



Certified Copy

St. Charles Parish Clerk of Court  
P.O. Box 424  
Hahnville, LA 70057

Phone (985) 783-6632

**Lance Marino**  
Clerk of Court  
Parish of St. Charles

**Instrument Number: 481515**

**Book/Index:** MOB

**Document Type:** CONTRACT CHANGE ORDER

**Recording Date:** 05/10/2024 1:39 PM CDT

**Grantor 1:** ST CHARLES PARISH

**Grantee 1:** NFT GROUP LLC

THIS PAGE IS RECORDED AS PART OF YOUR DOCUMENT AND  
SHOULD BE RETAINED WITH ANY COPIES.

THE ATTACHED DOCUMENT IS A **CERTIFIED TRUE AND CORRECT COPY** THAT WAS  
RECORDED ON THE DATE AND TIME LISTED ABOVE AND CERTIFIED ON THE SAME.



*Shelley Duvall*  
Shelley Duvall, Deputy Clerk

**SECTION 00806**

**CHANGE ORDER**

No. Two (2)

DATE OF ISSUANCE March 28, 2024

EFFECTIVE DATE March 28, 2024

OWNER St. Charles Parish

CONTRACTOR NFT Group, LLC

Contract: St. Charles Parish Courthouse 2<sup>nd</sup> Floor Renovation

Project: St. Charles Parish Courthouse 2<sup>nd</sup> Floor Renovation

OWNER's Contract No. GBCH0518

ARCHITECT's Contract No. 1639

ARCHITECT Murray Architects, Inc.

You are directed to make the following changes in the Contract Documents:

**Description:**

1. Delete the Following Work Items: Total of Deducted Items = (-\$75,539.00)
  - a. Delete value of remaining punch list items \$-35,539.00
  - b. Liquidated Damages \$-40,000.00
2. Add the Following Work Items: - Not Applicable  
Total of Added Work Items = (+/- \$0.00)
3. Revise the Following Work Item Quantities: - Not Applicable  
Total of Change in Work Items Quantity = (+/- \$0.00)

**Reason for Change Order:**

1. Deleted Work Items
  - a. Delete value of remaining punch list items
  - b. Apply liquidated damages to contract
2. Add Work Items - Not Applicable
3. Revise Work Item Quantities - Not Applicable

**Attachments:** (List documents supporting change)

Punch List Dated 1/16/24 attached.

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CHANGE IN CONTRACT PRICE:
Original Contract Price \$ <u>6,179,000.00</u>
Net Increase from previous Change Orders No. <u>1</u> to <u>1</u> : \$ <u>256,228.00</u>
Contract Price prior to this Change Order: \$ <u>6,435,228.00</u>
Net decrease of this Change Order: \$ <u>75,539.00</u>
Contract Price with all approved Change Orders: \$ <u>6,359,689.00</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: <u>May 31, 2023</u> Ready for final payment: _____ (days or dates)
Net change from previous Change Orders No. <u>1</u> to No. <u>1</u> : Substantial Completion: <u>June 14, 2023</u> Ready for final payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: <u>344 days</u> Ready for final payment: _____ (days or dates)
Net increase (increase) this Change Order: Substantial Completion: <u>0 days</u> Ready for final payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>June 14, 2023</u> Ready for final payment: _____ (days or dates)

RECOMMENDED:

By: \_\_\_\_\_  
ARCHITECT (Authorized Signature)

Date: 4-8-2024

APPROVED:

By: Matt Jewell  
OWNER (Authorized Signature)

Date: 5/10/24

ACCEPTED:

By: \_\_\_\_\_  
CONTRACTOR (Authorized Signature)

Date: 4-1-24

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2024-0157

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(GENERAL GOVERNMENT BUILDINGS)

ORDINANCE NO. 24-5-6

An ordinance approving and authorizing the execution of Change Order No. 2 for the St. Charles Parish Courthouse 2nd Floor Renovation, (Project No. GBCH0518), to decrease the contract amount by \$75,539.00.

WHEREAS, Ordinance No. 18-5-9 adopted on May 21, 2018, by the St. Charles Parish Council, approved and authorized the execution of an Architectural Services Contract between Murray Architects, Inc., and St. Charles Parish for the design and construction management of the renovation of the second floor within the St. Charles Parish Courthouse Building in Hahnville; and,

WHEREAS, Ordinance No. 22-6-11 adopted on June 20, 2022, by the St. Charles Parish Council, approved and authorized the execution of a contract with NFT Group LLC, for St. Charles Parish Courthouse 2nd Floor Renovation, (Project No. GBCH0518), in the amount of \$6,179,000.00; and,

WHEREAS, Ordinance No. 22-10-5 adopted on October 17, 2022, by the St. Charles Parish Council, approved and authorized the execution of Change Order No. 1 for St. Charles Parish Courthouse 2nd Floor Renovation, (Project No. GBCH0518), to increase the contract amount by \$256,228.00 and increase the contract time by 14 days; and,

WHEREAS, it is necessary to amend the contract resulting in a decrease in the contract price by \$75,539.00.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Change Order No. 2 for the St. Charles Parish Courthouse 2nd Floor Renovation, (Project No. GBCH0518), to decrease the contract amount by \$75,539.00 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,  
O'DANIELS, FISHER, DEBRULER  
NAYS: NONE  
ABSENT: NONE

And the ordinance was declared adopted this 6th day of May, 2024, to become effective five (5) days after this publication in the official journal.

CHAIRMAN: Bob Fisher  
SECRETARY: Michelle Ingratato  
DLVD/PARISH PRESIDENT: May 6, 2024  
APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: Matthew Jewell  
RETD/SECRETARY: May 6, 2024  
AT: 7:46pm RECD BY: [Signature]

CERTIFIED TRUE & CORRECT AS PER  
MINUTES DATED 5/6/24  
Michelle Ingratato  
SECRETARY  
ST. CHARLES PARISH COUNCIL

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