



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Bob Fisher

**Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Tuesday, July 5, 2022

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

*Pastor Charles Johnson, Sr.
Mount Zion Community Church, Boutte*

APPROVAL OF MINUTES

Regular Meeting – June 20, 2022

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2022-0194](#) In Recognition: Scott M. Galliano, Planning & Zoning Commission

 Sponsors: Ms. Fisher-Cormier

 Attachments: [2022-0194 Scott Galliano.pdf](#)

- 2 [2022-0199](#) In Recognition: Retired and Senior Volunteer Program (RSVP), serving
 the River Parishes for the past 45 years

 Sponsors: Mr. Jewell

 Attachments: [2022-0199 RSVP.pdf](#)

- 3 [2022-0200](#) Confirmation Hearing for Appointment of Director - Department of
 Emergency Preparedness - Mr. Jason Tastet

 Sponsors: Mr. Jewell

 Attachments: [2022-0200 Confirmation letter for Jason Tastet.pdf](#)
 [Ord 80-6-3 create EOC.pdf](#)

 Legislative History

 6/28/22 Parish Council Correspondence Received
 from Parish President Matthew Jewell submitting Mr. Jason Tastet for
 confirmation as Director of the Department of Emergency Preparedness

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2022-0201](#) South Louisiana Port Commission

[2022-0198](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCE INTRODUCED FOR PUBLICATION, PUBLIC HEARING, & ADOPTION AT THE PUBLIC MEETING

Monday, July 18, 2022, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 9 [2022-0197](#) An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2022-0197 2022 ADVAL council](#)

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, July 18, 2022, 6:00 pm, Council Chambers, Courthouse, Hahnville

(No items for the regular Agenda)

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

- 14 [2022-0176](#) An ordinance to levy an assessment on the 2022 ad valorem tax bills of property owners that are delinquent in paying outstanding invoices for removal of weeds, grass, etc. in accordance with the St. Charles Parish Code, Chapter 16, Article III, Weeds, Grass, etc. and to levy an assessment on the ad valorem tax bills of property owners that are delinquent in paying outstanding charges incurred for the removal of unsafe structures, trash and debris in accordance with Chapter 16, Article IV, Sec. 16-48(b).
- Sponsors:** Mr. Jewell and Department of Planning & Zoning
- Attachments:** [2022-0176 Ad Valorem](#)
- Legislative History**
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|---------|------------------|--|
| 6/20/22 | Parish President | Introduced |
| 6/20/22 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 49 [2022-0180](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), in the not to exceed amount of \$316,728.72.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2022-0180 Agreement Road Maintenance 2022-23.pdf](#)
[2022-0180 Digital Engineering Corporate Resolution.pdf](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/20/22 | Parish President | Introduced |
| 6/20/22 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 73 [2022-0188](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Gaea Consultants, LLC, to perform engineering services for the Clayton's Pond Outfall Improvements (Project No. P220204), in the not to exceed amount of \$141,179.00.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2022-0188 Clayton Pond P220204 - Agreement](#)
[2022-0188 Clayton Pond GAEA Rate Sheet- Attachment C-1](#)
[2022-0188 resolution](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/20/22 | Parish President | Introduced |
| 6/20/22 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 110 [2022-0189](#) An ordinance approving and authorizing the execution of Change Order No. 1 for 5th Street Drainage Improvements (Project No. P190506), to decrease the contract amount by \$108,720.00 and increase contract time by 97 days.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2022-0189 Fifth Street CO](#)
[2022-0189 Fifth Street attachments WC Directives 1-3](#)

Legislative History

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|---------|------------------|--|
| 6/20/22 | Parish President | Introduced |
| 6/20/22 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 133 [2022-0191](#) An ordinance to amend the 2022 Consolidated Operating and Capital Budget, Amendment No. 1, to add revenues and transfers totaling \$144,692,633, a reduction of accumulated fund balance of \$814,083 and expenditures, including transfers, totaling \$132,142,332 for all Governmental Funds for the purpose of adjusting beginning 2022 fund balances across all funds to match ending 2021 Final Budget balances and to re-apply various construction, architectural/engineering, and other fees unexpended in 2021 for Parish projects that were not completed during 2021 and apply them to 2022.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2022-0191 1st Amendment - Governmental Funds](#)

Legislative History

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|---------|------------------|--|
| 6/20/22 | Parish President | Introduced |
| 6/20/22 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 183 [2022-0192](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with CSRS, LLC, to perform planning services for the Judge Edward Dufresne Parkway Extension Project (Project No. P210706), in the not to exceed amount of \$984,850.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2022-0192 P210706 - CSRS - Professional Services Agreement Attachments.p](#)
[2022-0192 Attachment C-1 2022 CSRS Rates.pdf](#)
[2022-0192 CSRS LLC Authorization Resolution for Judge Dufresne Ext TMG.pc](#)

Legislative History

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| 6/20/22 | Parish President | Introduced |
| 6/20/22 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

RESOLUTIONS

- 224** [2022-0195](#) A resolution certifying that St. Charles Parish has complied with the bidding procedures of Louisiana Revised Statutes 38:2211, et. seq., for the construction of the Kellogg Pump Station T-Wall (BA-0244).

