St. Charles Parish
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St. Charles Parish

Legislation Details (With Text)

File #:	2025-0269	**Version:**	1	**Name:**	Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform engineering services for Road Maintenance Manuals 2026 (Project No. P250703)
Type:	Ordinance			**Status:**	Enacted
File created:	9/8/2025			**In control:**	Parish Council
On agenda:	9/22/2025			**Final action:**	9/22/2025
Enactment date:				**Yes**	25-9-6

Title: An ordinance approving and authorizing the execution of a Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform engineering services for Road Maintenance Manuals 2026 (Project No. P250703), in the not to exceed amount of $124,104.24.

Sponsors: Matthew Jewell, Department of Public Works

Indexes: DRO (Road Maintenance Manuals 2026), Public Works (Dept. of)

Code sections:

Attachments: 1. 2025-0269 DIGITAL ENGINEERING & IMAGING, INC. - P...Services Agreement - July 15, 2025, 2. 2025-0269 DIGITAL ENGINEERING & IMAGING, INC. - Rate Sheet - July 15, 2025, 3. 2025-0269 DIGITAL ENGINEERING & IMAGING, INC. - Corporate Resolution - July 15, 2025, 4. 2025-0269 Final Ord. 25-9-6 with Agreement, 5. 2025-0269 Correspondence 09.29.2025, 6. 2025-0269 Correspondence 10.06.2025

Date	Ver.	Action By	Action	Result
9/26/2025	1	Parish President	Approved by the Par. Pres.	
9/22/2025	1	Parish Council	Public Hearing Requirements Satisfied	
9/22/2025	1	Parish Council	Approved	Pass
9/8/2025	1	Parish Council	Publish/Scheduled for Public Hearing	
9/8/2025	1	Parish President	Introduced	

2025-0269

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT (DEPARTMENT OF PUBLIC WORKS)

ORDINANCE NO. _____

An ordinance approving and authorizing the execution of a Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform engineering services for Road Maintenance Manuals 2026 (Project No. P250703), in the not to exceed amount of $124,104.24.

WHEREAS, St. Charles Parish desires to update the parish road manuals which are used to prioritize road maintenance for the Parish Transportation Fund; and,

WHEREAS, the Road Maintenance Program requires engineering services to inspect and rate all streets within St. Charles Parish; and,

WHEREAS, St. Charles Parish desires to add the evaluation and rating of railroad crossings throughout St. Charles Parish to this program; and,

WHEREAS, the Professional Services Agreement between St. Charles Parish and Digital Engineering & Imaging, Inc. describes the details of the proposed services and

compensation.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Professional Services Agreement between St. Charles Parish and Digital Engineering & Imaging, Inc. to perform engineering services for Road Maintenance Manuals 2026 (Project No. P250703) in the not to exceed amount of $124,104.24 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Agreement on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

And the ordinance was declared adopted this _____ day of _____, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN:

SECRETARY:

DLVD/PARISH PRESIDENT:

APPROVED : DISAPPROVED:

PARISH PRESIDENT:

RETD/SECRETARY:

AT: RECD BY:

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