



St. Charles Parish Meeting Minutes

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
scpcouncil@st-charles.la.us
<http://www.stcharlesparish-la.gov>

Parish Council

Draft

*Council Chairman Terry Authement
Councilmembers Carolyn K. Schexnaydre, Billy Raymond, Sr.,
Shelley M. Tastet, Wendy Benedetto, Paul J. Hogan,
Larry Cochran, Marcus M. Lambert, Dennis Nuss*

Tuesday, November 03, 2009

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present: 7 - Carolyn K. Schexnaydre, Terry Authement, Billy Raymond, Sr., Shelley Tastet, Wendy Benedetto, Lawrence 'Larry' Cochran, Marcus M. Lambert

Absent: 2 - Paul J. Hogan, Dennis Nuss

Also Present: Parish President V.J. St. Pierre, Jr.; Chief Operations Officer John "Rusty" Walker; Chief Administrative Officer Timmy Vial; Legal Director Leon C. Vial, III; Public Works/Wastewater Director Sam Scholle; Planning & Zoning Director Kimberly Marousek; Finance Director Grant Dussom; Waterworks Director Robbie Brou; Contract Coordinator Leonce "Tut" Clement; Economic Development & Tourism Director Corey Fauchoux; Parks and Recreation Director Duane Foret; Emergency Preparedness Director Scott Whelchel; Coastal Zone Management Administrator Earl Matherne; Community Services Director Maurya Glaude; Personnel Officer Sandy Zimmer; Purchasing Officer Bobby Donaldson; Information Technology Coordinator Erik Dufrene; Charles Oubre, Finance Department; Angela Robert, Animal Control Supervisor; Mary desBordes, St. Charles Parish Library; Risk Management Officer Monique Granier; Rechel Comardelle, Risk Management Office; Anedra Coleman, Executive Secretary; General Government Buildings Bruce Pitre; Eric Matherne, Sunset Drainage; Marilyn Richoux, Farmer's Market, Jara Roux, Farmer's Market; Norman Singleton, St. Charles Housing Authority

CALL TO ORDER

Meeting called to order at 6:04 pm.

PRAYER

*Honorable Billy Raymond, Sr.
Councilman, District I*

PLEDGE

*Honorable Billy Raymond, Sr.
Councilman, District I*

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

2009-0253 (10/5/2009, St. Pierre, Department of Finance)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2010.

PH Requirements Satisfied

General Fund:

General Gov't Buildings - Reported

*Agencies & Boards:**Sunset Drainage District - Reported**AMENDMENT NO. 11 - General Fund - Drainage - Grants*

Councilman Raymond made a motion to amend the proposed budget to add \$298,218.00 to General Fund - Drainage - Grants for Sunset Drainage District. Motion carried 7 yeas, Councilmen Hogan and Nuss absent. PASSED

*St. Charles Housing Authority - Reported**Library - Reported**Public Hearing Requirements Satisfied**Speakers:**Ms. Marilyn Richoux, President, Farmer's Market**Ms. Jara Roux, Treasurer, Farmer's Market**AMENDMENT NO. 12 - General Fund - Tourist Information Center - Intergovernmental - Grants*

Councilman Cochran made a motion to amend the proposed budget to add \$30,000.00 to General Fund - Tourist Information Center - Intergovernmental - Grants for German Coast Farmers Market. Motion carried 7 yeas, Councilmen Hogan and Nuss absent. PASSED

*Public Hearing Requirements Satisfied**AMENDMENT NO. 13 - Special Revenue Funds - Recreation - Capital Outlay - Improvements other than Buildings*

Councilman Lambert made a motion to amend the proposed budget to move \$40,000.00 from the General Fund to Recreation - Capital Outlay - Improvements other than Buildings for Rathborne Park. Motion carried 7 yeas, Councilmen Hogan and Nuss absent. PASSED

Councilman Lambert motioned to amend the proposed budget to move \$268,500.00 from the Recreation Fund to Recreation - Capital Outlay - Improvements other than Buildings for Rathborne Park. Councilman Lambert retracted the motion.

