



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Beth A. Billings

Councilmembers Holly Fonseca, La Sandra Darenbourg Gordon,

Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,

Bob Fisher, Julia Fisher-Cormier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Tuesday, October 31, 2023

9:00 AM

Council Chambers, Courthouse

Budget - Final

Budget Hearing - Agenda

CALL TO ORDER

PRAYER / PLEDGE

*Deacon Billy Raymond, Sr.
Mt. Airy Baptist Church, Boutte*

Budget Message – 2024 Consolidated Operating & Capital Budget (President Matthew Jewell)

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

2023-0121 An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024.

Sponsors: Mr. Jewell and Department of Finance

Legislative History

5/22/23 Parish Council Accepted

Reported:

Finance Department Recommended: Approval
Finance Director Grant Dussom spoke on the matter.

Public Hearings scheduled for: Tuesday, October 31, 2023 at 9 am;
Thursday, November 2, 2023 at 1 pm; and Monday, November 6, 2023 at 6 pm

Public comment opened; no public comment

5/22/23 Parish Council Accepted

9/25/23 Parish President Introduced

9/25/23 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

10/9/23 Parish President Introduced

10/9/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/23/23	Parish President	Introduced
10/23/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ANNOUNCEMENT

ORDINANCE INTRODUCED FOR PUBLICATION / PUBLIC HEARING ON

THURSDAY, NOVEMBER 2, 2023, 1:00 PM, AND MONDAY, NOVEMBER 6, 2023, 6:00 PM, COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE

2023-0121 An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024.

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9/25/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/9/23	Parish President	Introduced
10/9/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/23/23	Parish President	Introduced
10/23/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.

2023-0121

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF FINANCE)**

ORDINANCE NO. _____

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024.

WHEREAS, in accordance with Article V, Section B of the St. Charles Parish Home Rule Charter and Louisiana Local Government Budget Act (R.S. 39:1301 et. seq.) the Parish President has submitted the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024 to the St. Charles Parish Council to wit:

- Section I General Fund
- Section II Special Revenue Funds (10)
- Section III Debt Service Funds (7)
- Section IV Capital Projects Funds (5)
- Section V Enterprise Funds (3)

WHEREAS, in accordance with Article V, Section C of the St. Charles Parish Home Rule Charter, the Parish President has submitted a Budget Message to the St. Charles Parish Council; and,

WHEREAS, the Parish Council has taken under advisement the study of the Consolidated Operating and Capital Budget.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That in accordance with Article V, Sections D and E of the St. Charles Parish Home Rule Charter and with the Louisiana Local Government Budget Act (R.S. 39:1301 et. seq.), the St. Charles Parish Council does hereby ordain to adopt the 2024 St. Charles Parish Consolidated Operating and Capital Budget attached hereto and made a part hereof and identified herewith as "Exhibit A" and "Exhibit B", to become effective January 1, 2024.

SECTION II. That said budget shall become effective January 1, 2024.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

And the ordinance was declared adopted this _____ day of _____, 2023.
The provisions of this Ordinance shall become effective January 1, 2024.

