



# ST. CHARLES PARISH


## OFFICE OF THE COUNCIL SECRETARY

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### COUNCIL OFFICE MEMORANDUM

DATE: AUGUST 21, 2025

TO: MR. MILES BINGHAM  
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO  
COUNCIL SECRETARY 

RE: AMENDMENT NO. 2 TO ORDINANCE 22-3-7  
KING AND HAHN STREET DRAINAGE IMPROVEMENTS  
(PROJECT NO. P220202)

On August 18, 2025, the St. Charles Parish Council adopted Ordinance No. 25-8-10 approving and authorizing the execution of Amendment No. 2 to Ordinance 22-3-7, which approved the Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the King and Hahn Street Drainage Improvements (Project No. P220202), in the amount not to exceed of \$52,767.00.

A copy of the ordinance is enclosed for your records. The agreement has been routed to you via DocuSign on August 19, 2025 to handle execution. Please forward to us a fully executed copy once available.

MI/ag

Enclosure

cc: Parish Council  
Ms. Samantha de Castro w/enclosure  
Mr. Corey Oubre w/enclosure

2025-0232

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)**

**ORDINANCE NO.** 25-8-10

An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance 22-3-7, which approved the Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the King and Hahn Street Drainage Improvements (Project No. P220202), in the amount not to exceed of \$52,767.00.

**WHEREAS,** Ordinance No. 22-3-7 adopted on March 7, 2022, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Crescent Engineering & Mapping, LLC, to perform engineering services for the King and Hahn Street Drainage Improvements (Project No. P220202), in the amount not to exceed \$432,650.00; and,

**WHEREAS,** Ordinance No. 23-11-6 adopted on November 6, 2023, by the St. Charles Parish Council, approved and authorized the execution of Amendment No. 1 to Ordinance No. 22-3-7, which approved the Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the King and Hahn Street Drainage Improvements (Project No. P220202), in the amount not to exceed \$149,707.00, for a new contract amount of \$582,357.00; and,

**WHEREAS,** the Office of Coastal Management is requiring a Phase I Cultural Resources Survey for the construction area of the project. This will require an amendment to the Professional Services Agreement to increase the fees by \$52,767.00, which increases the not to exceed contract amount to \$635,124.00.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That Amendment No. 2 to the Professional Services Agreement between St. Charles Parish and Crescent Engineering & Mapping, LLC, for the King and Hahn Street Drainage Improvements (Project No. P220202), to increase the contract amount by \$52,767.00, which increases the overall contract value to \$635,124.00, is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said agreement on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,  
O'DANIELS, FISHER, DEBRULER  
NAYS: NONE  
ABSENT: NONE

And the ordinance was declared adopted this 18th day of August, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Heley Fonseca  
SECRETARY: Michelle Dupontato  
DLVD/PARISH PRESIDENT: August 19, 2025  
APPROVED:  DISAPPROVED:

PARISH PRESIDENT: Matthew Jewell  
RETD/SECRETARY: August 19, 2025  
AT: 11:54 am RECD BY: [Signature]