AMENDMENT NO. 14 - Special Revenue Funds - Recreation - Capital Outlay - Improvements other than Buildings

Councilman Lambert made a motion to amend the proposed budget to move \$350,000.00 from the General Fund to Recreation - Capital Outlay - Improvements other than Buildings for Montz Park improvements. Motion carried 7 yeas, Councilmen Hogan and Nuss absent. PASSED

AMENDMENT NO. 15 - Special Revenue Funds - Recreation - Capital Outlay - Improvements other than Buildings

Councilman Authement made a motion to amend the proposed budget to move \$40,000.00 from the General Fund to Recreation - Capital Outlay - Improvements other than Buildings for Des Allemands Park improvements. Motion carried 7 yeas, Councilmen Hogan and Nuss absent. PASSED

AMENDMENT NO. 16 - Special Revenue Funds - Road & Drainage - Drainage - Capital Outlay - Improvements other than Buildings

Councilman Raymond motioned to amend the proposed budget to add \$400,000.00 to Road & Drainage - Drainage - Capital Outlay - Improvements other than Buildings for Hahn Street Subsurface Improvements. Motion carried 7 yeas, Councilmen Hogan and Nuss absent. PASSED

AMENDMENT NO. 17 - Special Revenue Funds - Road & Drainage - Drainage - Capital Outlay - Improvements other than Buildings

Councilwoman Benedetto motioned to amend the proposed budget to add \$281,818.00 to

Road & Drainage - Drainage - Capital Outlay - Improvements other than Buildings for Dunleith Canal Bank Stabilization, Phase VII. Motion carried 7 years, Councilmen Hogan and Nuss absent. PASSED

AMENDMENT NO. 18 - Special Revenue Funds - Road & Drainage - Paved Streets - Operating Services - Maintenance of Property and Equipment

Councilwoman Benedetto motioned to amend the proposed budget to add \$70,000.00 to Road & Drainage - Paved Streets - Operating Services - Maintenance of Property and Equipment to stripe Ormond Boulevard and Schexnaydre Lane. Motion carried 7 years, Councilmen Hogan and Nuss absent. PASSED

AMENDMENT NO. 19 - Special Revenue Funds - Road & Drainage - Paved Streets - Operating Services - Maintenance of Property and Equipment

Councilwoman Schexnaydre motioned to amend the proposed budget to add \$80,000.00 to Road & Drainage - Paved Streets - Operating Services - Maintenance of Property and Equipment to stripe Streets in St. Charles Parish. Motion carried 7 years, Councilmen Hogan and Nuss absent. PASSED

AMENDMENT NO. 20 - Special Revenue Funds - Recreation - Capital Outlay - Improvements other than Buildings

Councilwoman Benedetto made a motion to amend the proposed budget to move \$250,000.00 from the General Fund to Recreation - Capital Outlay - Improvements other than Buildings for Ormond Park Improvements. Motion carried 7 years, Councilmen Hogan and Nuss absent. PASSED

AMENDMENT NO. 21 - General Fund - Finance - Operating Services - Professional Services

Councilwoman Schexnaydre made a motion to amend the proposed budget to remove \$10,300.00 from Finance - Operating Services - Professional Services. Motion carried 6 years, Councilman Lambert voting nay, Councilmen Hogan and Nuss absent. PASSED

Councilwoman Schexnaydre motioned and Councilman Authement seconded to amend the proposed budget to remove \$3,000.00 from the General Fund - Finance - Other Charges - Training & Travel. Councilman Authement removed the second and Councilwoman Schexnaydre retracted the motion.

Councilwoman Schexnaydre motioned and Councilman Authement seconded to amend the proposed budget to remove \$50,000.00 from the General Fund - Coastal Zone Management - Operating Services - Professional Services. Councilman Authement removed the second and Councilwoman Schexnaydre retracted the motion.

AMENDMENT NO. 22 - Special Revenue Funds - Recreation - Operating Services - Maintenance of Property and Equipment

Councilman Tastet made a motion to amend the proposed budget to move \$20,000.00 from the General Fund to Recreation - Operating Services - Maintenance of Property and Equipment for West Bank Bridge Park Tennis Court Resurfacing. Motion carried 7 years, Councilmen Hogan and Nuss absent. PASSED

Public Hearing Requirements Satisfied

RECAP OF AMENDMENTS

1 **2009-0253** (10/5/2009, St. Pierre, Department of Finance)

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AMENDMENT NO. 11 - General Fund - Drainage - Grants

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Councilman Lambert made a motion to amend the proposed budget to move \$40,000.00 from the General Fund to Recreation - Capital Outlay - Improvements other than Buildings for Rathborne Park. Motion carried 7 years, Councilmen Hogan and Nuss absent.

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Councilman Lambert made a motion to amend the proposed budget to move \$350,000.00 from the General Fund to Recreation - Capital Outlay - Improvements other than Buildings for Montz Park improvements. Motion carried 7 years, Councilmen Hogan and Nuss absent.

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Councilman Authement made a motion to amend the proposed budget to move \$40,000.00 from the General Fund to Recreation - Capital Outlay - Improvements other than Buildings for Des Allemands Park improvements. Motion carried 7 years, Councilmen Hogan and Nuss absent.