CHAIRMAN: _____

SECRETARY: _____

DLVD/PARISH PRESIDENT: _____

APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: _____

RETD/SECRETARY: _____

AT: _____ RECD BY: _____

**Governmental Funds
Consolidated Operating and Capital Budget Summary Statement
Fiscal Year Ending December 31, 2024**

Description	2023				2024				% Change Projected Actual vs Proposed
	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimated Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted vs Projected Actual	Proposed Budget	
Revenues:									
Taxes:									
Ad Valorem taxes	\$ 30,335,030	\$ 34,364,000	\$ 34,364,000	\$ 33,657,524	\$ 1,070,527	\$ 34,728,051	1.06%	\$ 39,959,000	15.06%
Sales taxes	44,100,140	41,065,674	41,065,674	17,928,285	24,091,120	42,019,405	2.32%	42,069,525	0.12%
Other taxes	1,530,773	1,342,000	1,342,000	260,580	1,249,920	1,510,500	12.56%	1,340,000	-11.29%
Licenses and permits	1,424,083	1,412,250	1,412,250	1,279,228	166,522	1,445,750	2.37%	1,387,350	-4.04%
Intergovernmental revenues	19,885,418	29,652,541	56,872,828	6,115,512	27,136,119	33,251,631	-41.53%	34,710,066	4.39%
Fees, charges, and commissions	1,172,720	899,850	899,850	277,058	551,216	828,274	-7.95%	978,500	18.14%
Fines and forfeitures	1,014,959	763,750	763,750	898,010	738,786	1,636,795	114.31%	1,325,500	-19.02%
Investment earnings	2,168,090	948,390	948,390	2,906,614	3,160,782	6,067,396	539.76%	5,906,845	-2.65%
Miscellaneous	4,598,423	1,054,493	1,054,493	575,990	502,138	1,078,128	2.24%	1,046,597	-2.92%
Total Revenues	106,229,646	111,502,948	138,723,235	63,898,801	58,667,130	122,565,930		128,723,383	
Expenditures:									
Personal Services	33,615,984	40,744,827	40,744,827	17,512,126	21,366,595	38,878,707	-4.58%	43,734,829	12.49%
Operating Services	22,419,438	19,294,741	19,777,288	8,341,239	12,949,662	21,290,888	7.65%	22,198,179	4.26%
Materials & Supplies	5,926,346	6,220,162	6,220,162	2,634,793	3,810,852	6,445,643	3.63%	6,909,203	7.19%
Other Charges	481,536	858,527	943,538	243,965	632,246	876,208	-7.14%	870,763	-0.62%
Debt Service	2,129,757	2,679,903	2,679,903	2,090,226	588,546	2,678,770	-0.04%	4,296,480	60.39%
Capital Outlay	21,385,696	140,249,078	184,007,266	11,593,691	60,961,999	72,555,689	-60.57%	134,579,109	85.48%
Intergovernmental	4,945,195	13,863,089	20,690,912	1,780,152	11,908,727	13,688,878	-33.84%	16,293,726	19.03%
Total Expenditures	90,903,952	223,910,327	275,063,896	44,196,192	112,218,621	156,414,783		228,882,289	
Excess (Deficiency) of Revenues Over Expenditures	15,325,694	(112,407,379)	(136,340,661)	19,702,609	(53,551,491)	(33,848,853)		(100,158,906)	
Other Financing Sources (Uses):									
Transfer in	36,034,123	40,005,087	45,226,331	2,291,321	22,811,920	25,103,241	-44.49%	27,989,679	11.50%
Transfer out	(37,933,472)	(40,802,088)	(46,023,332)	(1,432,824)	(25,865,326)	(27,298,150)	-40.69%	(28,030,009)	2.68%
Proceeds from the sale of assets	266,277	181,000	181,000	207,727	95,294	303,020	67.41%	201,000	-33.67%
Compensation for Loss/Damaged Assets	-	-	-	850	40,000	40,850	0.00%	-	-100.00%
Bond Proceeds	32,056,951	-	-	-	-	-	0.00%	-	0.00%
Total Other Financing Sources	30,423,879	(616,001)	(616,001)	1,067,074	(2,918,112)	(1,851,039)		160,670	
Net change in Fund Balance	45,749,573	(113,023,380)	(136,956,662)	20,769,683	(56,469,609)	(36,699,892)		(99,998,236)	
Fund Balance - Beginning	110,508,399	131,029,457	156,257,972			156,257,972		120,558,080	
Fund Balance - Ending	\$ 156,257,972	\$ 18,006,077	\$ 19,301,310			\$ 120,558,080		\$ 20,559,844	

BUDGET ORDINANCE & SUMMARY

Exhibit B

Proprietary Funds
Consolidated Operating And Capital Budget Summary Statement
Fiscal Year Ending December 31, 2024

