewater

**Publish/Scheduled for Public Hearing to the Parish Council on June 7, 2021**

[2021-0152](#)

An ordinance to levy an assessment on the 2021 ad valorem tax bills of property owners that are delinquent in paying outstanding invoices for removal of weeds, grass, etc. in accordance with the St. Charles Parish Code, Chapter 16, Article III, Weeds, Grass, etc. and to levy an assessment on the ad valorem tax bills of property owners that are delinquent in paying outstanding charges incurred for the removal of unsafe structures, trash and debris in accordance with Chapter 16, Article IV, Sec. 16-48(b).

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on June 7, 2021**

[2021-0153](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No. P020902-5, East Bank Multi-Use Path Phase VI, State Project No. H.009763.6, Federal Aid Project No. H009763 to add additional work in the amount of \$230,903.48.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 7, 2021**

[2021-0154](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-3 to R-1A(M) on 0.646 acres, a portion of Lot 153 Coteau de France or Ranson Tract, 228 Twin Bridge Road, Des Allemands, as requested by James Dugas III.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on June 7, 2021**

[2021-0155](#)

An ordinance to amend the 2020 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

**Sponsors:** Mr. Jewell and Department of Finance

**Publish/Scheduled for Public Hearing to the Parish Council on June 7, 2021**

[2021-0156](#)

An ordinance approving and authorizing the execution of Change Order No. 001 for Parish Project No S190901 Destrehan Wastewater Treatment Plant (UV Replacement) to increase the contract amount by \$22,707.58 and increase the number of days by 14.

**Sponsors:** Mr. Jewell and Department of Public Works/Wastewater

**Publish/Scheduled for Public Hearing to the Parish Council on June 7, 2021**

[2021-0151](#)

An ordinance to approve and authorize the execution of a professional services agreement with Comite Resources, Inc. for Wetland Wastewater Assimilation Biological Monitoring Project (S060404) for a period of five years in the amount of \$220,500.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 7, 2021**

[2021-0157](#)

An ordinance to approve and authorize the execution of Amendment No. 1 to the Single Project Contract for Engineering Services between GSA Consulting Engineers, Inc. and St. Charles Parish for engineering services for Parish Project No. S170601 Luling Oxidation Pond Rehabilitation and Upgrades.

**Sponsors:** Mr. Jewell and Department of Wastewater

**Publish/Scheduled for Public Hearing to the Parish Council on June 7, 2021**

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

[2021-0121](#)

An ordinance to approve and authorize the execution of an Agreement with the St. Charles Parish Department of Community Services and the St. Charles Parish School Board for a Summer Food Service Program from June 7, 2021 through July 15, 2021.

**Sponsors:** Mr. Jewell and Department of Community Services

Reported:

Community Services Department Recommended: Approval  
Chairman Bellock spoke on the matter.  
Community Services Director Joan Diaz spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 21-5-8

Council Discussion  
Ms. Diaz spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 21-5-8

[2021-0131](#)

An ordinance to approve and authorize an Agreement between Eustis Engineering, LLC. and St Charles Parish for geotechnical services on the Ormond CN Railway Culverts (Parish Project Number P200801).

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval  
Speakers:  
Mr. Walter Pilie', Destrehan

**Public Hearing Requirements Satisfied**

Enactment No: 21-5-9

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 21-5-9

[2021-0129](#)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement between St. Charles Parish and P.A.C.E.

**Sponsors:** Mr. Jewell

Reported:

Parish President Recommended: Approval

**Public Hearing Requirements Satisfied**

Enactment No: 21-5-10

Council Discussion

Parish President Matthew Jewell spoke on the matter.

Legal Services Director Corey Oubre spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 7 - Billings, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 2 - Fonseca and Fisher-Perrier

Enactment No: 21-5-10

[2021-0132](#)

An ordinance approving and authorizing the execution of a contract with Byron E. Talbot Contractor, Inc., for the Fifth Street Drainage Improvements (Project No. P190506) in the amount of \$1,182,515.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

**Public Hearing Requirements Satisfied**

Enactment No: 21-5-11

Council Discussion

Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 21-5-11

[2021-0133](#)

An ordinance to approve and authorize the execution of a contract with Barriere Construction Co., LLC for the Maintenance Contract of Parish Project No. P210302 Asphalt Pavement Maintenance, with Bid in the amount of \$2,563,450.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

**Public Hearing Requirements Satisfied**

Enactment No: 21-5-12

Council Discussion

Public Works/Wastewater Director Miles Bingham spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 21-5-12

[2021-0134](#)

An ordinance to rename undeveloped Cedar Lane in Boutte to Cedar Street.

**Sponsors:** Mr. Dufrene

Reported:

Councilman Dufrene Recommended: Approval  
Planning & Zoning Director Michael Albert spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 21-5-13

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 21-5-13

## RESOLUTIONS

### [2021-0139](#)

A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana and St. Charles Parish regarding the allocation of \$300,000.00 to be utilized for drainage improvements in the Destrehan area.

**Sponsors:** Mr. Jewell, Grants Office and Department of Public Works

Reported:

Grants Office Recommended: Approval

Public Works Department Recommended: Approval

Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

#### **VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 6559

### [2021-0140](#)

A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$500,000.00 to be utilized for drainage improvements in the Montz area.

**Sponsors:** Mr. Jewell, Grants Office and Department of Public Works

Reported:

Grants Office Recommended: Approval

Public Works Department Recommended: Approval

Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

#### **VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 6560

*Councilman Fisher departed the meeting.*

[2021-0145](#)

A resolution to amend Resolution No. 6511 to update the membership of the St. Charles Parish temporary AD-HOC Subcommittee of the St. Charles Parish Council Legislative Committee.

**Sponsors:** Mr. Dufrene

Reported:

Councilman Dufrene Recommended: Approval

Public comment opened

Mr. Walter Pilie', Destrehan

Council Discussion

Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 6561

**APPOINTMENTS**

[2021-0105](#)

A resolution to appoint Mr. Randy Petit, Jr., to the St. Charles Parish Planning & Zoning Commission as the District II Representative.

**VOTE ON THE APPOINTMENT OF MR. RANDY PETIT, JR.**

**Yea:** 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 6562

[2021-0106](#)

A resolution to appoint Mr. David P. Schexnaydre, Sr., to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

**VOTE ON THE APPOINTMENT OF MR. DAVID P. SCHEXNAYDRE, SR.**

**Yea:** 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 6563

[2021-0130](#)

Council Appointment of Councilwoman Beth A. Billings to the R.S.V.P. Advisory Council.

**VOTE ON THE APPOINTMENT OF COUNCILWOMAN BETH A. BILLINGS**

**Yea:** 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 1 - Fisher

[2021-0144](#)

A resolution to confirm the appointment of Ms. Beth A. Billings as a representative to the South Central Planning & Development Commission, filling the unexpired term of Former Councilwoman Wendy Benedetto.

**Sponsors:** Mr. Jewell

**VOTE ON THE APPOINTMENT OF MS. BETH A. BILLINGS**

**Yea:** 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 6564

**SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL**

[2021-0148](#)

Official Journal Appointment - Authorize Advertisement for Acceptance of Proposals

**Authorize the Advertisement for Acceptance of Proposals; carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 1 - Fisher

**Authorized**

**ADJOURNMENT**

**A motion was made by Councilmember Dufrene, seconded by Councilmember Fonseca, to adjourn the meeting at approximately 7:32 pm. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 1 - Fisher

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

---

**Michelle Impastato**  
**Council Secretary**