Sponsors: Mr. Jewell and Grants Office

- 225** [2022-0196](#) A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the State of Louisiana and St. Charles Parish for funding to complete the Paul Fredrick and Kinler Street Demolition and Reconstruction project (Facility Planning and Control Project No. 50-J45-21-03).

Sponsors: Mr. Jewell and Grants Office

Attachments: [2022-0196 CEA 50-J45-21-03 Paul Fredrick Street and Kinler Street Demolition](#)

APPOINTMENTS

- 233** [2022-0160](#) A resolution to appoint a member to the Regional Planning Commission.

Council will confirm nomination to the Regional Planning Commission to fill the vacancy caused by the resignation of Bishop Otis Kenner in accordance with Ordinance No. 16-12-4. The Board shall be comprised of five (5) members; the Parish President, two (2) members of the St. Charles Parish Council-term concurrent with the Governing Authority, and one (1) member who must not otherwise hold elected or appointed office in the Parish of St. Charles to be appointed by the Parish Council and approved by the Parish President. Unexpired term to begin immediately and expire January 8, 2023.

Nominee: Pastor Thomas Hines

Legislative History

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| 1/8/18 | Parish Council | Enacted Legislation |
| | Bishop Otis Kenner appointed to the Regional Planning Commission on January 8, 2018, per Resolution No. 6325 | |
| | Term: Immediately (January 8, 2018) - January 9, 2023 | |
| 6/6/22 | Parish Council | Vacancy Announced |
| 6/20/22 | Parish Council | Nomination(s) Accepted |
| | Nominee: | |
| | Councilman Fisher nominated Pastor Thomas Hines | |
| 6/20/22 | Parish Council | Close Nomination(s) for |
| 6/20/22 | Parish Council | Nomination(s) Closed |

- 234** [2022-0164](#) A resolution to appoint a member to the St. Charles Parish Communications District representing the St. Charles Parish Council.

Council will confirm nomination to the St. Charles Parish Communications District to fill the vacancy created by the expiration of the term of Mr. Thomas Barreca, Jr. Four (4) year term to begin August 19, 2022 and expire August 19, 2026.

Nominee: Chief Kenny Wenning, Jr.

Legislative History

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| 8/6/18 | Parish Council | Enacted Legislation Mr. Thomas Barreca, Jr. appointed to the St. Charles Parish Communications District on August 6, 2018, per Resolution No. 6360 Term: August 19, 2018 - August 19, 2022 |
| 6/6/22 | Parish Council | Vacancy Announced |
| 6/20/22 | Parish Council | Nomination(s) Accepted Nominee: Councilman Fisher nominated Chief Kenny Wenning, Jr. |
| 6/20/22 | Parish Council | Close Nomination(s) for |
| 6/20/22 | Parish Council | Nomination(s) Closed |

238 [2022-0179](#) A resolution to appoint a member to the St. Charles Parish Civil Service Board.

Council Chairman will accept nominations to the Civil Service Board to fill the vacancy created by the expiration of the term of Mr. Ralph Wilderson. Three (3) year term to begin August 1, 2022 and expire August 1, 2025.

Legislative History

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| 7/22/19 | Parish Council | Enacted Legislation Mr. Ralph Wilderson appointed to the St. Charles Parish Civil Service Board on July 22, 2019 per Resolution No. 6423 Term: August 1, 2019 - August 1, 2022 |
| 6/20/22 | Parish Council | Vacancy Announced |

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 7/6/22, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie
PLANNING & ZONING COMMISSION: Thursday, 7/7/22, 6PM, Council Chambers
COMMUNICATIONS DISTRICT (911): Monday, 7/11/22, 5PM, Council Chambers
PONTCHARTRAIN LEVEE DISTRICT: Monday, 7/18/22, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher
ST. CHARLES PARISH COUNCIL: Monday, 7/18/22, 6PM, Council Chambers

ANNOUNCEMENTS

"Notice is hereby given that a Public Meeting for the St. Charles Parish Council will be held in the Council Chambers on the second floor of the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA 70057 on July 18, 2022 at 6:00 P.M. to adopt millage rates."

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.