Description	2022				2023			2024	
	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimated Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted vs Projected Actual	Proposed Budget	% Change Projected Actual vs Proposed
Operating revenues									
Ad Valorem Taxes	\$ 3,454,729	\$ 3,913,000	\$ 3,913,000	\$ 3,833,094	\$ 143,097	\$ 3,976,191	1.61%	4,762,000	19.76%
Charges for services	26,304,802	28,544,763	28,544,763	12,370,004	14,861,465	27,231,469	-4.60%	28,343,984	4.09%
Connection and service fees	561,323	384,548	384,548	239,301	175,137	414,438	7.77%	414,881	0.11%
Delinquent charges	520,318	420,000	420,000	209,408	352,536	561,944	33.80%	584,422	4.00%
Intergovernmental revenues	5,557,576	-	-	150,000	-	150,000	0.00%	-	-100.00%
Non-employer contributions	99,017	-	-	-	-	-	0.00%	-	0.00%
OPEB Contributions	244,515	-	-	-	-	-	0.00%	-	0.00%
Miscellaneous	1,845,502	28,500	28,500	13,195	22,305	35,500	0.00%	-	0.00%
Total Operating revenues	38,587,782	33,290,811	33,290,811	16,815,002	15,554,540	32,369,542	24.56%	34,500	-2.82%
Operating expenses									
Personal Services	9,577,555	14,353,758	14,353,758	6,077,947	7,417,426	13,495,367	-5.98%	15,380,330	13.97%
Operating Services	10,233,779	10,727,143	10,727,143	4,088,280	6,881,230	10,969,508	2.26%	12,188,034	11.11%
Material & Supplies	2,214,042	4,092,792	4,092,792	1,659,192	2,010,761	3,669,952	-10.33%	2,937,689	-19.95%
Other Charges	7,149,887	7,556,387	7,556,387	28,062	7,254,114	7,282,176	-3.63%	7,499,896	2.99%
Debt Service	120	-	-	-	-	-	0.00%	-	0.00%
Intergovernmental	384,865	415,918	415,918	112,779	321,707	434,486	4.46%	444,906	2.40%
Total Operating expenses	29,560,248	37,145,998	37,145,998	11,966,260	23,885,238	35,851,489		38,450,855	
Operating Income (loss)	9,027,534	(3,855,187)	(3,855,187)	4,848,742	(8,330,698)	(3,481,947)		(4,311,068)	
Non-operating revenues (expenses)									
Investment earnings	517,705	118,750	118,750	708,816	695,507	1,404,323	1082.59%	1,305,909	-7.01%
Proceeds/(Loss) on sale of Assets	90,907	2,100,758	2,100,758	4,671	50,329	55,000	-97.38%	35,000	-36.36%
Amortication - Expense	(1,132)	(1,132)	(1,132)	-	(1,132)	(1,132)	0.00%	(1,132)	0.00%
Bond interest and paying agent fees	(551,957)	(557,175)	(557,175)	(312,238)	(1,081,686)	(1,393,924)	150.18%	(1,776,179)	27.42%
Total Non-operating revenues (expenses)	55,523	1,561,201	1,561,201	401,249	(336,982)	64,267		(436,402)	
Income (loss) before contributions and transfers	9,083,057	(2,193,986)	(2,193,986)	5,249,991	(8,667,680)	(3,417,680)	55.77%	(4,747,470)	38.91%
Issuance of Bond	-	3,500,000	3,500,000	-	1,800,000	1,800,000	-48.57%	6,260,000	247.78%
Transfer in	1,574,000	1,922,000	1,922,000	(140,000)	1,821,000	1,681,000	-12.54%	1,884,000	12.08%
Transfer out	(1,220,575)	(1,086,000)	(1,086,000)	-	(1,223,718)	(1,223,718)	12.68%	(1,266,000)	3.46%
Change in Net Position	9,436,482	2,142,014	2,142,014	-	(1,223,718)	(1,160,398)	-2.69%	2,130,530	-0.98%
Total net position - Beginning	108,902,476	121,609,130	121,609,130	118,338,958					

Proprietary Funds (Continued)
Consolidated Operating And Capital Budget Summary Statement
Fiscal Year Ending December 31, 2024

Description	2022		2023			2024		% Change Projected Actual vs Proposed
	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimated Remaining for Year	Projected Actual Result at Year End	Proposed Budget	
Total net position - Beginning as restated	108,902,476	121,609,130	121,609,130			118,338,958	117,178,560	-0.98%
Total net position - Ending	\$ 118,338,958	\$ 123,751,144	\$ 123,751,144			\$ 117,178,560	\$ 119,309,090	
Net investment in capital assets	\$ 89,536,008	\$ 86,264,564	\$ 86,264,564			\$ 85,361,990	\$ 88,473,043	
Restricted for debt service	3,394,508	2,488,298	2,488,298			2,965,846	2,968,588	
Restricted for capital projects	15,440,813	17,884,311	17,884,311			13,463,649	18,880,392	
Unrestricted	\$ 9,967,629	\$ 17,113,971	\$ 17,113,971			\$ 15,387,075	\$ 8,987,067	

