



St. Charles Parish Clerk of Court  
P.O. Box 424  
Hahnville, LA 70057

Phone (985) 783-6632

*Ref. ord. 24-6-18  
2024-0206*

**Lance Marino**  
Clerk of Court  
Parish of St. Charles

**Instrument Number: 490570**

**Book/Index: MOB**  
**Document Type: ACCEPTANCE**  
**Recording Date: 08/08/2025 10:58 AM CDT**

**Grantor 1: SOUTHERN SITE SERVICES LLC**  
**Grantee 1:**

THIS PAGE IS RECORDED AS PART OF YOUR DOCUMENT AND  
SHOULD BE RETAINED WITH ANY COPIES.

THE ATTACHED DOCUMENT IS A **CERTIFIED TRUE AND CORRECT COPY** THAT WAS  
RECORDED ON THE DATE AND TIME LISTED ABOVE AND CERTIFIED ON THE SAME.



*Leah Kirby*  
\_\_\_\_\_  
**Leah Kirby, Deputy Clerk**

**SECTION 00808**

**CERTIFICATE OF SUBSTANTIAL COMPLETION**

DATE OF ISSUANCE February 24, 2025

Owner: St. Charles Parish

Contractor: Southern Site Services, LLC

Contract: St. Charles Parish Parks and Recreation Bethune Park Renovations

Project: St. Charles Parish Parks and Recreation Bethune Park Renovations

Owner's Contract No.: RECBP523 Architect's Contract No.: \_\_\_\_\_

ARCHITECT: Murray Architects, Inc.

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

To ST. CHARLES PARISH  
OWNER

And To SOUTHERN SITE SERVICES, LLC  
CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ARCHITECT, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

FEBRUARY 24, 2025  
DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. – **NO PUNCH LIST.** This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within N/A days of the above date of Substantial Completion.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

OWNER: Provide insurance coverage on project site as of the date of substantial completion. Transfer any and all utilities to Owner's name. Provide access during normal working hours for any punch list item work by Contractor.

CONTRACTOR: To furnish operating and maintenance manuals and warranties. Complete punch list and /or warranty items in a timely manner

The following documents are attached to and made a part of this Certificate:

*[For items to be attached see definition of Substantial Completion as supplemented and other specifically noted conditions precedent to achieving Substantial Completion as required by Contract Documents.]*

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents. Submit 6 (six) original documents signed and dated by the Architect and Contractor to Dept of Public Works, 100 River Oaks Dr., Destrehan, La 70047 for processing.

Executed by ARCHITECT on 4-1-2025  
Date

Michael J. Tabb, AIA  
ARCHITECT

By: [Signature]  
(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on 3-30-25  
Date

Sean Kilpatrick  
CONTRACTOR

By: [Signature]  
(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on 3/28/25  
Date

St. Charles Parish  
OWNER

By: [Signature]  
(Authorized Signature)