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Councilwoman Benedetto motioned to amend the proposed budget to add \$281,818.00 to Road & Drainage - Drainage - Capital Outlay - Improvements other than Buildings for Dunleith Canal Bank Stabilization, Phase VII. Motion carried 7 years, Councilmen Hogan and Nuss absent.

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AMENDMENT NO. 19 - Special Revenue Funds - Road & Drainage - Paved Streets - Operating Services - Maintenance of Property and Equipment

Councilwoman Schexnaydre motioned to amend the proposed budget to add \$80,000.00 to Road & Drainage - Paved Streets - Operating Services - Maintenance of Property and Equipment to stripe Streets in St. Charles Parish. Motion carried 7 years, Councilmen Hogan and Nuss absent.

AMENDMENT NO. 20 - Special Revenue Funds - Recreation - Capital Outlay - Improvements other than Buildings

Councilwoman Benedetto made a motion to amend the proposed budget to move \$250,000.00 from the General Fund to Recreation - Capital Outlay - Improvements other than Buildings for Ormond Park Improvements. Motion carried 7 yeas, Councilmen Hogan and Nuss absent.

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Councilwoman Schexnaydre made a motion to amend the proposed budget to remove \$10,300.00 from Finance - Operating Services - Professional Services. Motion carried 6 yeas, Councilman Lambert voting nay, Councilmen Hogan and Nuss absent.

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Councilman Tastet made a motion to amend the proposed budget to move \$20,000.00 from the General Fund to Recreation - Operating Services - Maintenance of Property and Equipment for West Bank Bridge Park Tennis Court Resurfacing. Motion carried 7 yeas, Councilmen Hogan and Nuss absent.

Amendments Recorded

PH Requirements Satisfied

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

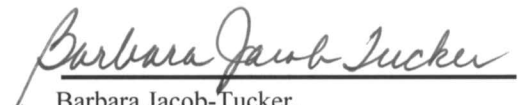
Votes: Yea: 7 - Schexnaydre, Authement, Raymond, Tastet, Benedetto, Cochran, Lambert
Nay: 0
Absent: 2 - Hogan, Nuss

ADJOURNMENT

A motion was made by Councilmember Lambert, and seconded to adjourn the meeting at approximately 7:37 p.m. The motion carried by the following vote:

Votes: Yea: 7 - Schexnaydre, Authement, Raymond, Tastet, Benedetto, Cochran, Lambert
Nay: 0
Absent: 2 - Hogan, Nuss

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.



Barbara Jacob-Tucker,
LCMC,CAA,CMA,CPO
Council Secretary

2009-0253

INTRODUCED BY: V.J. ST. PIERRE, JR., PARISH PRESIDENT
(DEPARTMENT OF FINANCE)

ORDINANCE NO. 09-11-6

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2010.

WHEREAS, in accordance with Article V, Section B of the St. Charles Parish Home Rule Charter and Louisiana Local Government Budget Act (R.S. 39:1301 et. seq.) the Parish President has submitted the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2010 to the St. Charles Parish Council to wit:

- Section I General Fund
- Section II Special Revenue Funds (11)
- Section III Capital Projects Funds (4)
- Section IV Debt Service Funds (10)
- Section V Enterprise Funds (3)

WHEREAS, in accordance with Article V, Section C of the St. Charles Parish Home Rule Charter, the Parish President has submitted a Budget Message to the St. Charles Parish Council; and,

WHEREAS, the Parish Council has taken under advisement the study of the Consolidated Operating and Capital Budget.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That in accordance with Article V, Sections D and E of the St. Charles Parish Home Rule Charter and with the Louisiana Local Government Budget Act (R.S. 39:1301 et. seq.), the St. Charles Parish Council does hereby ordain to adopt the 2010 St. Charles Parish Consolidated Operating and Capital Budget attached hereto and made a part hereof and identified herewith as "Exhibit A" and "Exhibit B" attached hereto.

SECTION II. That said budget shall become effective January 1, 2010.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: SCHEXNAYDRE, AUTHEMENT, RAYMOND, TASTET, BENEDETTO,
COCHRAN, LAMBERT

NAYS: NONE

ABSENT: HOGAN, NUSS

And the ordinance was declared adopted this 3rd day of November, 2009. The provisions of this Ordinance shall become effective January 1, 2010.