DATE	PAGE#	FUND/DEPARTMENT	REPRESENTATIVE
10/31/23	9:00am		
General Fund:			
001-400205	PAGE 79-80 District Court	Judge Timothy Marcel
001-400208	PAGE 85-86 District Court Div. E	Judge Timothy Marcel
001-400210	PAGE 87 Grand Jury	Judge Timothy Marcel
001-400206	PAGE 81 District Court Div. C	Judge Connie Aucoin
001-400207	PAGE 82-84 District Court Div. D	Judge Lauren Lemmon
001-400235	PAGE 88 District Attorney	Joel T. Chaisson
001-400240	PAGE 89 Clerk of Court	Lance Marino
001-400410	PAGE 94 Registrar of Voters	Brian Champagne
001-410100	PAGE 133-134 Sheriff	Greg Champagne
001-465220	PAGE 167 Parish Farm Agent	Kali Zammit
Special Revenue Funds:			
116	PAGE 215-219 Retired Senior Volunteer Program	Jeanie Arabie
116-430251	PAGE 216 Federal	Jeanie Arabie
116-430260	PAGE 217 State	Jeanie Arabie
116-430270	PAGE 218-219 Local	Jeanie Arabie
General Fund:			
001-400110	PAGE 64-66 Council	Michelle Impastato
001-400111	PAGE 67 Council District I	La Sandra Gordon
001-400112	PAGE 68 Council District II	Mary Clulee
001-400113	PAGE 69 Council District III	Dick Gibbs
001-400114	PAGE 70 Council District IV	Nicky Dufrene
001-400115	PAGE 71 Council District V	Marilyn Bellock
001-400116	PAGE 72 Council District VI	Bob Fisher
001-400117	PAGE 73 Council District VII	Julia Fisher-Cormier
001-400118	PAGE 74 Council Division A	Beth Billings
001-400119	PAGE 75 Council Division B	Holly Fonseca
General Fund:			
001-400310	PAGE 91-93 Parish President	Matthew Jewell
Special Revenue Funds:			
102	PAGE 179-180 Parish Transportation	Miles Bingham
105	PAGE 181-183 Road Lighting District #1	Eric Berteau
112	PAGE 191-206 Road & Drainage	Miles Bingham
112-410740	PAGE 193 Flood Control	Miles Bingham
112-420210	PAGE 194-196 Paved Streets	Miles Bingham
112-420230	PAGE 197-198 Sidewalks & Crosswalks	Miles Bingham
112-420260	PAGE 199-200 Drainage	Miles Bingham
114	PAGE 213-214 Mosquito Control	Eric Berteau
Enterprise Funds			
401	PAGE 249-258 Wastewater	David DeGeneres
401-420451	PAGE 251-252 Administration	David DeGeneres
401-420452	PAGE 253-254 Collection & Maintenance	David DeGeneres
401-420453	PAGE 255-256 Treatment	David DeGeneres
450	PAGE 275-279 Solid Waste Collection & Disposal	Eric Berteau
450-420430	PAGE 276-277 Solid Waste Collection & Disposal	Eric Berteau
450-420435	PAGE 278 Recycling	Eric Berteau
430	PAGE 259-274 Consolidated Waterworks District No. 1	Gregory Gorden
430-420541	PAGE 262-263 Administration	Gregory Gorden
430-420542	PAGE 264-265 Billing & Collection	Gregory Gorden
430-420543	PAGE 266-267 Meter Readers	Gregory Gorden
430-420544	PAGE 268-269 Distribution	Gregory Gorden
430-420545	PAGE 270-271 Plant	Gregory Gorden
Special Revenue Funds:			
113	PAGE 207-212 Recreation	Duane Foret
113-450100	PAGE 208-209 Recreation	Duane Foret
113	PAGE 210 Recreation-Explanation of Capital Outlay	Duane Foret
113-450112	PAGE 211 Summer Camp	Duane Foret
Capital Projects Funds:			
302	PAGE 237-238 Recreation Facilities Construction	Duane Foret
General Fund:			
001-400140	PAGE 77 Public Information	Samantha deCastro
001-400635	PAGE 120-121 Cable TV Administration	Samantha deCastro
001-400530	PAGE 97-98 Purchasing	David Ferraro
001-400540	PAGE 99 Personnel	Dayna Parker
001-400545	PAGE 100-101 Legal Services	Corey Oubre
001-400610	PAGE 104-106 Planning & Zoning	Michael Albert
001-400611	PAGE 107-109 Coastal Zone Management	Michael Albert
001-400612	PAGE 110 ICC Building Codes	Michael Albert
001-400625	PAGE 113-115 Information Technology	Anthony Ayo
001-400626	PAGE 116-118 GIS	Luis Martinez
001-400640	PAGE 122-125 General Gov't Buildings	Robert Messerly
001-400675	PAGE 128-130 Risk Management	Rechell Champagne
001-400680	PAGE 131 Grants Administration	Carla Chiasson
001-400685	PAGE 132 Elevation Grant Program	Carla Chiasson
001-410710	PAGE 136 Emergency Preparedness	Jason Tastet

DATE	PAGE#	FUND/DEPARTMENT	REPRESENTATIVE
001-410711	PAGE 137-139 Emergency Prep. Subsid.	Jason Tastet
001-410712	PAGE 140 EOC - 24 Hours Coverage	Jason Tastet
001-430180	PAGE 145-147 Animal Control	Jena Troxler
001-430225	PAGE 148 Health & Safety Rehab.	Joan Diaz
001-430226	PAGE 149 Revitalization Fund Program	Joan Diaz
001-430227	PAGE 150 Housing Preservation Grant	Joan Diaz
001-430231	PAGE 151-152 Community Services	Joan Diaz
001-430232	PAGE 153 Energy Assistance	Joan Diaz
001-430233	PAGE 154 Summer Feeding	Joan Diaz
001-430234	PAGE 155-156 Community Service Centers	Joan Diaz
001-430235	PAGE 157 Community Services Subgrants	Joan Diaz
001-430246	PAGE 158 LIHEAP Administration	Joan Diaz
001-430247	PAGE 159 CSBG - Administration	Joan Diaz
001-430248	PAGE 160 CSBG - Program Activities	Joan Diaz
001-430250	PAGE 161 Home Program	Joan Diaz
001-430257	PAGE 162 CSBG CARES ACT OF 2020	Joan Diaz
001-430258	PAGE 163 LIHWAP-Low Income Water Asst	Joan Diaz
001-450300	PAGE 164-166 Community Center	Anedra Coleman
001-465230	PAGE 168-169 Economic Development	Corey Faucheux
001-465235	PAGE 170 Tourist Information Center	Corey Faucheux

Special Revenue Funds:

107 PAGE 184-185 Workforce Investment Act Tommy Scott

General Fund:

001-400130	PAGE 76 Ordinance & Proceedings	Grant M. Dussom
001-400150	PAGE 78 Police Jury Association	Grant M. Dussom
001-400290	PAGE 90 Ward Courts	Grant M. Dussom
001-400420	PAGE 95 Elections	Grant M. Dussom
001-400510	PAGE 96 Finance	Grant M. Dussom
001-400550	PAGE 102 Taxation - Assessor	Grant M. Dussom
001-400560	PAGE 103 Taxation - Collector	Grant M. Dussom
001-400620	PAGE 111-112 Data Processing	Grant M. Dussom
001-400630	PAGE 119 Research & Investigations	Grant M. Dussom
001-400650	PAGE 126 Retirement System Contributions	Grant M. Dussom
001-400670	PAGE 127 Retired Employees Group Insurance	Grant M. Dussom
001-410530	PAGE 135 Juvenile	Grant M. Dussom
001-410800	PAGE 141 Motor Vehicle	Grant M. Dussom
001-465260	PAGE 171 Veterans Administration	Grant M. Dussom
001-465290	PAGE 172 Public Housing	Grant M. Dussom
001-475500	PAGE 173 Debt Service	Grant M. Dussom
001-480000	PAGE 174 Transfers	Grant M. Dussom

Special Revenue Funds:

110	PAGE 186-190 Criminal Court Fund	Grant M. Dussom
110-400205	PAGE 187 District Court	Grant M. Dussom
110-400235	PAGE 188 District Attorney	Grant M. Dussom
110-410100	PAGE 189 Sheriff	Grant M. Dussom
110-485000	PAGE 190 Transfers	Grant M. Dussom
120	PAGE 220 Governmental Bldgs M&O	Grant M. Dussom

Capital Projects funds:

312	PAGE 240-241 GOMESA CONSTRUCTION FUND	Grant M. Dussom
313	PAGE 242-243 LCDBG Public Facilities Construction	Carla Chiasson
316	PAGE 244 Front Foot Assessment Capital Projects	Grant M. Dussom

11/02/23 1:00pm

Special Revenue Funds:

123 PAGE 221-222 Flood Protection Sam Scholle

Capital Projects Funds:

310 PAGE 239 West Bank Hurricane Protection Levee Sam Scholle

General Fund:

001-430160 PAGE 142-144 Coroner Dr. Brian Brogle

Agencies & Boards:

Library	Leann Benedict
Arc of St Charles	Victoria Bryant
St. Charles Housing Authority	Youlondar Prevost
St. Charles Community Health Center	Mark F. Keiser
Council on Aging	April Keller
911 Communications District	Sam Zinna
Hospital Service District	Keith Dacus

11/06/23 6:00pm Any Necessary Budget Reviews