CHAIRMAN: [Signature]

SECRETARY: [Signature]

DLVD/PARISH PRESIDENT: November 5, 2009

APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: [Signature]

RETD/SECRETARY: November 9, 2009

AT: 9:15 am. RECD BY: [Signature]

ST. CHARLES PARISH

GOVERNMENTAL FUNDS

CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT

FISCAL YEAR ENDING DECEMBER 31, 2010

Description	Prior Year Actual 2008	2009 Original Budget	2009 Current Estimate	2010 Requested Budget	Over or Under 2009
BEGINNING FUND BALANCE	74,738,738	69,484,355	88,210,872	67,228,028	(20,982,844)
Prior Period Adjustment	199,700	-	-	-	-
FUND BALANCE - RESTATED	<u>74,938,438</u>	<u>69,484,355</u>	<u>88,210,872</u>	<u>67,228,028</u>	<u>(20,982,844)</u>
CURRENT YEAR REVENUES & OTHER FINANCING SOURCES	<u>70,916,084</u>	<u>79,903,260</u>	<u>80,429,487</u>	<u>101,660,499</u>	<u>21,231,012</u>
TOTAL MEANS OF FINANCING	<u>145,854,522</u>	<u>149,387,615</u>	<u>168,640,359</u>	<u>168,888,527</u>	<u>248,168</u>
EXPENDITURES & OTHER FINANCING USES:					
PERSONAL SERVICES	20,328,500	23,927,761	22,295,180	25,655,498	3,360,318
OPERATING SERVICES	11,583,967	12,617,926	12,224,743	12,555,846	331,103
MATERIALS & SUPPLIES	4,178,271	4,840,347	4,247,577	4,188,979	(58,598)
OTHER CHARGES	360,379	835,569	796,513	814,103	17,590
DEBT SERVICE	6,584,666	6,391,583	6,465,884	6,485,619	19,735
CAPITAL OUTLAY	4,972,114	49,417,440	33,326,775	60,643,024	27,316,249
INTERGOVERNMENTAL	7,497,285	7,542,978	8,312,724	9,550,719	1,237,995
TRANSFERS	2,138,468	21,260,386	13,742,935	19,564,175	5,821,240
TOTAL	<u>57,643,650</u>	<u>126,833,990</u>	<u>101,412,331</u>	<u>139,457,963</u>	<u>38,045,632</u>
NET CHANGE IN CURRENT REVENUES & OTHER SOURCES OVER EXPENDITURES & OTHER USES	13,272,434	(46,930,730)	(20,982,844)	(37,797,464)	(16,814,620)
ENDING FUND BALANCE	<u>88,210,872</u>	<u>22,553,625</u>	<u>67,228,028</u>	<u>29,430,564</u>	<u>(37,797,464)</u>

ST. CHARLES PARISH

PROPRIETARY FUNDS

CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT

FISCAL YEAR ENDING DECEMBER 31, 2010

Description	Prior Year Actual 2008	2009 Original Budget	2009 Current Estimate	2010 Requested Budget	Over or Under 2009
BEGINNING NET ASSETS:					
Invested in Capital Assets, Net of Debt	99,051,543	80,063,753	94,825,477	100,477,604	
Restricted for Debt Service	1,834,770	3,243,665	2,412,052	3,142,902	
Restricted for Capital Projects	5,295,488	19,934,171	5,725,179	7,563,626	
Unrestricted	8,675,669	8,606,843	10,892,319	9,963,415	
CURRENT YEAR REVENUES	23,668,908	35,734,645	34,242,722	27,334,688	(6,908,034)
EXPENDITURES:					
PERSONAL SERVICES	7,534,061	8,674,040	7,941,050	8,783,425	842,375
OPERATING SERVICES	8,017,400	8,973,517	8,682,402	9,188,030	505,628
MATERIALS & SUPPLIES	2,083,813	2,507,083	2,588,413	2,867,715	279,302
OTHER CHARGES	5,640,863	5,827,414	5,835,914	5,888,914	53,000
DEBT SERVICE	1,593,161	1,611,582	1,527,503	1,457,899	(69,604)
INTERGOVERNMENTAL	349,234	365,815	361,420	367,885	6,465
TRANSFERS	11,522	13,500	13,500	13,500	-
TOTAL EXPENDITURES	25,230,054	27,972,951	26,950,202	28,567,368	1,617,166
EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES	(1,561,146)	7,761,694	7,292,520	(1,232,680)	
CAPITAL CONTRIBUTIONS	558,703	-	-	-	
CHANGES IN NET ASSETS	(1,002,443)	7,761,694	7,292,520	(1,232,680)	
ENDING NET ASSETS:					
Invested in Capital Assets, Net of Debt	94,825,477	95,889,332	100,477,604	113,589,511	
Restricted for Debt Service	2,412,052	3,188,522	3,142,902	3,050,902	
Restricted for Capital Projects	5,725,179	5,246,465	7,563,626	6,345,536	
Unrestricted	10,892,319	15,285,807	9,963,415	(3,071,082)	